



**APPLICATION FOR NEW CITY SERVICE OUTSIDE
CORPORATE LIMITS OF THE
CITY OF LANCASTER**

**WATER AND/OR SEWER SERVICE CONNECTIONS
ON EXISTING LINES**

OR EXTENSIONS OF WATER AND/OR SEWER LINES

Application Number: _____ Reviewed By: _____ Date: _____

Information to Applicant

In order for properties located outside of the corporate limits to receive access to water and/or sewer service, the owner(s) of the property where service is rendered, must sign an agreement placing a restrictive covenant on the property. This agreement obligates the owner(s) and all future owner(s) to sign annexation petition(s) when requested by the City at any time in the future when annexation of the area becomes feasible. It also authorizes Powers & Powers-Norrell, as Attorney in Fact for the Owner, to sign a power of attorney for annexation petitions.

The application along with the annexation agreement must be completed in its entirety. Upon receipt and verification of satisfactorily completed documents, along with payment of recording fees (\$15.00), city staff will, within three (3) working days from receipt of completed information, have the appropriate documents duly recorded. You will be provided with a copy of the recorded document along with written notification of payment method to obtain service.

A Copy of the Deed AND/OR Plat of all Property subject to service by the City of Lancaster MUST be attached in order to process your application.

1. Location of Property: _____
2. Tax Map: _____ (Lot Number) _____
3. Owner/Business: _____
4. If applying for NEW SERVICE: Proposed Use _____
Zoning confirmation provided _____ (see attached)
5. Person(s) responsible for temporary/permanent water service billing:
(Circle one)

Address: _____

Mailing/Billing Address: _____
(If different from above)

Phone Number: Business _____ Home: _____

6. Plumbing Contractor (if applicable): _____
Address: _____
Phone Number: Business: _____ Home: _____

7. General Contractor (if applicable): _____
Address: _____
Phone Number: Business: _____ Home: _____

RESIDENTIAL USE ONLY – DO NOT COMPLETE THIS SECTION UNTIL PAYMENT IS MADE TO FINANCE DEPARTMENT PERSONNEL

- 8. Applicant's Social Security Number: _____
- 9. Employed By: _____ Years: _____
- 10. Driver's License Number: _____
- 11. Spouse's Name: _____
Spouse Employed By: _____
Social Security Number: _____
- 12. Previous Address: _____
- 13. Have you had water/sewer service with the City of Lancaster before? _____
If yes, list address(es): _____

I hereby authorize the City of Lancaster to verify any of the above information for validity. I certify that all of the above information is correct. I understand that any bills I leave owing the City of Lancaster after service has been disconnected will be turned over to the State Tax Commission for payment collection. It is understood by me, this application will constitute a contract between THE UNDERSIGNED and the City of Lancaster by which I agree to comply with all rules and regulations currently established or that may be adopted by City Council relating to the City of Lancaster's water and sewer system.

Name of Applicant (PLEASE PRINT) _____

Signature of Applicant _____ Date _____

14. Location Sketch (or attach plat):

32. Is water available? Yes _____ No _____

33. Is sewer available? Yes _____ No _____

34. Are there any additional fees associated? Yes _____ No _____ *If yes, please attach cost computation*

35. COMMENTS:

Researched by: _____ Date _____
Utility Superintendent

Approved by: _____ Date _____
Public Works Director