

**CITY OF LANCASTER
WORK SESSION
TUESDAY, JULY 12, 2022**



**CITY OF LANCASTER
WORK SESSION
TUESDAY, JULY 12, 2022
7:00 P.M.**

- I. Invocation & Pledge of Allegiance** - Council Member Harris
- II. Roll Call**
- III. Public Hearing**
 - A. South Carolina Revenue & Fiscal Affairs Office Recommended City Council Districts Based on the 2020 Census **Pg. 1**
- IV. Special Presentation**
 - A. A Mayoral Proclamation Honoring the Retirement of Municipal Judge Davis **Pg. 5**
 - B. Swearing In of Municipal Judge Elizabeth Hyatt
 - C. Lindsay Pettus Greenway Update (*Sherri Gregory, Lindsay Pettus Greenway Executive Director & Lauren Thomas, Lindsay Pettus Greenway Past President*)
- V. Citizen Comments***
- VI. Employee Comments**
- VII. Approval of Minutes**
 - A. Regular Meeting – June 28, 2022 **Pg.6**
- VIII. Ordinance**
 - A. O22-11 (First Reading) An Ordinance Amending Electoral Districts for the Election of Members of Lancaster City Council Pursuant to the United States Census of 2020 (*Rabon*) **Pg. 9**
- IX. Executive Session (§30-4-70(a)(1))**
 - A. To discuss the findings and recommendations from the Employee Grievance Committee concerning an employee grievance

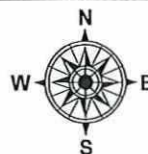
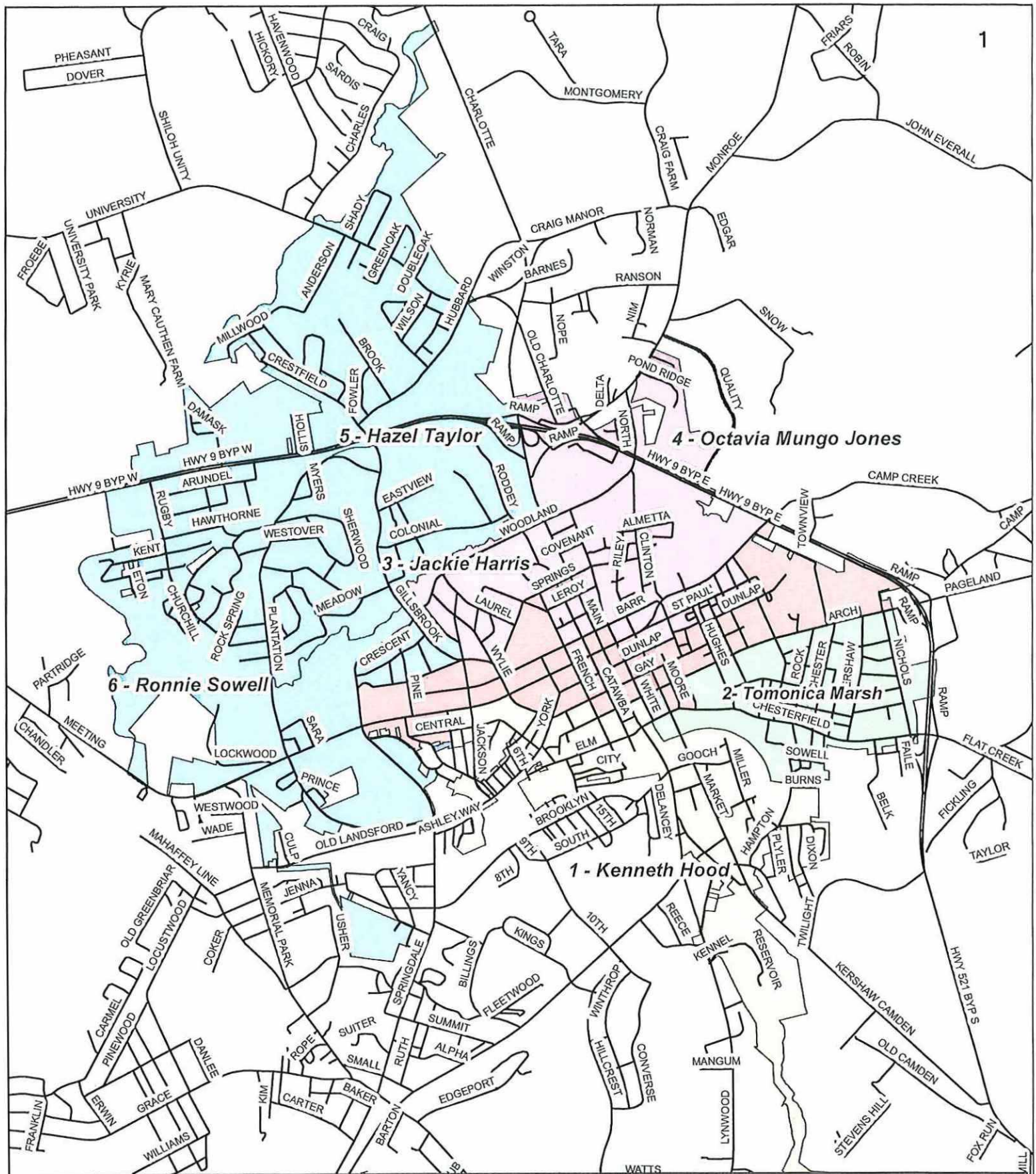
N.B.: Upon returning to open session, Council may take action on matters discussed in executive session.

X. Adjournment

*Persons desiring to speak should notify the City Clerk prior to the beginning of the meeting. Please begin by stating your name and address. You will have up to 3 minutes to address Council. The entire Citizen Comments portion of the agenda shall not extend longer than thirty (30) minutes. All statements should be addressed to Council as a body and not to individual Council Members. Please be advised that this is not a period of dialogue with Council or a question and answer period.



Any person requiring special accommodations should contact the Office of the City Administrator at (803) 289-1453 at least 24 hours prior to the scheduled meeting.



City of Lancaster City Council Districts

216 South Catawba Street
Lancaster, South Carolina 29721
(803) 283-4253

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2020 CENSUS BENCHMARK REPORT

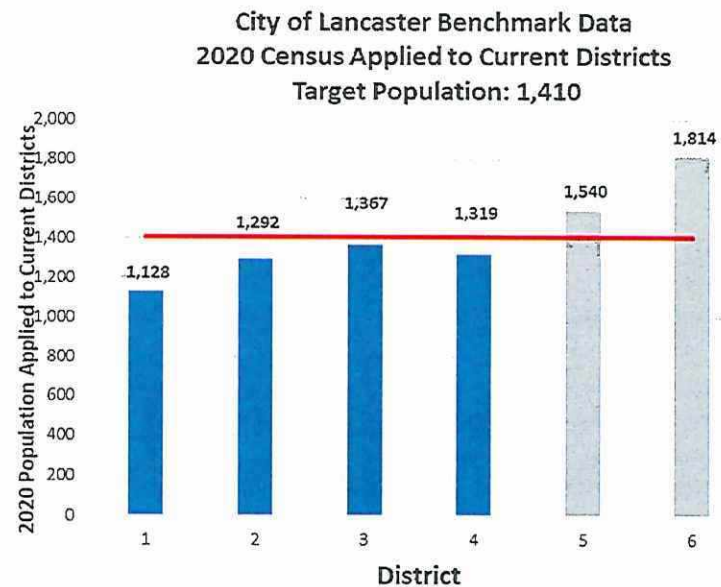
The population of the City of Lancaster has decreased .8% from 8,526 to 8,460. As a result, the ideal district changed from 1,421 to 1,410. The Benchmark Report noted a deviation range of 48.65% (the sum of the highest deviation, 28.65%, and the absolute value of the lowest deviation |-20.00%|) which is above the maximum range of 10%. RFA recommends a deviation range of 5%.

The following table and chart show which districts are (under-) or over-populated indicating potential adjustments needed to be within the allowable deviation range.

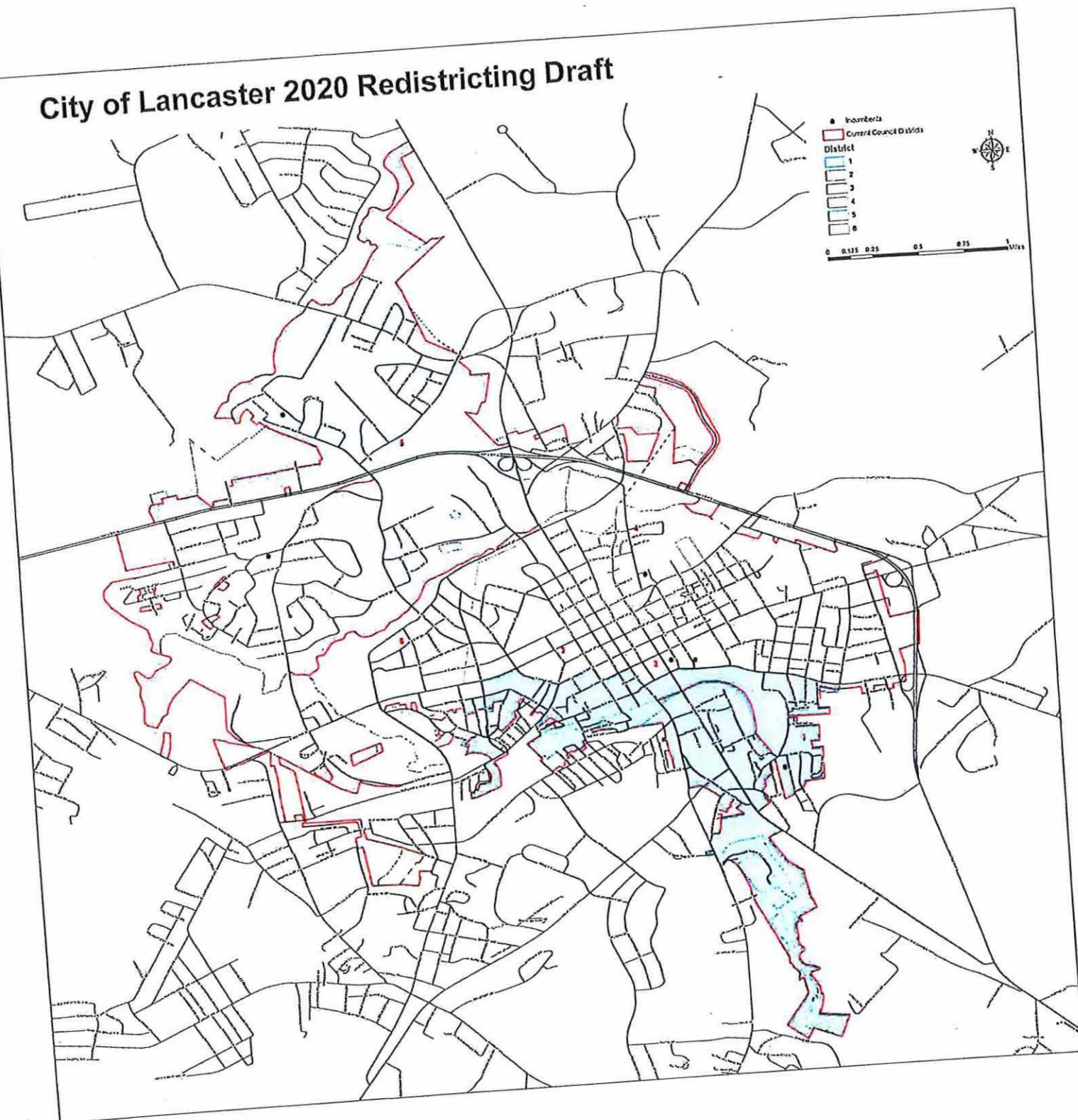
TABLE 1: 2020 CENSUS COUNTS APPLIED TO CURRENT DISTRICTS

CHART 1:

District	2020 Census	Goal	Over/(Under)	% Deviation
1	1,128	1,410	(282)	-20.00%
2	1,292	1,410	(118)	-8.37%
3	1,367	1,410	(43)	-3.05%
4	1,319	1,410	(91)	-6.45%
5	1,540	1,410	130	9.22%
6	1,814	1,410	404	28.65%
Lowest -20.00%				
Highest 28.65%				
Range 48.65%				



City of Lancaster 2020 Redistricting Draft



Lancaster Table 2: Total Population by Race *Race defined using DOJ definitions. Not Hispanic or Latino is abbreviated as NH

Municipality	District	Total	Hispanic	% Hispanic	NH White	% NH White	NH DOJ Black*	% NH DOJ Black	NH Other Race	% NH Other Race
Lancaster	1	1,407	84	5.97%	248	17.63%	1,044	74.20%	31	2.20%
Lancaster	2	1,407	158	11.23%	273	19.40%	942	66.95%	34	2.42%
Lancaster	3	1,405	253	18.01%	691	49.18%	398	28.33%	63	4.48%
Lancaster	4	1,406	66	4.69%	286	20.34%	1,024	72.83%	30	2.13%
Lancaster	5	1,425	91	6.39%	959	67.30%	312	21.89%	63	4.42%
Lancaster	6	1,410	104	7.38%	823	58.37%	435	30.85%	48	3.40%
Total		8,460	756	8.94%	3,280	38.77%	4,155	49.11%	269	3.18%

Table 3: Voting Age Population by Race *Race defined using DOJ definitions. Not Hispanic or Latino is abbreviated

Municipality	District	Total VAP	Hispanic VAP	% Hispanic VAP	NH White VAP	% NH White VAP	NH DOJ Black* VAP	% NH DOJ Black VAP	NH Other Race VAP	% NH Other Race VAP
Lancaster	1	1,026	43	4.19%	209	20.37%	755	73.59%	19	1.85%
Lancaster	2	1,051	96	9.13%	229	21.79%	703	66.89%	23	2.19%
Lancaster	3	1,081	148	13.69%	594	54.95%	288	26.64%	51	4.72%
Lancaster	4	961	44	4.58%	231	24.04%	662	68.89%	24	2.50%
Lancaster	5	1,139	51	4.48%	802	70.41%	240	21.07%	46	4.04%
Lancaster	6	960	60	6.25%	662	68.96%	204	21.25%	34	3.54%
Total		6,218	442	7.11%	2,727	43.86%	2,852	45.87%	197	3.17%

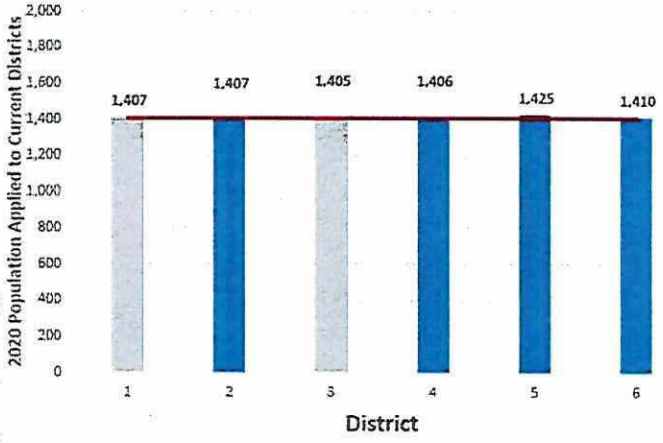
Row Labels	Sum of total	Sum of Hispanic	Sum of NH_WHT	Sum of NH_DOJ_BLK	Sum of NH_OTHER	Sum of VAP_TOTAL	Sum of VAP_HISPA	Sum of VAP_NH_WHT	Sum of VAP_NH_OTHER
1	1128	67	156	876	29	801	39	120	624
2	1292	152	312	803	25	1004	79	290	618
3	1367	84	285	955	43	906	54	232	586
4	1319	100	478	707	34	1017	68	386	536
5	1540	91	1067	315	67	1229	52	892	236
6	1814	262	982	499	71	1261	150	807	252
Grand Total	8460	756	3280	4155	269	6218	442	2727	2852

Table 1: 2020 Census Counts Applied to Current Districts

District	2020 Census	Goal	Over/(Under)	% Deviation
1	1,407	1,410	(3)	-0.21%
2	1,407	1,410	(3)	-0.21%
3	1,405	1,410	(5)	-0.35%
4	1,406	1,410	(4)	-0.28%
5	1,425	1,410	15	1.06%
6	1,410	1,410	-	0.00%

Lowest -0.35%
Highest 1.06%
Range 1.42%

City of Lancaster Benchmark Data
2020 Census Applied to Current Districts
Target Population: 1,410



City of Lancaster

State of South Carolina

Mayoral Proclamation

- WHEREAS,** the **Honorable Robert Wilson Davis**, is celebrating his retirement from the City of Lancaster, South Carolina after 27 years as the Municipal Court Judge to enjoy a well-earned retirement that will be marked by more time spent with family and friends; and,
- WHEREAS,** Judge Davis was born November 3, 1949, and is married to Faithe Davis. Together they have three children and five grandchildren; and,
- WHEREAS,** Judge Davis graduated from the University of South Carolina School of Law in 1975 and began his career at a law office in Camden, South Carolina; and
- WHEREAS,** in 1979 Judge Davis opened his own law firm **Davis & Davis** where he has faithfully served Lancaster, Kershaw and Chesterfield for over forty years; and ,
- WHEREAS,** Judge Davis is a dedicated and active member of the Kershaw Evangelical Presbyterian Church; and,
- WHEREAS,** Judge Davis has served as the Attorney for the Town of Kershaw, Town of Heath Springs, and the Lancaster County School Board. He is a member of the South Carolina Bar Association, and the Lancaster County Bar Association where he served as President. Judge Davis has also served as a member of the Lancaster County Public Defender's Board and the District Legal Aid Board; and ,
- WHEREAS,** the City of Lancaster is grateful to Judge Davis for his faithful dedication to the residents of Lancaster; for his strong sense of justice, fairness, and respect for all parties in his courtroom; for his commitment to the overall welfare, safety, and security for the City of Lancaster; and for demonstrating the highest principles of service, collegiality, and deference.
- NOW THEREFORE,** I, T. Alston DeVenny, Mayor of the City of Lancaster, South Carolina, on behalf of Lancaster City Council recognize and congratulate the **Honorable Robert W. Davis** on his retirement and thank him for his long-standing commitment to serving our community.

*T. Alston DeVenny, Mayor
City of Lancaster, South Carolina*

**CITY OF LANCASTER
REGULAR MEETING
TUESDAY, JUNE 28, 2022**

6

A meeting of the Lancaster City Council was held in the City Hall Council Chambers on Tuesday, June 28, 2022, at 7:00 p.m.

Mayor T. Alston DeVenny called the meeting to order. A notice of the meeting was posted at City Hall and placed on the City's website. The local news media was contacted of the meeting time and place. The meeting was open to the public with social spacing and the wearing of face coverings being recommended. The meeting was also streamed live on the City's YouTube channel.

I. Invocation & Pledge of Allegiance

Mitch Norrell led the Invocation and Pledge of Allegiance

II. Roll Call

Present: Mayor Alston DeVenny, Council Member Harris, Council Member Hood, Council Member Jones, Council Member Marsh, Council Member Sowell and Council Member Taylor

Others Present: City Administrator Flip Hutfles, City Attorney Mitch Norrell, City Clerk Tracy Rabon, Director of Building and Zoning Louis Streater, Court Administrator Cammie Heath, Fire Chief Justin McLellan, Interim Police Chief Brian Small, Public Utilities Director Donnie Ledford, Public Works Director Rendell Mingo, Sanitation & Maintenance Operations Director Matt Berry, Human Resources Director Angela Roberson, Interim IT Director Melissa Izzard and Greg Summers with The Lancaster News

III. Citizen Comments

Tindall Yarborough of 503 N. Wylie St. addressed Council regarding the revitalization of the downtown area.

IV. Employee Comments

Human Resources Director Angela Roberson introduced the following new employees to Council:

- Susan Berry, Payroll & Benefits Administrator
- Carlie Mingo, Records Clerk with the Police Department

Mrs. Roberson also introduced the following employees who were not able to attend the meeting:

- Chase Hilton, Utility Worker II with the Public Works Department
- Michael Stevenson, Utility Worker I with the Public Works Department
- Maurice Mingo, Utility Worker I with the Public Works Department

Council Member Taylor thanked City employees for being proactive and working hard to ensure the City was cleaned up from the recent storms.

Interim Police Chief Small thanked Reverend Kenneth Cauthen for being a great asset to the Police Department and the City and congratulated him for receiving his Doctorate of Theology.

V. Approval of Minutes

- A. *Work Session – June 14, 2022*
- B. *Special Meeting – June 21, 2022*

Motion: To approve the minutes for the Work Session on June 14, 2022 and Special Meeting on June 21, 2022

Moved by Council Member Hood, **Seconded by** Council Member Harris

Vote: Motion carried by unanimous roll call vote

Action: Approved

VI. Monthly Reports for May 2022

Council Member Harris thanked City employees Karen Proctor, Louis Streater and the Sanitation & Maintenance Operations Department employees for making the Juneteenth celebration a success.

Mayor DeVenny displayed the award the City received from the James R. Clark Memorial Sickle Cell Foundation for being a supporter of their "*Break The Sickle Cycle Movement*" festival which brings awareness to individuals with Sickle Cell Disease.

Mayor DeVenny also presented a letter from the SC Department of Archives and History recognizing the Ellen Dean Hotel being listed on the National Register of Historic places.

Council Member Harris thanked Public Works Director Rendell Mingo for repairing a damaged water line. Council Member Harris thanked Council Member Hood for informing her of the damage and having the City's best interest even with the difficulty he was facing that week with the passing of his father.

Council Member Harris asked Wastewater Treatment Plant Director Donnie Ledford if the plant was able to withstand the current rains. Mr. Ledford stated that with the ground being dry due to the drought the rain storms were quickly absorbed into the ground and hence there was no significant inflow and infiltration..

Council Member Harris asked Interim IT Director Melissa Izzard if the Utility Billing Department was able to make on-line payments yet since the upgrade of the system. Mrs. Izzard stated they were able to have the system back up and running the following morning.

Council had no further questions or concerns regarding the Monthly Reports for May 2022. The complete report is available for review in the City Clerk's office.

VII. Cash Management and Finance Report for May 2022

Mr. Hutfles presented the May 2022 Cash Management and Finance Report.

Mayor DeVenny asked if there was anything within the report that needed to be brought to Council's attention. Mr. Hutfles stated there was nothing out of the ordinary.

Council had no further questions or concerns. The complete report is available for review in the City Clerk's office.

VIII. Ordinance

A. 022-10 (Second Reading) An Ordinance Adopting the Operating Budget and Establishing Certain Fees and Charges for Fiscal Year 2022-2023

Council Member Harris asked that Council receive updates regarding Council's established yearly goals.

Motion: To approve the second reading of 022-10 an Ordinance adopting the Operating Budget and establishing certain fees and charges for Fiscal Year 2022-2023

Moved by Council Member Harris, **Seconded by** Council Member Jones

Vote: Motion carried by unanimous roll call vote

Action: Approved

IX. Executive Session- Personnel Matter (§30-4-70(a)(1))

A. *To discuss Municipal Judge appointment*

B. *To discuss Chief of Police applicants*

Motion: To enter Executive Session

Moved by Council Member Taylor, **Seconded by** Council Member Jones

Vote: Motion carried by unanimous roll call vote

Action: Approved

Council Member Taylor left during Executive Session

Motion: To return to open session

Moved by Council Member Jones, **Seconded by** Council Member Marsh

Vote: Motion carried by unanimous roll call vote

Action: Approved

Council returned from Executive Session where no votes were taken.

Motion: To appoint Elizabeth Hyatt to the position of Municipal Judge for the remainder of the current term

Moved by Council Member Marsh, **Seconded by** Council Member Hood

Vote: Council Member Harris recused herself from the vote due to a personal conflict. Council Members Hood, Marsh, Jones, Sowell and Mayor DeVenny voted in favor.

Action: Approved

X. Adjournment

Motion: To adjourn

Moved by Council Member Jones, **Seconded by** Council Member Hood

Vote: Motion carried by unanimous roll call vote

Action: Adjourned

There being no further business, Council adjourned at 9:15 p.m.

Respectfully submitted,

Tracy Rabon
City Clerk

ORDINANCE 022-11

AN ORDINANCE AMENDING ELECTORAL DISTRICTS FOR THE ELECTION OF MEMBERS OF LANCASTER CITY COUNCIL PURSUANT TO THE UNITED STATES CENSUS OF 2020

WHEREAS, the United States Department of Commerce has declared final the results of the federal decennial census of 2020 (“2020 Census”); and

WHEREAS, the City Council of Lancaster, South Carolina (“City Council”) finds that the results of the 2020 Census show a change in the demographics of certain districts within the City of Lancaster; and

WHEREAS, Section 2-2(b) of the Lancaster Code of Ordinances states that the boundaries for the six (6) single-member districts shall be set forth on the city’s boundary map; and

WHEREAS, the City of Lancaster wishes to make any needed adjustment in the boundaries of its districts to assure compliance with the principle of one person, one vote; and

WHEREAS, on February 22, 2022, the City Council adopted Resolution R22-05 establishing criteria to be used in the developing the 2020 redistricting plan; and

WHEREAS, the City Council has reviewed the map titled City of Lancaster 2020 Redistricting Draft prepared by the South Carolina Revenue and Fiscal Affairs Office, and has received demographic information pertaining to the map as prepared by the same agency in reliance upon data released by the U.S. Census Bureau and gathered in the 2020 Census; and

WHEREAS, the City Council of Lancaster, South Carolina finds that single-member municipal election districts must be redrawn.

NOW THEREFORE, BE IT ORDAINED, by the Mayor and Council of the City of Lancaster, South Carolina, in Council assembled as follows:

Section 1. The municipal election district boundaries shown on the map attached hereto and titled 2020 Election District Boundary Map prepared by the South Carolina Revenue and Fiscal Affairs Office are herewith adopted. The same map is incorporated herein by reference and shall be deemed the official map for all purposes of identifying municipal election district boundaries.

Section 2. The City Clerk is hereby directed to undertake, by and with the Lancaster County Election Commission, all steps necessary for holding elections for members of the City Council according to the regular schedule for the general election on November 8, 2022.

DONE IN MEETING ASSEMBLED on the 26th day of July 2022, and to become effective July 26, 2022.

Yeas _____ Nays _____

Requested by:

City Clerk

T. Alston DeVenny, Mayor

Approved as to Form:

Mitch Norrell, City Attorney

Tracy Rabon, City Clerk

First Reading: July 12, 2022
Second Reading: _____

2022 Election District Boundary Map

