

**CITY OF LANCASTER
GOALS SESSION
WEDNESDAY, MARCH 8, 2023
6:00 PM**



**CITY OF LANCASTER
GOAL SESSION
WEDNESDAY, MARCH 8, 2023
CITY HALL COUNCIL CHAMBERS
6:00 P.M.**

- I. Invocation & Pledge of Allegiance – Mayor DeVenny**
- II. Roll Call**
- III. Public Comment on the FY 2023-2024 Budget***
- IV. FY 2022-2023 Budget Goal Status Update (*Huffles*)**
- V. Council Goal Setting Discussion for the FY 2023-2024 Goals
(*Charlie Barrineau, MASC*)**
- VI. Prioritizing Council's Goals**
- VII. Adjournment**

* Persons desiring to speak should notify the City Clerk prior to the beginning of the meeting. Please begin by stating your name and address. You will have up to 3 minutes to address Council. The entire Citizen Comments portion of the agenda shall not extend longer than thirty (30) minutes. All statements should be addressed to Council as a body and not to individual Council Members. Please be advised that this is not a period of dialogue with Council or a question and answer period.



Any person requiring special accommodations should contact the Office of the City Administrator at (803) 289-1453 at least 24 hours prior to the scheduled meeting.

FY 2022-2023 GOALS THIRD QUARTER REPORT

Must Do Goal #1: Integrate/Upgrade the Police & Court Software and Purchase Police Accreditation Software		
<i>Objective</i>	<i>Responsible Party</i>	<i>Actions</i>
<ul style="list-style-type: none"> To allow for issuance of electronic citation and accidents reports, which will help reduce mistakes and duplication of effort, and to help simplify the management of the City's accreditation compliance process, surveys, audits, and assessments with implementation of accreditation management software. 	IT Director, Police Chief, & Court Administrator	<ul style="list-style-type: none"> Court software has been upgraded, which enables the Court to have texting capabilities to remind defendants of court and payment dates. Power DMS Digital Management software for SCCLEA accreditation has been purchased and is being used by staff.

Must Do Goal #2a: Hire a City Planner Focusing on Growth Management, Community Development, & Current Planning		
<i>Objective</i>	<i>Responsible Party</i>	<i>Actions</i>
<ul style="list-style-type: none"> To ensure a community-oriented approach to urban development and growth management. 	City Administrator & Building, Zoning, & Planning Director	<ul style="list-style-type: none"> Job description completed. Job announcement has been posted on the Municipal Association website, the American Planning Association website, the South Carolina Planning association website, and Indeed website. The Planning Departments of Clemson University & the University of North Carolina at Chapel Hill has been informed of the opening. Accepting applications.

Must Do Goal #2b: Begin the Wastewater Treatment Plant Optimization Project		
<i>Objective</i>	<i>Responsible Party</i>	<i>Actions</i>
<ul style="list-style-type: none"> To ensure efficient wastewater plant operations in order to allow for continuing residential, commercial, and industrial growth. 	Public Utilities Director, Finance Director, & City Administrator	<ul style="list-style-type: none"> Preliminary Engineering Report completed. Application for a \$10 million RIA SCIIP grant has been submitted.

FY 2022-2023 GOALS THIRD QUARTER REPORT

Must Do Goal #3: Hire a Marketing & Development Manger		
Objective	Responsible Party	Actions
<ul style="list-style-type: none"> To ensure downtown has a thriving economy that is rich on character and features inviting public spaces that make residents and visitors feel that they belong. 	City Administrator	<ul style="list-style-type: none"> Completed. Marketing & Development Manager Alize Thomas was hired on October 11, 2022

Should Do Goal #1a: Remove Tree Hazards/Nuisances in City Parks and Enhance Access & Experience for Disable Users		
Objective	Responsible Party	Actions
<ul style="list-style-type: none"> To provide accessible and inclusive parks to support community interests and recreation needs while assuring the parks are safe for all residents and visitors. 	Sanitation & Maintenance Operation	<ul style="list-style-type: none"> The Park Safety Assessment has been completed and 12 tree hazards have been identified. 8 tree hazards have been removed. MJC Park plans have been completed which enhances ADA access.

Should Do Goal #1b: Improve the Police Department Accreditation Process by Hiring an Accreditation Manager		
Objective	Responsible Party	Actions
<ul style="list-style-type: none"> To achieve the gold standard in public safety that embodies the precepts of community-oriented policing, deliver greater accountability, and provide the best practices related to life, health, and safety procedures. 	Police Chief & City Administrator	<ul style="list-style-type: none"> Completed. Accreditation Manger, Tinequa Culp, was hired on September 6, 2022.

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Should Do Goal #2: Develop a Sidewalk Master Plan to be Used to Apply for CDBG Funding		
Objective	Responsible Party	Actions
<ul style="list-style-type: none"> To improve the pedestrian network in the City which will provide the residents and visitors an enhanced quality of life by providing a safe and walkable means of travel. 	Sanitation & Maintenance Operation Director & City Administrator	<ul style="list-style-type: none"> Completed Keck & Wood presented the Sidewalk Masterplan to City Council at the February 14, 2023 Council meeting.

Should Do Goal #3a: Hire 2 Additional Equipment Operator I and 2 Additional Equipment Operator III		
Objective	Responsible Party	Actions
<ul style="list-style-type: none"> To help reduce the workload and provide better services with regards to sidewalk maintenance, pothole repairs, sign replacement, and grass cutting 	Sanitation & Maintenance Operation Director	<ul style="list-style-type: none"> Due to budget constraints only one Equipment Operator III position was added. Fredrick Stevens was hired on September 6, 2022.

Should Do Goal #3b: Pursue Bond Indebtedness to Finance Upgrades & Improvements to the Barr Street Football Field, MJC Park & Hughes Street Park, and Extending the Greenway		
Objective	Responsible Party	Actions
<ul style="list-style-type: none"> To renovate and improve existing facilities and to build a new park facility that can be used for regional youth sports. 	City Administrator	<ul style="list-style-type: none"> Keck & Wood have completed the MJC Park plans and will be presenting their findings and cost estimates at the March 14, 2023 City Council Meeting. Bonding feasibility analysis paused until a construction and financing plan has been developed for Fire Station 3.

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Should Do Goal #3c: Develop a Stormwater Drainage Solution for Ferguson Street		
Objective	Responsible Party	Actions
<ul style="list-style-type: none"> To help prevent flooding, protect lives and property, and to improve environmental quality. 	Sanitation & Maintenance Operation Director	<ul style="list-style-type: none"> Keck & Wood has completed the preliminary design and is developing the project costs. Preparing necessary easement documents and SCDOT permits.

Could Do Goal #1: Develop, Fund, & Implement a Career Ladder for the Police Department		
Objective	Responsible Party	Actions
<ul style="list-style-type: none"> To assist in finding top-quality individuals who want to pursue a career in law enforcement at the Police Department and to help retain current officers. 	Police Chief & Finance Director	<ul style="list-style-type: none"> Draft career ladder for the Police Department has been completed. The draft career ladder is being reviewed for fiscal viability in conjunction with the proposed police officers' salary increases.

Could Do Goal #2a: Implement a Longevity Raise & a 5% COLA and Increase all Paygrades by 5%		
Objective	Responsible Party	Actions
<ul style="list-style-type: none"> To ensure that the City is offering an accurate compensation packet that reflect current market conditions 	City Administrator, Human Resources Director, & Finance Director	<ul style="list-style-type: none"> Completed All fulltime and parttime employees received a 6% COLA raise & longevity raise, and all paygrades were increased by 5%.

Could Do Goal #2b: Develop a Plan for the Implementation of Citywide Surveillance System in City Parks		
Objective	Responsible Party	Actions
<ul style="list-style-type: none"> To monitor the security of public spaces to safeguard citizens from threats to their well-being 	IT Director & Police Chief	<ul style="list-style-type: none"> Conducted site visits with vendors at each City park in order to develop material listing and pricing. Drone footage of each park has been taken.

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Could Do Goal #2c: Increase funding for the City's Juneteenth Celebration		
Objective	Responsible Party	Actions
<ul style="list-style-type: none"> To continue commemorating African American liberation from the institution of slavery and to highlight the resilience, solidarity, and culture of African American community by enhancing the Juneteenth celebration with the goal of one day becoming the State's best celebration. 	City Administrator & Finance Director	<ul style="list-style-type: none"> Completed The Juneteenth Celebration budget increased from \$5,300 to \$16,000 (201.89% increase)

Could Do Goal #3: Make a Final Decision of City's Election Date		
Objective	Responsible Party	Actions
<ul style="list-style-type: none"> To ensure that City elections are free, there is a fair count of all eligible voters and voters' turnout is high. 	City Administrator & City Clerk	<ul style="list-style-type: none"> Completed. Ordinance 23-01, 23-02, & 23-03 changing municipal election dates to odds years became effective on January 24, 2023.