



216 South Catawba Street  
P O Box 1149  
Lancaster SC 29721-1149  
Phone: 803-283-4253  
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## Parade Permit

*For the purposes of this Permit, "parade" shall apply to any parade, march, walk, run, ceremony, pageant, or procession of any kind moving upon any public street of the City of Lancaster.*

Permit Application Date: \_\_\_\_\_ Parade Date: \_\_\_\_\_  
*The Permit Application Date shall be a minimum of thirty (30) days before the date on which the parade is to be conducted.*

Applicant's Name: \_\_\_\_\_  
*If the parade is sponsored by, or on behalf of, any person other than the Applicant, the Applicant shall file a written authorization with the Parade Permit Committee from the parade sponsor, as the responsible party, authorizing Applicant to apply for the Permit on the parade sponsor's behalf.*

Sponsor's Name: \_\_\_\_\_ Telephone: \_\_\_\_\_

Address: \_\_\_\_\_ City/State/Zip: \_\_\_\_\_

Organization Name: \_\_\_\_\_ Telephone: \_\_\_\_\_

Headquarter's Address: \_\_\_\_\_ City/State/Zip: \_\_\_\_\_

Chief Officer of Organization: \_\_\_\_\_

Starting Point: \_\_\_\_\_ Termination Point: \_\_\_\_\_

Starting Time: \_\_\_\_\_ Ending Time: \_\_\_\_\_

Assembly Time: \_\_\_\_\_ Assembly Areas (streets): \_\_\_\_\_

Route: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Will the parade occupy all  or only a portion  of the width of the streets along the proposed route?  
Number Participating: \_\_\_\_\_ Persons \_\_\_\_\_ Animals \_\_\_\_\_ Vehicles

Type of Animals: \_\_\_\_\_

Description of Vehicles: \_\_\_\_\_

**The applicant or parade sponsor shall be required to provide off-duty police officer resources to secure the parade route. If the parade sponsor cannot afford such resources, the applicant may submit an affidavit of indigence along with a financial statement to the Parade Permit Committee. The Committee shall determine whether the parade sponsor is indigent and will determine final route, date, and time of the indigent parade. The City of Lancaster will provide the necessary police resources at no charge for school and/or governmental organizations such as the Lancaster High School Homecoming Parade, Fire Prevention Parade, Veterans Day Parade, and Christmas Parade.**

**The permittee shall comply with all permit directions and conditions and with all applicable laws and ordinances.**

**The parade sponsor, or other person leading such activity, shall carry the Parade Permit on their person during the conduct of the parade.**

Applicant's Signature: \_\_\_\_\_

Sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

\_\_\_\_\_  
Notary Public of South Carolina

My commission expires: \_\_\_\_\_

**For Internal Use Only**

Parade Permit Approved

Parade Permit Denied

Comments: \_\_\_\_\_

Copy to:

City Administrator  Police Chief  Fire Chief  Public Works Director  EMS Director