

City of Lancaster, S.C. - Sign Permit Application

216 S. Catawba Street
 P. O. Box 1149
 Lancaster, SC 29721
 Phone: (803) 283-4253

Permit Fees: Permanent-\$90.00 (per sign) / Temporary - \$80.00/ Political I- \$40.00: ALLOW 2 DAYS FOR APPROVAL

<i>Applicant Name, Address & Phone #:</i>	
<i>Property Owner:</i>	
<i>Property Location, Cost of Project:</i>	
<i>Sign Contractor's Name, Address & phone:</i>	
<i>Electrical Contractor's Name, Address & phone (if applicable):</i>	

Type of Sign	Illuminated	Non-Illuminated	Building Frontage	Lot Frontage	Zoning	Quantity of Signs	Size (Square Feet)
<i>Banner</i>							
<i>Canopy</i>							
<i>Wall</i>							
<i>Free Standing</i>							
<i>Mobile</i>							
<i>Projecting</i>							

Item	Required?	Received?	- OFFICE USE ONLY - SPECIAL CONDITIONS
<i>Plot Plan</i>			
<i>Sign Drawing</i>			
<i>U.L. Label</i>			
<i>Permit Fee</i>			

Notes:

1. *Drawing(s) of sign(s) must be submitted showing all dimensions, wording, height above grade and any other pertinent information.*
2. *Plot plan must be submitted showing lot dimensions, building (s) size and location (s), and location of sign.*
3. *Mobile signs only - Placement not to exceed 30 consecutive days per calendar quarter. Must be located at least five (5) feet off right-of-way and cannot have flashing lights.*

The undersigned hereby makes application for a permit for the installation of the sign (s) described herein, and agrees to conform to all applicable laws of the City of Lancaster, SC and the State of South Carolina regulating the same. The permit for this work will be based upon approval of this application by the Zoning Administrator.

_____ *Signature of Applicant* _____ *Date*

Approved by: _____ *Code Official* _____ *Date*

FOR OFFICE USE ONLY

Notification to applicant: _____ Phone Call _____ Date called _____ Initials
 _____ Letter
 _____ Email

GUIDELINES FOR POLITICAL SIGNS

Sec 31-193. Permits, fees and inspection.

(a) *General permits.* Permits shall be required under this division as follows:

(b) *Temporary permits.* The following signs are permitted for a limited amount of times as provided below:

(1) *Political Signs:*

- a. Prior to the erection of any political sign, a temporary sign permit shall be obtained from the building official. Such permit shall authorize the erection of all signs pertaining to the candidate or political point of view indicated on the temporary sign permit application. Such application shall also include the dimensions of each sign and the type of materials to be used.
- b. A temporary sign permit for political signs shall allow political signs to be erected prior to a city, county, state or federal election and shall require that such signs be removed within fifteen (15) days following completion of the election.
- c. Upon completion of the application showing satisfactory compliance with the provisions of this section, a temporary sign permit for political signs shall be issued at a non-refundable fee of forty dollars (\$40.00).

(Ord. NO. 99-10, § 1, 4-27-99)

Sec. 31-201. Certain attached or painted signs.

Signs painted on or attached to trees, telephone or other utility poles or signs painted on or attached to rocks or other natural features or painted on the roofs of buildings are prohibited, with the exception of signs permitted in the street right-of-way shall be setback at least five (5) feet unless attached to a building or structure or otherwise permitted in this article.

(Ord. No. 99-10, § 1, 4-27-99)

Sec. 21-202. Signs on another person's property.

No signs or other advertising device of any kind may be placed on the property of another without first obtaining permission of the property owner.

(Ord. No. 99-10, § 1, 4-27-99)

Sec. 21-203. Signs in required front yard setbacks.

Signs may be located within required front yard setbacks, provided that signs are not erected in a manner which materially impedes visibility from moving automobiles on or off the premises.

(Ord. No. 99-10, § 1, 4-27-99)

Sec. 21-205. Regulations applying to specific signs structure.

- (7) *Political signs.* In zoning districts where such signs are permitted, political signs shall be erected under the following provisions. Provided, however, that they must comply with section 31-203 as well as any other applicable section of this article.
- a. Political signs shall be made of durable materials adequate to withstand any wind loads which might reasonably be experienced and should be maintained in good condition.
 - b. Political signs shall not exceed twenty-five (25) feet of sign area in residential districts and one hundred (100) square feet of sign area in nonresidential areas.
 - c. It shall be the responsibility of the property owner to remove all political signs from his property within the time specified in this article.
 - d. In nonresidential zoning districts, political signs shall be setback at least five (5) feet from the street right-of-way. In residential districts, political signs shall be setback at least ten (10) feet from the edge of the street pavement.

I acknowledge that I have read, understand and will comply with the above guidelines for political signs.

Name: _____ Date: _____