



# Job Vacancy

## Operator 1, Wastewater Systems Wastewater Treatment Plant

**Job Description** *To perform this job successfully, an individual must be able to perform the essential job functions satisfactorily. Reasonable accommodations may be made to enable individuals with disabilities to perform the primary job functions described herein. Since every duty associated with this position may not be described herein, employees may be required to perform duties not specifically spelled out in the job description, but which may be reasonably considered to be incidental in the performing of their duties just as though they were actually written out in this job description.*

Under regular supervision, operates, inspects, and maintains equipment and systems as required for the efficiency and effective operation of the wastewater treatment plant. Performs clerical, custodial, and grounds keeping duties as required.

- Inspects and services pumps and other equipment related to plant operations; cleans various machinery including weirs, chlorine contact chamber, bar screens, clarifiers, etc. on a regular basis.
- Conducts water and wastewater analyses as required by Federal and State regulations.
- Assists in performing any necessary repairs of plant equipment.
- Performs general clerical tasks in support of the overall wastewater treatment plant operations, which may include maintaining inventory of office supplies, initiating purchase orders, managing incoming invoices and receipts, and contacting vendors.
- Performs general custodial tasks in laboratory and office facilities; maintains a clean and orderly work environment.
- Performs various landscaping duties in the maintenance of surrounding grounds, including cutting grass, removing weeds, disposing of debris and refuse, etc.
- Collects routine water samples, performs specified tests, records results, and reports any irregularities.
- Prepares and submits reports and records required by the department and regulatory agencies.
- Interacts and communicates with a wide variety of individuals and groups in the performance of duties such as the immediate supervisor, other City personnel, co-workers, general public, utility companies, etc.
- Lubricates, adjusts, and repairs pumps and related equipment as necessary.
- Inspects pressure valves and other equipment to ensure proper operation and maintenance; turns and/or adjusts pumps as required.
- Keeps maintenance records.
- Performs related duties as directed when such duties are a logical and appropriate assignment to the position.

**Desirable Education and Experience** High School Diploma or GED equivalent plus two (2) years of experience as an operator in a water or wastewater treatment facility, or any equivalent combination of education, training, and experience which provides the required knowledge, skills, and abilities.

Must possess a valid South Carolina Driver's License.

Must possess or obtain a South Carolina Grade "D" wastewater treatment certification within one (1) year of hire date. The City will pay for three (3) attempts to obtain certification.

**Application for Position:** Applicants interested in this job opportunity may apply online at [www.lancastercitysc.com](http://www.lancastercitysc.com) (employment tab) Open until filled.

**Position May be Subject to the Following Background Checks:** Credit Check, Criminal History, Driving History, Drug Test, Medical/Physical

Grade 206	Salary \$14.60 - \$18.25	
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