

**CITY OF LANCASTER**

Building & Zoning Department  
PO Box 1149 216 S. Catawba Street  
Lancaster, SC 29721  
(803) 283-4253  
Email: blz@lancastercitysc.com



**Yard/Garage Sale Application**

Fee: \$5.00

**Please read the yard sale guidelines below which provide information on the rules and regulations for yard sale and signs. Please submit your request for a yard sale permit at least forty-eight (48) hours in advance for approval. Mailed applications must be postmarked at least seven (7) days in advance of the yard sale for approval. All other applications must be submitted to Building & Zoning via email, fax or office using information provided above.**

- Yard sale items must be personal/owned property of applicant(s). In addition, property must not be acquired nor consigned for the purpose of resale.
- No more than four (4) permits may be issued to one (1) resident or family household during any calendar year.
- Such yard sales shall be limited in time to no more than daylight hour of two (2) consecutive days, excluding Sunday.
- If yard sale is not held on the dates for which the permit is issued or is terminated during the first day of sale due to inclement weather conditions, affidavit by the permit holder is submitted and the municipal clerk may issue another permit for a yard sale to be conducted at the same location within thirty (30) days from the date when the first sale was to be held. No additional fee is required.
- Signs-Two (2) signs (not more than 4 sq. ft.) are allowed on the property and two (2) signs (not more than 2 sq. ft.) are allowed off the property. You must obtain the property owner's permission before posting any signs. NO signs shall be posted more than two (2) days prior to sale and must be removed immediately after the sale.
- It is unlawful for signs to be placed in any public right-of-way of any public street, any sidewalk overhead, sidewalk or curb, any post, pole, tree, tree stake or guard, shrub or fire hydrant in the public right-of-way, or any bridge or overpass in the City limits. Failure to comply may result in city-initiated removal and/or fines.

Date: \_\_\_\_\_

Address of Yard Sale: \_\_\_\_\_

Date(s) of Yard Sale: \_\_\_\_\_

Applicant: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

**I do hereby affirm that the information given in application is correct and truthful to the best of my knowledge. I further affirm that I will comply with the conditions listed above and am aware that violation of said conditions is a violation of City of Lancaster ordinances, subject to issuance of a summons.**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**FOR INTERNAL USE ONLY**

Date: \_\_\_\_\_ Received By: \_\_\_\_\_

Approved  Denied  Number of yard Sale: 1 2 3 4

Comments: \_\_\_\_\_