



Building & Zoning Department

**BOARD OF ZONING APPEALS  
VARIANCE APPEAL**

***FILING FEE: \$300.00***

1. Property Location: \_\_\_\_\_
2. Tax Map: \_\_\_\_\_ Group: \_\_\_\_\_ Parcel: \_\_\_\_\_ Zoning District: \_\_\_\_\_
3. A plat of the property, as it now exists, including all current or proposed improvements, is attached to this application.
4. I (we) have applied for a permit to \_\_\_\_\_  
and the Building Official has denied it because \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
5. I (we) now appeal to the Board of Zoning Appeals for a variance permitting the action denied by the building Official for the following reason(s):
  - a. There are extraordinary and exceptional conditions pertaining to the particular piece of property. Explain why.  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
  - b. These conditions do not generally apply to other property in the vicinity. Describe.  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
  - c. Because of these conditions, the application of the ordinance to the particular piece of property would effectively prohibit or unreasonably restrict the utilization of the property. Explain.  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
  - d. The authorization of a variance will not be of substantial detriment to adjacent property or to the public good, and the character of the district will not be harmed by granting of the variance, nor will the granting of a variance impair the purpose and intent of the comprehensive plan. Explain.  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

- e. Granting the variance is necessary for the reasonable development of the site and the variance requested is the minimum to accomplish that purpose. Explain why.

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- f. Hardship cannot be self created, nor can it be established on this basis by one who purchases with or without knowledge of the restrictions; it must result from the application of this article; it must be suffered directly by the property in question; and evidence of variance granted under similar circumstances shall not be considered. Explain.

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6. An opinion by an attorney as to existence of property restrictions and a statement, thereof, if appropriate, is attached.

**I hereby certify that I have read and examined this application and affirm same to be true and correct. Any misrepresentations will be grounds for retraction of any decisions made by the Board of Zoning Appeals.**

\_\_\_\_\_  
Applicant (Signature)

\_\_\_\_\_  
Date

\_\_\_\_\_  
Applicant (Please Print)

( ) \_\_\_\_\_  
Telephone

\_\_\_\_\_  
Street Address

\_\_\_\_\_  
City, State & ZIP