



MONTHLY REPORT

February 2023

Submitted To,
City Council

Submitted By,
Department Heads

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Finance and Utility Services Report

February 2023

| | | February | January | December |
|---|---|------------|------------|------------|
| Finance Activity | General Ledger transactions - number of | 4,424 | 4,193 | 4,639 |
| | General Ledger transactions - \$ impact | 12,061,879 | 10,418,039 | 14,857,539 |
| | Accounts Payable Checks Issued | 214 | 167 | 269 |
| | Accounts Payable ACH/Credit Card items | 36 | 12 | 56 |
| | Invoices submitted with a Purchase Order | 197 | 149 | 167 |
| | Invoices submitted without a Purchase Order | 37 | 22 | 25 |
| | Payroll Checks Issued | 7 | 6 | 87 |
| | Payroll ACH items | 331 | 328 | 642 |
| Utility Service Orders | Issued for the month (net of voids) | 579 | 459 | 532 |
| | Issued for the month - Completed | 573 | 498 | 478 |
| | Issued for the month - Outstanding | 23 | 17 | 56 |
| | Total Outstanding (including prior months) | 23 | 17 | 56 |
| | Percent of outstanding service orders completed | 96.1% | 96.7% | 89.2% |
| | Service orders for high consumption | 0 | 0 | 0 |
| | Service orders for vacant with consumption | 38 | 21 | 27 |
| Meter Readings | Start Date | 02/09/23 | 01/10/23 | 12/07/22 |
| | End Date | 02/14/23 | 01/17/23 | 12/13/22 |
| | Workdays to complete | 4 | 6 | 5 |
| | Radio reads | 5,764 | 5,820 | 5,876 |
| | Manual reads | 769 | 673 | 642 |
| | Total reads | 6,533 | 6,493 | 6,518 |
| | Percent radio read | 88.2% | 89.6% | 90.2% |
| Billed Customers, Total Billing, and Consumption | Bills - Mailed/Other | 5,800 | 5,771 | 6,024 |
| | Bills - Electronic | 951 | 973 | 690 |
| | Bills - Total | 6,751 | 6,744 | 6,714 |
| | Bills - Percent Inside | 79.8% | 80.0% | 75.9% |
| | Bills - Percent Outside | 36.6% | 36.8% | 35.6% |
| | Billed - Total | 551,918 | 597,333 | 547,506 |
| | Billed - Percent Inside | 60.8% | 59.9% | 60.4% |
| | Billed - Percent Outside | 39.2% | 40.1% | 39.6% |
| | Consumption - Total | 23,876,000 | 27,782,500 | 21,902,300 |
| | Consumption - Percent Inside | 71.8% | 54.6% | 69.3% |
| Consumption - Percent Outside | 28.2% | 39.5% | 30.7% | |
| Customer Cutoffs and Returned Checks | Number on Cutoff List | 126 | 176 | 183 |
| | Cutoffs - Reinstated During the Month | 113 | 121 | 129 |
| | Cutoffs - Start Date | 03/06/23 | 01/31/23 | 01/03/23 |
| | Cutoffs - End Date | 03/06/23 | 02/01/23 | 01/04/23 |
| | Cutoffs - Workdays to Complete | 1 | 2 | 2 |
| | Returned Checks Received | 8 | 5 | 6 |
| Set-Off Debt | Increase/Decrease | \$ - | \$ - | \$ - |
| | Amount Outstanding | 416,410 | 416,410 | 416,410 |

| | | February | | January | | December | |
|--|-----------|----------|------------|---------|------------|----------|------------|
| | | Number | Revenue | Number | Revenue | Number | Revenue |
| Utility Billing Electronic Activity | Draft/ACH | 1,040 | \$ 148,260 | 1,060 | \$ 133,204 | 1,039 | \$ 135,767 |
| | In Person | 507 | 64,846 | 544 | 65,336 | 373 | 53,431 |
| | Online | 1,214 | 141,350 | 1,305 | 152,786 | 1,162 | 121,569 |
| | IVR | 894 | 92,579 | 955 | 102,898 | 924 | 95,118 |
| | Kiosk | 13 | 1,633 | 15 | 1,464 | 16 | 1,924 |

Narrative Comments for: February

1 The night deposit box and kiosk are both available for use.



Lancaster Fire Department

Monthly Report for February 2023

Fire Chief, Justin L. McLellan

Medical Response Report

| Indicator | This Month | Current YTD | Previous YTD |
|---|-------------------|--------------------|---------------------|
| <i>Seizure</i> | 11 | 20 | 9 |
| <i>Unconscious</i> | 11 | 22 | 24 |
| <i>Overdose</i> | 1 | 3 | 5 |
| <i>CVA / Stroke</i> | 3 | 9 | 6 |
| <i>Cardiac</i> | 7 | 26 | 33 |
| <i>Auto Accident with Injuries</i> | 14 | 25 | 24 |
| <i>Auto Accident with No Injuries</i> | 7 | 14 | 32 |
| <i>Response Request by LPD / EMS</i> | 10 | 18 | 19 |
| <i>Extrications w/in the City Limits</i> | 0 | 0 | 1 |
| <i>Extrications outside the City Limits</i> | 3 | 7 | 5 |
| <i>Breathing Difficulty</i> | 12 | 32 | 43 |
| <i>Gun Shot</i> | 0 | 1 | 2 |
| <i>Burns</i> | 0 | 0 | 0 |
| <i>Totals</i> | 79 | 177 | 203 |



Lancaster Fire Department

Monthly Report for February 2023

AS A LANCASTER PROFESSIONAL FIREFIGHTER

WE accept great personal risk to save another's life.

WE accept moderate personal risk to save another's property.

WE accept no personal risk to save what is already lost.

WE SERVE, by providing quality fire prevention, environmental protection, and emergency services.

Fire Chief Justin L. McLellan

| <i>Performance Report</i> | | | |
|---|-------------------|--------------------|---------------------|
| Indicator | This Month | Current YTD | Previous YTD |
| <i>Average Response Time – Fire</i> | 3:48 | 3:42 | 4:00 |
| <i>Average Response Time – Medical</i> | 3:46 | 3:51 | 3:54 |
| <i>Completed Inspections – Number</i> | 86 | 141 | 150 |
| <i>Follow Up Inspections –Number</i> | 33 | 75 | 148 |
| <i>Pre-fire Plans</i> | 99 | 174 | 163 |
| <i>Fire Safety Education – Attendance</i> | 0 | 10 | 90 |
| <i>Completed Training –Hours</i> | 814 | 1537 | 1318 |
| <i>Total Number of Responses</i> | 112 | 246 | 272 |
| <i>Total Number of Fire Calls</i> | 14 | 28 | 27 |
| <i>Total Number of Medical Calls</i> | 79 | 177 | 203 |
| <i>Total Number of Other Calls</i> | 19 | 41 | 42 |

There is currently (1) hydrant out of service and (1) hydrant needing maintenance.

15th Street Training Facility Outside Agency Usage:

- Fort Mill FD -

HUMAN RESOURCES DEPARTMENT

STATISTICAL DATA

FEBRUARY, 2023

| | |
|--|----|
| EMPLOYMENT APPLICATIONS PROCESSED(OUTSIDE) AS OF 02/28/23 | 39 |
| EMPLOYMENT APPLICATIONS PROCESSED (IN-HOUSE) | 0 |
| NEW HIRES: C. SOWELL, A. JONES | 2 |
| PROMOTIONS: NONE | 0 |
| EXIT INTERVIEWS (TERMINATIONS, RESIGNATIONS, RETIREMENTS) J. PURCARO, J. WHITAKER, L. RILEY, J. HINSON, C. CATOE, E. BOYLES | 6 |

Human Resources Department

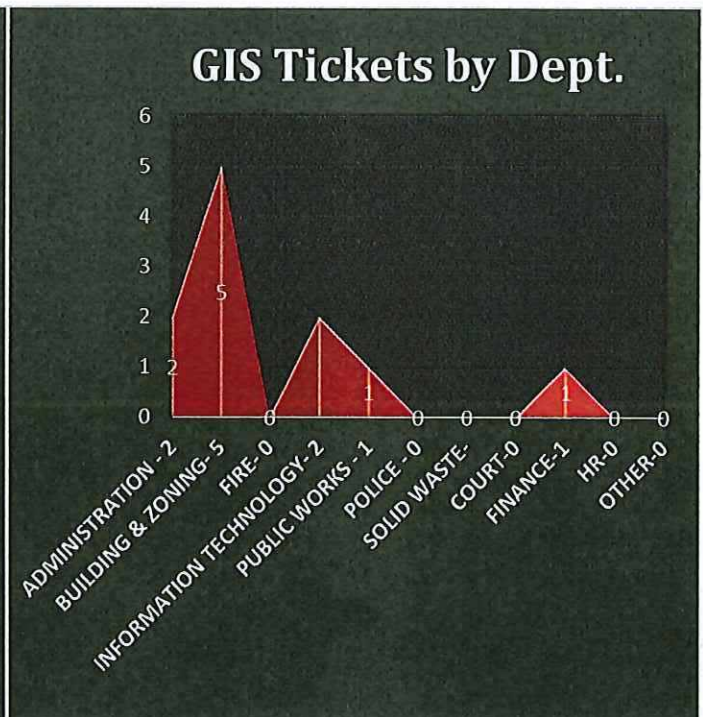
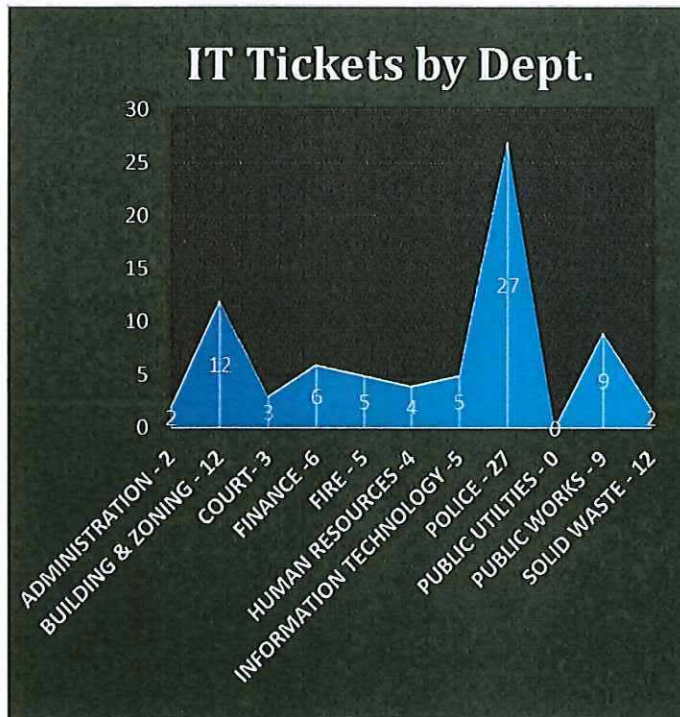
| Training Seminars | Date of Training | Location |
|-------------------|------------------|----------|
| | | |
| | | |
| | | |

Employee Training/Event

| Department | Date of Training | Location |
|------------|------------------|----------|
| | | |
| | | |
| | | |

| | |
|--|-------|
| Total Monthly Information Technology Tickets | 306 |
| Closed Monthly Information Technology Tickets | 299 |
| Outstanding Monthly Information Technology Tickets | 7 |
| Geographic Information Service (GIS) Total Monthly Tickets | 11 |
| Geographic Information Service (GIS) Closed Monthly Tickets | 11 |
| Geographic Information Service (GIS) Outstanding Tickets for the Month | 0 |
| Hardware Status: Server | 23 |
| Hardware Status: Workstation | 136 |
| Server & Workstation Anti-Virus Protection Status | 100 % |
| Total Server Related Issues | 11 |

Tickets Issued by Department:





| Completed IT Projects | | |
|------------------------------|--|--------------------------------|
| Win 10 Deploy | Server Updates | PC Replacement |
| Alarm System Upgrades | Cyber Monitoring Program | Console Cleaning |
| Copier Refresh | Windows 11 Release/Install | Springs House Internet Upgrade |
| VMs Setup for County | Court Audio at 15 th Street | Court Audio Upgrade |
| PD Keyless Entry/Camera Sys | Court Software Upgrade | Upgrade Cameras at SW & VM |
| Upgrade Server RAM | 2022 IT Security Training | AT&T First Net |
| FD 2 Camera Upgrade | FD 2 Keyless Entry | FD 1 Camera Upgrade |
| FD 1 Camera Upgrade | City-Wide Card Access | |

| Outstanding IT Projects | | |
|--------------------------------|----------------------------|-------------------------------|
| IT Lab Schedule | New World Server Migration | Upgrade Multi-Department's PC |
| O365 MFA Deploy | Fire Software Upgrade | FD 1 Keyless Entry |
| Upgrade Server OS Software | IT Department Move | Windows 11 Deploy |
| NetMotion 2FA Deploy | BZ New Software | Server Rebuilds with 2019 |
| City-Wide eDocuments | Camera at New PU Gate | Card Access at New PU Gate |
| BZ Kiosk | | |

| Future IT Projects | | |
|---------------------------|---------------------|--|
| Server Pen Testing | Main Street Wi-Fi | SCATA Upgrade(sites) |
| TimeClock Upgrade | Citizen PC Training | QR Code Walking Tour |
| MotoTurbo Radio System | Update Website | Upgrade Council Cameras and Sound System |

| Completed GIS Projects | | |
|---|--|---|
| Emailed city parcels shapefile for iWorq implementation | Emailed sewer data map of Arrowood to project manager of BGE | Created city parks shapefile, plotted points of all park then created detailed story map |
| Plotted new address point at 320 N Market St. | Plotted new address point at 254 Damask Dr | Updated boundary map with new annexations: 1114 Skipper Ave, 2100 Charlotte Hwy, and vicinity of 1926 University Dr |
| E 911 Address reassignment | Plotted new lots on Rock and Marion St. Also added new street "Datura Way" | Emailed and printed council district map 3 for Councilwoman Jones |
| Replaced battery backup for Ken | Completed monthly vehicle tax report for finance using GIS | Began plotting sidewalks and stoplights into GIS mapping |

| Outstanding GIS Projects | | |
|---------------------------------------|----------------------------------|---|
| West side cemetery web map completion | Water meter shapefile completion | E 911 response area updated map. Awaiting finalization from County Fire |

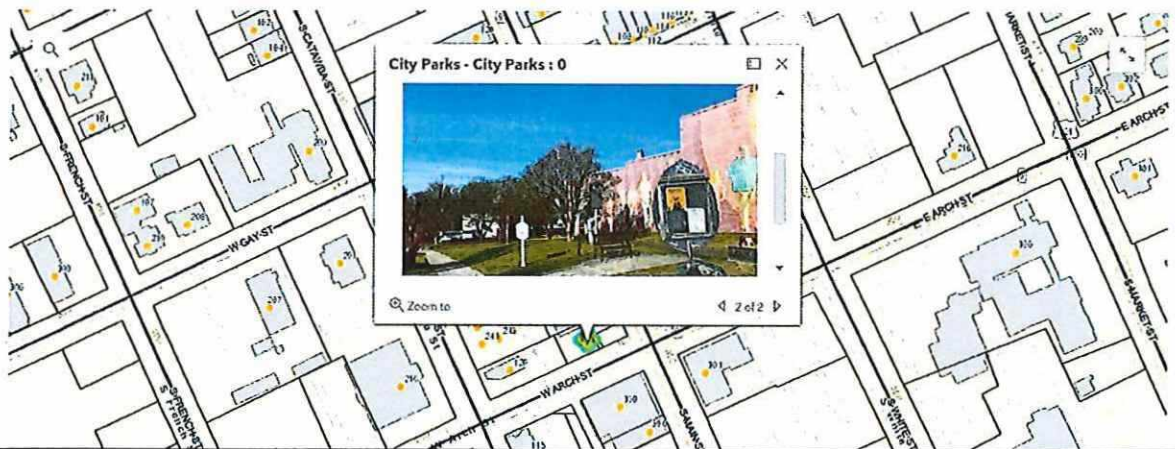


| | | |
|-----------------------------|--------------------|--------------------------------|
| | | |
| Future GIS Projects | | |
| Lead line revisions program | GIS server upgrade | Building demolition mobile app |

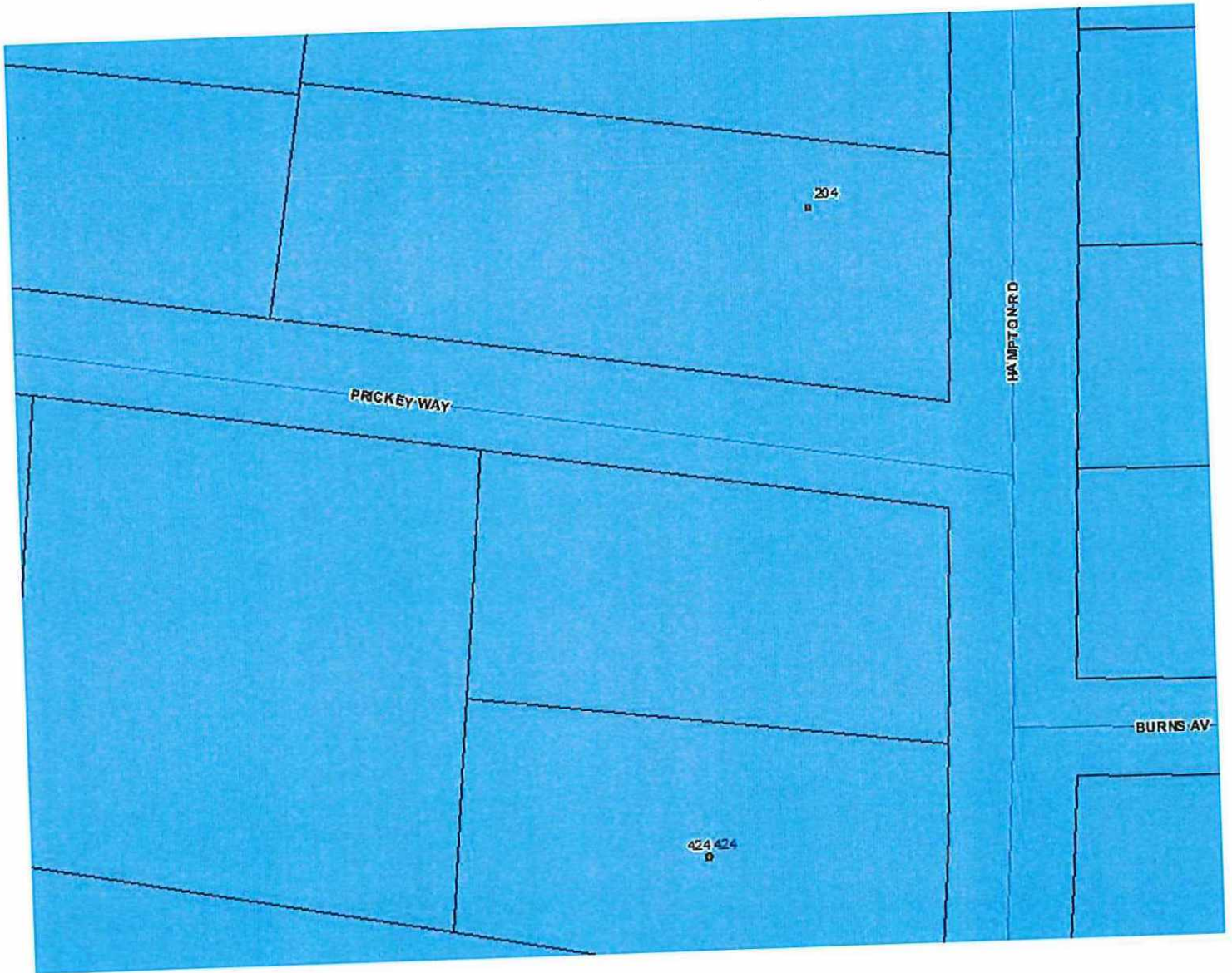
City Parks Map

Detailed imagery map of all City of Lancaster parks

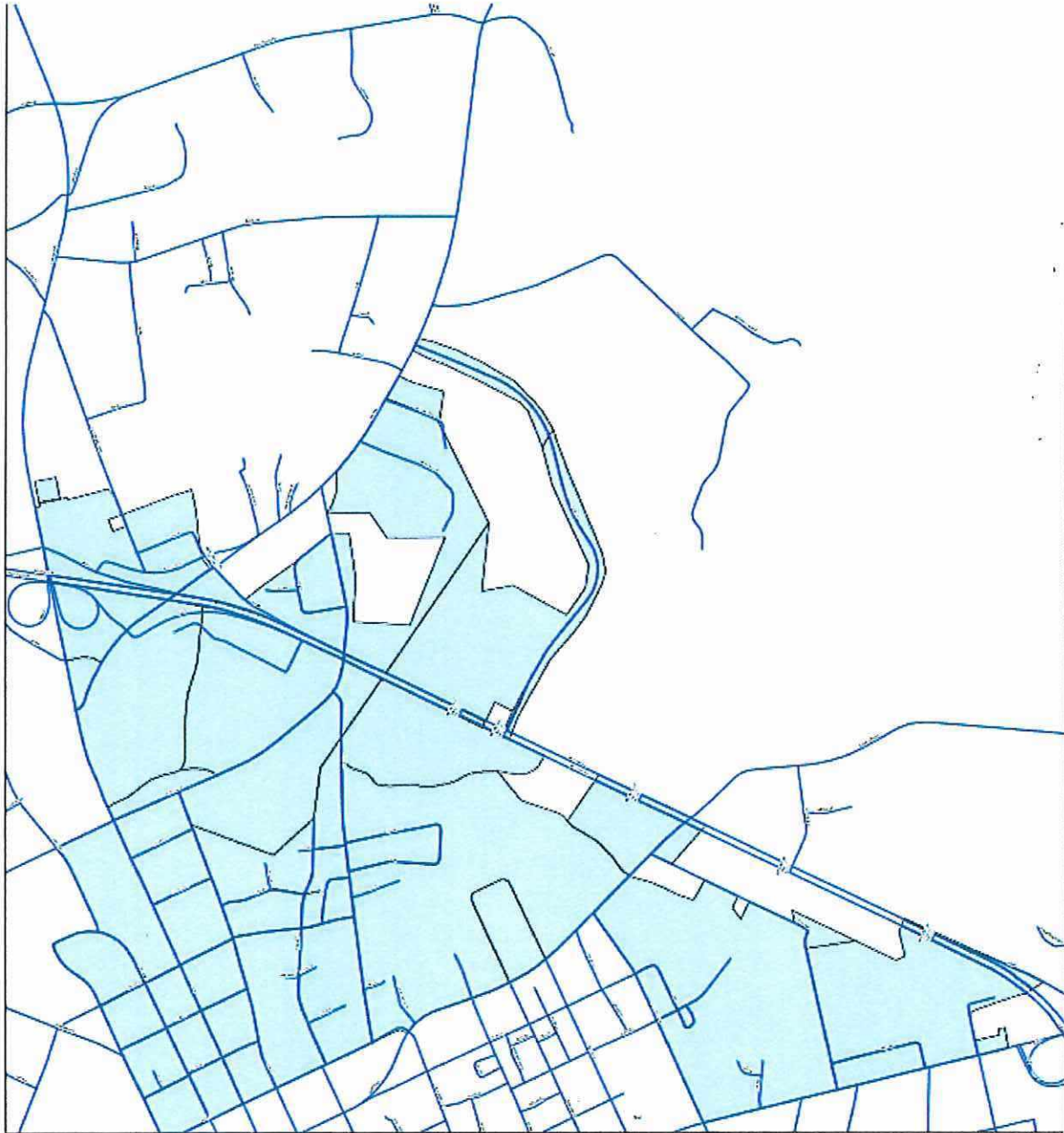
Marcus Cureton
February 20, 2023



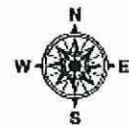
City Parks Map and Pictures



204 Prickley Way



City Of Lancaster
City Council District 4
Revised





- Legend**
- Streets
 - Address Points, City
 - Roads
 - Gas Mains
 - LC Parcels
 - Parcels
 - City Boundary
 - Fire Station



City of Lancaster 2023 Utilities Map

Curtis M. Loftis, Jr. State Treasurer Revised 07/05/17
 Post Office Box 11778
 Columbia, SC 29211-1778
 Phone (803) 734-2657 Fax (803) 734-2161

SOUTH CAROLINA STATE TREASURER'S REVENUE REMITTANCE FORM

Municipal Name:LANCASTER Municipal Code: Date Submitted: 3/07/2023

Collections for the Period 2/01/2023 THRU 2/28/2023

PLEASE FILL IN THE AMOUNTS DUE TO THE STATE TREASURER IN THE TABLE BELOW:

| | | % | CODE | DUE STATE TREASURER |
|--|---|--------|----------------|---------------------|
| FINES, FEES & FILING FEE/ASSESSMENT | | | | |
| A | Public Defender Application Fee \$40.00 | 100% | 17-3-30 | .00 |
| B | Body Piercing | 100% | 44-32-120 | .00 |
| C | Marriage License Fee - Additional \$20 | 100% | 20-1-375 | .00 |
| D | Bond Estreatment | 25% | 17-15-260 | .00 |
| DA | Municipal Conditional Discharge Fee - \$150 (Effective 06-02-2010) | 100% | 44-53-450 (C) | .00 |
| DB | Violations of State Shellfish Laws | 33.33% | 44-1-152 | .00 |
| DC | Criminallly Negligent Use of Firearms/Archery Tackle | 100% | 50-1-85 | .00 |
| DD | Highway Work Zone - Department of Public Safety | 65% | 56-5-1535 | .00 |
| DE | Highway Work Zone - State Highway Fund | 25% | 56-5-1535 | .00 |
| DUI/DUS/BUI - ASSESSMENTS/SURCHARGES/PULLOUT | | | | |
| E | Boating Under the Influence (BUI) | 100% | 50-21-114 | .00 |
| F | Municipal DUS DPS Pullout - \$100 | 100% | 56-1-460 | .00 |
| G | Municipal DUI Assessment - \$12 Per Case | 100% | 56-5-2995 | .00 |
| H | Municipal DUI Surcharge - \$100 Per Case | 100% | 14-1-211 | .00 |
| I | Municipal DUI DPS Pullout - \$100 | 100% | 56-5-2930&2945 | .00 |
| IA | DUI/DUAC Breathalyzer Test Conv. -SLED \$25 SURCHARGES | 100% | 56-5-2950 (E) | .00 |
| J | Municipal Drug Surcharge - \$150 Per Case (Effective 06-02-2010) - \$100 Per Case (Before 06-02-2010) | 100% | 14-1-213 (A) | .00 |
| K | Municipal Law Enforcemenr Sur.-\$25 Per Case | 100% | 14-1-212 (A) | 421.87 |
| KA | Municipal Criminal Justice Academy \$5 Sur. | 100% | 14-1-240 (A) | .00 |
| OTHER ASSESSMENTS-STATE SHARE | | | | |
| L | Municipal - 107.5% | 88.84% | 14-1-208 | 1,445.37 |
| LA | Munic. Traffic Education Program \$140 | 90.83% | 17-22-350 (C) | .00 |
| M | TOTAL REVENUE DUE TO STATE TREASURER | | | 1,867.24 |

PLEASE FILL IN THE AMOUNTS RETAINED BY YOUR OFFICE IN THE TABLE BELOW. FOR REPORTING PURPOSES ONLY. DO NOT REMIT THESE AMOUNTS TO THE STATE TREASURER.

| | | % | CODE | RETAINED BY MUNICIPALITY |
|--------------------------------------|------------------------------------|--------|---------------|--------------------------|
| RETAINED BY MUNI FOR VICTIM SERVICES | | | | |
| N | Assessments - Municipal | 11.16% | 14-1-208 | 181.62 |
| O | Surcharges - Municipal | 100% | 14-1-211 | 171.86 |
| OA | Other Assessments - Municipal | 9.17% | 17-22-350 (C) | .00 |
| P | TOTAL RETAINED FOR VICTIM SERVICES | | | 353.48 |

Comments: _____

Contact Person: Cammie Heath Phone 803-285-7622 Fax

I, _____, Municipal Treasurer, certify that the foregoing information is true and accurate.

NOTE: This report is required by law and must be filed monthly, on or before the 15th, by the MUNICIPAL TREASURER, even if there are no Collections. Please explain significant fluctuations in revenue in the 'comments' section.

Mail or Fax the form to the Office of State Treasurer and retain a copy for your records.

MUNICIPAL COURT WORKLOAD REPORT
02/01/2023 thru 02/28/2023

LANCASTER MUNICIPAL COURT

County: LANCASTER

CRIMINAL DOCKET

| Reporting Period | Cases Filed | Total Number Disposed by Disposition Type (1-9) | | | | | | | | | | Pending End of Period | | |
|-------------------------|-------------|---|---|---|---|---|---|---|----|----|----|-----------------------|-------|-------|
| | | Total | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | | Total | Total |
| - | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 02/01/2023 - 02/28/2023 | 17 | 0 | 3 | 0 | 0 | 0 | 1 | 0 | 18 | 21 | 43 | 434 | | |
| TOTAL | 17 | 0 | 3 | 0 | 0 | 0 | 1 | 0 | 18 | 21 | 43 | 434 | | |

DUI DOCKET

| Reporting Period | Cases Filed | Total Number Disposed by Disposition Type (1-9) | | | | | | | | | | Pending End of Period |
|-------------------------|-------------|---|---|---|---|---|---|---|---|---|---|-----------------------|
| | | Total | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | |
| - | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 02/01/2023 - 02/28/2023 | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 2 | 2 | 24 |
| TOTAL | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 2 | 2 | 24 |

OTHER TRAFFIC DOCKET

| Reporting Period | Cases Filed | Total Number Disposed by Disposition Type (1-9) | | | | | | | | | | Pending End of Period |
|-------------------------|-------------|---|---|---|---|---|---|---|----|----|----|-----------------------|
| | | Total | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | |
| - | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 02/01/2023 - 02/28/2023 | 29 | 6 | 7 | 0 | 0 | 0 | 1 | 0 | 15 | 38 | 67 | 377 |
| TOTAL | 29 | 6 | 7 | 0 | 0 | 0 | 1 | 0 | 15 | 38 | 67 | 377 |

MUNICIPAL ORDINANCE DOCKET

| Reporting Period | Cases Filed | Total Number Disposed by Disposition Type (1-9) | | | | | | | | | | Pending End of Period | | |
|-------------------------|-------------|---|---|---|---|---|---|---|---|---|----|-----------------------|-------|-------|
| | | Total | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | | Total | Total |
| - | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 02/01/2023 - 02/28/2023 | 2 | 0 | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 5 | 10 | 16 | 103 | |
| TOTAL | 2 | 0 | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 5 | 10 | 16 | 103 | |

DOMESTIC VIOLENCE

| Reporting Period | Cases Filed | Total Number Disposed by Disposition Type (1-9) | | | | | | | | | | Pending End of Period | |
|-------------------------|-------------|---|---|---|---|---|---|---|---|---|---|-----------------------|-------|
| | | Total | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | | Total |
| - | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 02/01/2023 - 02/28/2023 | 2 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 156 |
| TOTAL | 2 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 156 |

| AGE OF PENDING JURY TRIAL AS OF 02/28/2023 | | | | |
|--|----------|---------|---------|-----------|
| AGE IN DAYS | CRIMINAL | DUI 1ST | TRAFFIC | ORDINANCE |
| 1 - 30 | 0 | 0 | 0 | 0 |
| 31 - 60 | 0 | 0 | 0 | 0 |
| 61 - 90 | 4 | 0 | 1 | 1 |
| 91 and older | 92 | 12 | 146 | 49 |
| Totals | 96 | 12 | 147 | 50 |

| AGE OF PENDING NON-JURY TRIAL AS OF 02/28/2023 | | | | |
|--|----------|---------|---------|-----------|
| AGE IN DAYS | CRIMINAL | DUI 1ST | TRAFFIC | ORDINANCE |
| 1 - 30 | 18 | 1 | 30 | 2 |
| 31 - 60 | 4 | 0 | 23 | 4 |
| 61 - 90 | 7 | 0 | 10 | 4 |
| 91 and older | 309 | 11 | 167 | 43 |
| Totals | 338 | 12 | 230 | 53 |
| Total Pending | 434 | 24 | 377 | 103 |

| TOTAL NUMBER OF DISPOSED CASES | |
|--------------------------------|---|
| FRAUDULENT CHECKS | 0 |

| DISPOSITION | TYPE |
|-------------------------|------|
| GUILTY/FORFEITURE | 1 |
| GUILTY/BENCH TRIAL | 2 |
| GUILTY/JURY TRIAL | 3 |
| NOT GUILTY/BENCH TRIAL | 4 |
| NOT GUILTY/JURY TRIAL | 5 |
| NOLLE PROSEQUI | 6 |
| TRANSFER TO OTHER COURT | 7 |
| OTHER | 8 |
| CONTINUED | 9 |

MUNICIPAL COURT REPORT - FILED CASES

LANCASTER MUNICIPAL COURT Page: 1
 Report For February 1, 2023 Thru February 28, 2023 FILEDST

 Violations by Filed Date...

| | | |
|-------------------------|----|----|
| LANCASTER PD | 55 | |
| TRANSFERRED OUT OF CITY | 0 | |
| Total Filed Violations | | 55 |

 Completed Cases...

| | | |
|-------------------------|----|----|
| Paid Fine... | | |
| LANCASTER PD | 6 | |
| TRANSFERRED OUT OF CITY | 0 | |
| Total Paid Fines | | 6 |
| Before Judge... | | |
| LANCASTER PD | 11 | |
| TRANSFERRED OUT OF CITY | 4 | |
| Total Before Judge | | 15 |
| By Jury... | | |
| LANCASTER PD | 1 | |
| TRANSFERRED OUT OF CITY | 0 | |
| Total By Jury | | 1 |
| Total Completed | | 22 |

 Other Completed...

| | | |
|--------------------------------|----|----|
| DISMISSED BY JUDGE | | |
| LANCASTER PD | 19 | |
| TRANSFERRED OUT OF CITY | 6 | |
| Total | | 25 |
| NOLLE PROSE | | |
| LANCASTER PD | 2 | |
| TRANSFERRED OUT OF CITY | 1 | |
| Total | | 3 |
| DISMISSED AT OFFICER'S REQUEST | | |
| LANCASTER PD | 10 | |
| TRANSFERRED OUT OF CITY | 3 | |
| Total | | 13 |
| DISMISSED BY SOLICITOR | | |
| LANCASTER PD | 1 | |
| TRANSFERRED OUT OF CITY | 2 | |
| Total | | 3 |
| Total Other Completed | | 44 |
| Grand Total Completed | | 66 |

MUNICIPAL COURT REPORT - FILED CASES

LANCASTER MUNICIPAL COURT Page: 2
Report For February 1, 2023 Thru February 28, 2023 FILEDST

Net Difference Filed/Completa 11-

Warrants...

Issued...

| | | |
|-------------------------|---|---|
| LANCASTER PD | 0 | |
| TRANSFERRED OUT OF CITY | 0 | |
| Total Violations | | 0 |
| Total Warrants Issued | | 0 |

Cleared...

| | | |
|-------------------------|---|---|
| LANCASTER PD | 0 | |
| TRANSFERRED OUT OF CITY | 0 | |
| Total Violations | | 0 |
| Total Warrants Cleared | | 0 |

Change in Total Warrants 0

| | |
|--------------------------------------|------------|
| FINE FINE | \$2,054.48 |
| SAF02 STATE ASSESSMENT FEE (7/01/02) | \$1,445.37 |
| VAF02 VICTIM ASSESSMENT PERCENT-CITY | \$181.62 |
| VAF2 VICTIM ASSESSMENT FLAT - CITY | \$171.86 |
| LESC LAW ENFORCEMENT SERVICE CHG | \$421.87 |
| MISC MISC - ROUNDING | \$0.03 |

Total Fees/Fines Paid \$4,275.23



Lancaster Police Department

Monthly Report for February 2023

Chief Don Roper

Key Public Service Areas

- Enhance the safety and security of the public through a multi-faceted approach to crime reduction.
- Enhance traffic safety for City residents.
- Improve police/ community relations by providing courteous, professional, and timely service.

Critical Objectives

- Reduce the incidence of crime.
- Reduce the number of fatalities and injuries from aggressive driving and other moving violations.
- Provide effective crime prevention and community policing programs for local residents.
- Ensure that police services are provided in a professional and timely manner.

Performance Report

| Indicator | Month | Current YTD | Previous YTD |
|---|----------|-------------|--------------|
| <i>UCR Part A – Crimes Against Persons</i> | 15 | 30 | 22 |
| <i>Clearance Rate – Crimes Against Persons</i> | 46% (7) | 66 % (20) | 86% (19) |
| <i>UCR Part A – Crimes Against Property/Society</i> | 29 | 93 | 131 |
| <i>Clearance Rate – Crimes Against Property/Society</i> | 62% (18) | 58% (54) | 76% (100) |
| <i>Narcotics Cases Made</i> | 0 | 2 | 5 |
| <i>Traffic Collisions Resulting in Fatality and/or Injury</i> | 10 | 17 | 27 |
| <i>Traffic Citations Issued</i> | 27 | 56 | 118 |
| <i>Average Response Time</i> | 5.65 | 5.60 | 5.30 |
| <i>Community Programs</i> | 2 | 20 | 32 |
| <i>Public Safety Checkpoints</i> | 0 | 0 | 2 |

Scope of Agency Operations

The Lancaster Police Department is committed to providing, with the utmost integrity and respect, a safe and secure environment for the public. Police personnel protect life and deter crime while responding to emergency calls and impartially enforcing the law.

Calculation of the average response time is based on minutes and includes citizen-generated calls only. Community programs are a total of crime prevention and community policing programs.

LANCASTER POLICE DEPARTMENT
MONTHLY REPORT for February 2023

| DEPARTMENT ACTIVITIES | THIS MONTH | THIS YEAR-TO-DATE | LAST YEAR-TO-DATE | % CHANGE |
|--------------------------|------------|-------------------|-------------------|----------|
| Calls for Service | 1,117 | 2,234 | 3,180 | -33% |
| Traffic Accidents | 38 | 80 | 85 | -9% |
| Traffic Citations | 27 | 56 | 118 | -44% |
| Parking Citations | 0 | 0 | 0 | 0% |
| Noise Citations | 0 | 0 | 1 | -100% |
| Littering Citations | 0 | 0 | 0 | 0% |
| Derelict Vehicles Tagged | 2 | 7 | 6 | 66% |
| Derelict Vehicles Towed | 0 | 0 | 1 | 0% |

| GROUP B OFFENSES | THIS MONTH | THIS YEAR-TO-DATE | LAST YEAR-TO-DATE | % CHANGE |
|--------------------------------------|------------|-------------------|-------------------|------------|
| Bad Checks | 0 | 0 | 1 | -100% |
| Curfew | 0 | 0 | 0 | 0% |
| Disorderly Conduct | 1 | 6 | 1 | 400% |
| Driving Under the Influence | 0 | 2 | 2 | 100% |
| Drunkenness | 0 | 0 | 0 | 0% |
| Non-Violent Family Offenses | 2 | 2 | 5 | -100% |
| Liquor Law Violations | 2 | 3 | 2 | -50% |
| Peeping Tom | 0 | 0 | 0 | 0% |
| Runaway | 3 | 4 | 0 | 100% |
| Trespassing | 1 | 5 | 4 | 25% |
| Resisting Arrest | 1 | 2 | 0 | 100% |
| Contributing to Delinquency of Minor | 0 | 3 | 0 | 100% |
| All Other Offenses | 4 | 4 | 5 | -20% |
| Totals | 14 | 31 | 20 | 55% |

| TRAINING | THIS MONTH | THIS YEAR-TO-DATE | LAST YEAR-TO-DATE | % CHANGE |
|--------------------|------------|-------------------|-------------------|--------------------|
| Academy Hours | 320 | 384 | 526 | -27% |
| Non-Academy Hours | 60 | 111 | 540 | -79% |
| Totals | 380 | 495 | 1,066 | -53% |
| Community Programs | 3 | 5 | 3 | 66% |
| | | | | <i>Page 2 of 8</i> |

LANCASTER POLICE DEPARTMENT
MONTHLY REPORT for February 2023

| FOLLOW UP INVESTIGATIONS | THIS MONTH | THIS YEAR-TO-DATE | LAST YEAR-TO-DATE | % CHANGE |
|------------------------------------|-------------------|--------------------------|--------------------------|-----------------|
| DETECTIVES | | | | |
| Investigative Cases | 17 | 34 | 34 | 0% |
| Arrest | 2 | 3 | 3 | 0% |
| Ex-Cleared | 2 | 4 | 2 | 100% |
| Unfounded | 2 | 4 | 1 | 300% |
| Admin-Closed | 0 | 2 | 10 | -80% |
| Active | 18 | 28 | 17 | 64% |
| PATROL | | | | |
| Investigative Cases | 74 | 179 | 145 | 23% |
| Arrest | 16 | 40 | 47 | -15% |
| Ex-Cleared | 7 | 16 | 6 | 166% |
| Unfounded | 0 | 3 | 1 | 100% |
| Admin-Closed | 24 | 48 | 52 | -7% |
| Active | 22 | 60 | 31 | 94% |
| DEPARTMENT TOTALS | | | | |
| Investigative Cases | 91 | 213 | 179 | 19% |
| Arrest | 18 | 43 | 50 | -14% |
| Ex-Cleared | 9 | 20 | 8 | 150% |
| Unfounded | 2 | 7 | 3 | 133% |
| Admin-Closed | 24 | 50 | 62 | -16% |
| Active | 40 | 88 | 48 | 83% |
| ARRESTS-ALL INCIDENTS TOTAL | 18 | 43 | 50 | -14% |

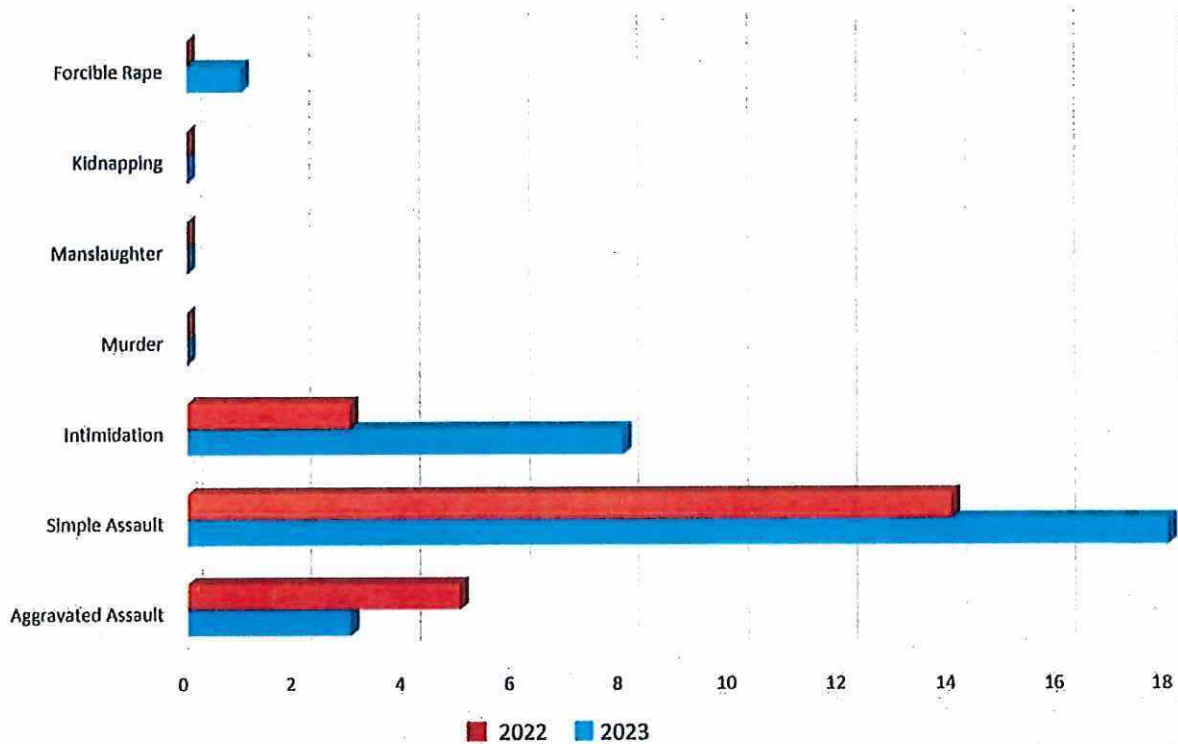
LANCASTER POLICE DEPARTMENT MONTHLY REPORT for February 2023

| CRIMES AGAINST PERSONS Group A Offenses | THIS MONTH | | | THIS YEAR-TO-DATE | | | LAST YEAR-TO-DATE | |
|--|------------|---------|-----------|-------------------|---------|-----------|-------------------|---------|
| | Reported | Cleared | % Cleared | Reported | Cleared | % Cleared | Reported | %Change |
| Aggravated Assault | 2 | 2 | 100% | 3 | 3 | 100% | 5 | -40% |
| Simple Assault | 9 | 5 | 56% | 18 | 14 | 78% | 14 | 29% |
| Intimidation | 3 | 0 | 0% | 8 | 3 | 38% | 3 | 166% |
| Murder | 0 | 0 | | 0 | 0 | | 0 | |
| Manslaughter | 0 | 0 | | 0 | 0 | | 0 | |
| Justifiable Homicide | 0 | 0 | | 0 | 0 | | 0 | |
| Kidnapping | 0 | 0 | | 0 | 0 | | 0 | |
| Forcible Rape | 1 | 0 | 0% | 1 | 0 | 0% | 0 | |
| Forcible Sodomy | 0 | 0 | | 0 | 0 | | 0 | |
| Sexual Assault with Object | 0 | 0 | | 0 | 0 | | 0 | |
| Forcible Fondling | 0 | 0 | | 0 | 0 | | 0 | |
| Incest | 0 | 0 | | 0 | 0 | | 0 | |
| Statutory Rape | 0 | 0 | | 0 | 0 | | 0 | |

| | | | | | | | | |
|---------------|-----------|----------|------------|-----------|-----------|------------|-----------|------------|
| Totals | 15 | 7 | 46% | 30 | 20 | 67% | 22 | 36% |
|---------------|-----------|----------|------------|-----------|-----------|------------|-----------|------------|

| | | | | | | | | |
|----------------|---|---|-----|---|---|------|---|------|
| Missing Person | 2 | 1 | 50% | 3 | 3 | 100% | 1 | 200% |
|----------------|---|---|-----|---|---|------|---|------|

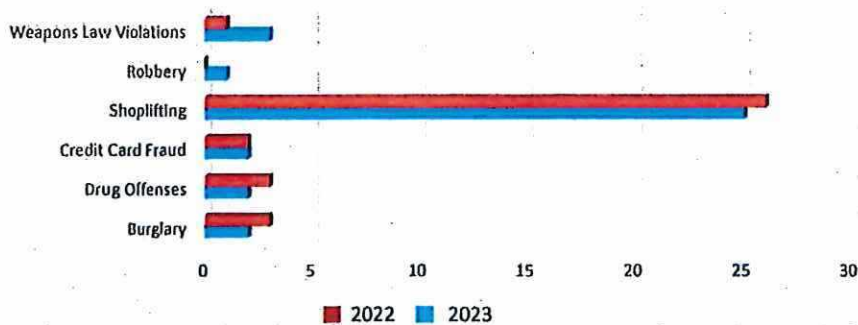
Crimes Against Persons



LANCASTER POLICE DEPARTMENT MONTHLY REPORT for February 2023

| CRIMES AGAINST PROPERTY Group A Offenses | THIS MONTH | | | THIS YEAR-TO-DATE | | | LAST YEAR-TO-DATE | |
|---|------------|-----------|------------|-------------------|-----------|------------|-------------------|------------|
| | Reported | Cleared | % Cleared | Reported | Cleared | % Cleared | Reported | % Change |
| Arson | 1 | 0 | 0.00% | 1 | 0 | 0% | 0 | 100% |
| Bribery | 0 | 0 | | 0 | 0 | | 0 | 0% |
| Burglary | 1 | 1 | 100% | 2 | 2 | 100% | 3 | -33% |
| Counterfeiting/Forgery | 0 | 0 | | 0 | 0 | | 1 | -100% |
| Destruction of Property | 3 | 3 | 100% | 16 | 11 | 69% | 7 | 128% |
| Drug Offenses | 0 | 0 | | 2 | 2 | 100% | 3 | -33% |
| Drug Equipment Offenses | 0 | 0 | | 0 | 0 | | 0 | |
| Embezzlement | 0 | 0 | | 0 | 0 | | 0 | |
| Extortion | 0 | 0 | | 0 | 0 | | 0 | |
| False Pretenses | 1 | 1 | 100% | 4 | 1 | 25% | 5 | -20% |
| Credit Card Fraud | 0 | 0 | | 2 | 0 | | 2 | 0% |
| Impersonation | 0 | 0 | | 0 | 0 | | 1 | -100% |
| Welfare Fraud | 0 | 0 | | 0 | 0 | | 0 | |
| Wire Fraud | 0 | 0 | | 0 | 0 | | 0 | |
| Gambling | 0 | 0 | | 0 | 0 | | 0 | |
| Operalling Gambling | 0 | 0 | | 0 | 0 | | 0 | |
| Gambling Equipment | 0 | 0 | | 0 | 0 | | 0 | |
| Sports Tampering | 0 | 0 | | 0 | 0 | | 0 | |
| Pick Pocket | 0 | 0 | | 0 | 0 | | 0 | |
| Purse Snatching | 0 | 0 | | 0 | 0 | | 0 | |
| Shoplifting | 9 | 4 | 44% | 25 | 14 | 56% | 26 | -4% |
| Theft from Building | 0 | 0 | | 0 | 0 | | 0 | |
| Theft - Coin Devices | 0 | 0 | | 0 | 0 | | 0 | |
| Theft From Auto | 4 | 3 | 75% | 6 | 5 | 83% | 2 | 200% |
| Theft of Auto Parts | 2 | 1 | 50% | 3 | 1 | 33% | 2 | 50% |
| All Other Larcenies | 6 | 5 | 83% | 25 | 15 | 60% | 8 | 200% |
| Motor Vehicle Theft | 0 | 0 | | 2 | 1 | 50% | 0 | 200% |
| Pornography | 0 | 0 | | 0 | 0 | | 0 | |
| Prostitution | 0 | 0 | | 0 | 0 | | 0 | |
| Promoling Prostitution | 0 | 0 | | 0 | 0 | | 0 | |
| Robbery | 0 | 0 | | 1 | 0 | 0% | 0 | 100% |
| Sexual Exposure | 0 | 0 | | 0 | 0 | | 0 | |
| Stolen Property | 0 | 0 | | 1 | 1 | 100% | 0 | 100% |
| Weapons Law Violatlons | 2 | 0 | 0% | 3 | 1 | 33% | 1 | 0% |
| Obscene Phone Calls | 0 | 0 | | 0 | 0 | | 0 | |
| Use Vehicle W/O Consent | 0 | 0 | | 0 | 0 | | 1 | -100% |
| Totals | 29 | 18 | 62% | 93 | 54 | 58% | 62 | 50% |

Crimes Against Property



**VICTIM'S ASSISTANCE ADVOCATE
MONTHLY REPORT
February 2023**

NEW CASES ASSIGNED: 41

TOTAL VICTIMS SERVED 44

Prior Contact Victims: 3

New Contact Victims: 44

TYPE OF VICTIMIZATION:

| | |
|--------------------------------------|-----------|
| ASSAULT | 8 |
| ABHAN | 0 |
| ATTEMPTED MURDER | 0 |
| BURGLARY | 7 |
| DV | 4 |
| DVHAN | 0 |
| CHILD ABUSE | 1 |
| CSC | 0 |
| CSC W/MINOR | 0 |
| FINANCIAL CARD FRAUD | 3 |
| GRAND THEFT AUTO | 0 |
| HARASSMENT | 2 |
| ILLEGAL USE OF PHONE | 0 |
| INDECENT EXPOSURE | 0 |
| KIDNAPPING | 0 |
| MURDER | 0 |
| LARCENY >\$2000 | 6 |
| POINTING/PRESENTING A FIREARM | 0 |
| ROBBERY/ATTEMPTED ROBBERY | 0 |
| STALKING | 0 |
| VIOLATION ORDER OF PROTECTION | 0 |
| OTHER: VULNERABLE ADULT ABUSE | 0 |
| OTHER: MITP | 0 |
| OTHER: ANIMAL COMPLAINT | 0 |
| OTHER: HIT & RUN | 10 |

SERVICES PROVIDED

***NOTE* OF THE 41 VICTIMS SERVED, MANY RECEIVED A VARIETY OF SERVICE**

| | |
|---|-----------|
| INFO/REFERRALS IN PERSON | 20 |
| INFO/REFERRALS TELEPHONE | 10 |
| CRIMINAL JUSTICE ADVOCACY | 41 |
| CRISIS RESPONSE | 0 |
| MAILED PROGRAM INFORMATION | 10 |
| PRIOR MONTH CONTACTS | 3 |
| COURT ACCOMPANIMENT | 0 |
| PAROLE HEARINGS ATTENDED | 0 |
| ESCORTS/SHELTER | 0 |
| ADVISED OF VICTIM'S COMPENSATION | 7 |
| FILED VICTIMS COMPENSATION APPLICATION | 0 |
| BOND HEARING NOTIFICATION | 0 |
| EMPLOYER INTERVENTION | 0 |
| WALK-INS | 0 |
| FOLLOW-UPS | 3 |
| COURT BALIFF | 0 |

VICTIM CLASSIFICATIONS:

- MINORITY: 33**
- CHILDREN: 2**
- ELDERLY: 6**
- DISABLED: 0**
- OTHER: 0**

***NOTE* THE PRIOR MONTH CONTACTS ARE INCLUDED IN THE TYPES OF VICTIMIZATION CATEGORIES AND THE SERVICES PROVIDED CATEGORIES.**

Lancaster Police Department
Monthly Training Hours
February 2023

SCCJA Training Hours 320 Hrs.

Non SCCJA Hours 60 Hrs.

Community Programs

Clergy Coalition Feb. 2nd

Coffee With a Cop Feb 21st

Community Conversation Feb. 28th

Report to Council

Overall Status: **In-Progress**

Project Name: Accreditation

3/22/2023

Tools: Purchased software for the Accreditation Assessment. The software is PowerDMS, and it is a Content Manager. We also use Lexipol which is our Content Provider. We have 144 policies within Lexipol and are waiting for the Accreditation workbench for SC. We are a part of the SCPAC (South Carolina Police Accreditation Coalition). It is a coalition of law enforcement professionals who are involved in the accreditation process. They provide training for agency executives and accreditation managers.

OBJECTIVE: To obtain SCLEA (State) & CALEA (National) Accreditation.

PROCESS: 1) Application 2) **Self-Assessment** 3) On-Site Assessment 4) Council Review & Decision 5) Maintaining Compliance & Re-accreditation

STANDING: We have adopted nine policies for the nine standards that were effective 1/1/2023.

Currently have temporary access to PowerDMS (CALEA) for 30 days. This allows us to review the required standards for National Accreditation before completing the enrollment process.

Currently working with the PIO to apply for grant money to assist with the cost of Accreditation.

Currently highlighting approved policies and seeking proofs.

Currently working with the Policy Committee to develop, add, and modify policies to meet the required standards.

DTBs (Daily Training Bulletins) are issued every two weeks. November & December DTBs have been issued which will conclude all for 2022. DTBs are scenario-based training through Lexipol, that reference our policies.



Lancaster Public Utilities Department

Monthly Report for February, 2023
Director Donald Ledford

Key Public Service Areas

- Treat wastewater and sewage to maintain and enhance water quality in the receiving waters surrounding the City.
- Operate the Industrial Pretreatment program.

Critical Objectives

- Receive, treat, and discharge wastewater in compliance with Federal and State regulations.
- Maintain the integrity of the wastewater force main delivery system and outfall structures.

Scope of Agency Operations

The Lancaster Public Utilities Department is committed to operating an effective and efficient wastewater treatment system to protect the health and safety of our citizens while protecting the environment.

Parameter

Flow – 7.50 MGD Limit
Biological Oxygen Demand
Suspended Solids
E-coli
Dissolved Oxygen Content
pH Level
Ammonia
Chlorine Residual
Total Phosphorus
Toxicity
Total Nitrogen
Semi-Volatiles
Current Solids Concentration
Biosolids Wasted

Compliant

| |
|-------------|
| Yes |
| Yes |
| Yes |
| Yes |
| Yes |
| Yes |
| Yes |
| Yes |
| Yes |
| Yes |
| Yes |
| N/A |
| 4500 mg/L |
| 93,000 lbs. |

Narrative Information:

For the month, we treated 93.68 million gallons of wastewater. Total potable water use was 6,300 gals. We used 62,866 lbs. of lime, 21,787 lbs. of salt and 63,659 lbs. of Alum. We did not run the press this month and as a result, we had no polymer usage. We were unable to land apply cake this month due to wet weather. As a result, we hauled 81 cubic yards of cake to the landfill. There were no permit violations this month.

As a requirement for our capacity upgrade, we are required to do 4 additional months of toxicity testing. Those results will begin to be included with our monthly report as well.



Lancaster Public Works Department Water and Sewer Division

Monthly Report for Feb 2023

*Public Works Director Rendell Mingo
Field Superintendent Ken Sims*

| <i>Key Public Service Areas</i> | Critical Objectives |
|---|---|
| <ul style="list-style-type: none"> ➤ Repair and maintain the water delivery system to ensure the safe and efficient delivery of clean potable water. ➤ Repair and maintain the wastewater collection system to protect local health and safety and protect the environment. | <ul style="list-style-type: none"> • Maintain the integrity of the water supply distribution system. • Maintain the integrity of the wastewater collection system. • Respond to complaints in a timely manner. • Monitor operation of the water distribution and wastewater collection systems to ensure compliance with Federal and State regulations. |

| <i>Scope of Agency Operations</i> | Performance Report | | | |
|---|--|--------------|--------------------|---------------------|
| | Indicator | Month | Current YTD | Previous YTD |
| <p>The Lancaster Public Works Department/ Water and Sewer Division manage the water distribution system, which provides quality drinking water daily. It also manages the wastewater collection system, including lift stations and connections with the Lancaster County Water and Sewer District to collect and safely deliver wastewater to the City of Lancaster Public Utilities Department.</p> | Water Main Breaks Repaired | 26 | 48 | 46 |
| | Average Resolution Time – Water Main Breaks | 3hr. | 3hr. | 3hr. |
| | Feet of Water Line Replaced | 148 | 6098 | 344 |
| | Number of Fire Hydrants Repaired/Replaced/New | 1 | 5 | 1 |
| | Number of Hydrants Maintenance Needed | 1 | 2 | 0 |
| | Inoperable Fire Hydrants | 0 | 1 | 0 |
| | Percentage of Unacct. Water | 31.0% | 31.2% | 40.05% |
| | Sewer Main Line and City-side Lateral Stoppages | 13 | 38 | 30 |
| | Feet of Sewer Line Repaired/Replaced | 142 | 4,506 | 482 |
| | Feet of Sewer Line Videoed | 8,744 | 15,191 | 2,800 |
| | Sewer line W/SI SI Rats | 13,710 | 23,725 | 30,230 |
| | Feet of Sewer Line Flushed | 14,205 | 21,672 | 26,564 |
| | Number of Reportable Sanitary Sewer Overflows | 0 | 0 | 0 |
| Smoke Tested | 0 | 12,854 | 20,000 | |

Narrative Information: All sewer calls are handled as emergencies and completed on the same day the call is received and, in most cases, the same hour it is received. In the event of multiple calls, they are prioritized by the severity of environmental and customer impact.



Lancaster Public Works Department Miscellaneous Divisions

Monthly Report for Feb 2023

*Public Works Director Kirk Mingo
Field Superintendent Ken Sims*

Key Public Service Areas

- Maintain the City's water meter system

Critical Objectives

- Maintain the integrity of the water meter system.

Scope of Agency Operations

The Lancaster Public Works Department also maintains various size water meters servicing approximately 6,000 utility accounts.

Performance Report

| <i>Indicator</i> | <i>Month</i> | <i>Current YTD</i> | <i>Previous YTD</i> |
|---|--------------|------------------------|-------------------------|
| <i>Number of Completed Work orders.</i> | 579 | 1,038 | 1,389 |
| <i>Number of Outstanding work orders</i> | 23 | 40 | 126 |
| <i>Number of Inoperable Water Meters</i> | 0 | 0 | 0 |
| <i>Number of Meters Read for Timely Billing</i> | 6,533 | 13,026 | 12,928 |
| <i>Number of Utility Cuts Repaired</i> | 22 | 24 | 27 |
| <i>Number of incomplete Utility Cuts</i> | 11 | 31 | 26 |

Narrative Information:

**CITY OF LANCASTER
SOLID WASTE DEPARTMENT**

MONTHLY REPORT FOR FEBUARY 2023

Matthew B Berry

Director of Sanitation & Maintenance Operations

*Ensure accessibility and cleanliness of City Streets and sidewalks.
Install and maintain Street names and City traffic control signage.
Collect and dispose of residential and commercial solid waste.
Collect and dispose of residential rubbish and debris.
Collect and dispose of commercial cardboard.
Repair and maintain the City's motor vehicle fleet and power equipment owned and operated by the City.*

SCOPE OF OPERATIONS

The City of Lancaster Solid Waste Department Street and Sanitation Division is responsible for maintaining approximately eleven miles of City streets, related sidewalks and City street cleanliness. This department also collects, handles, disposes of residential solid waste, brush, trash, commercial solid waste, cardboard collection, and seasonal leaf collection. The City of Lancaster Vehicle Maintenance Department repairs and maintains the motor vehicles and power equipment owned and operated by the City.

PERFORMANCE REPORT

| | MONTH OF FEB | CURRENT YTD | PREVIOUS YTD |
|---|-----------------|----------------|-----------------|
| NUMBER OF SIGNS REPAIRED OR REPLACED | 19 | 19 | 16 |
| MILES OF ROADWAY SWEPT | 89 | 0.00 | 147.00 |
| TONS OF CITY RESIDENTIAL SOLID WASTE COLLECTED | 210.51 | 1478.43 | 859.49 |
| TONS OF CITY COMMERCIAL SOLID WASTE COLLECTED | 340.09 | 2229.04 | 1,668.43 |
| TONS OF CITY RESIDENTIAL TRASH, LEAVES AND BRUSH COLLECTED | 131.76 | 1056.61 | 521.32 |
| TONS OF CITY CARDBOARD COLLECTED | 18.01 | 103.18 | 204.44 |
| TONS OF INDEPENDENT MSW COLLECTED | 36.31 | 1456.42 | 6,635.97 |
| TONS OF INDEPENDENT C & D COLLECTED | 612.74 | 3578.60 | 4,077.10 |
| TONS OF INDEPENDENT CARDBOARD COLLECTED | 9.08 | 99.13 | 75.54 |
| TOTAL TONS RECEIVED AT TRANSFER STATION | 1,358.50 | 10,001.41 | 14,042.29 |

CITY TRANSFER STATION REPORT
JUL 2022 - JUN 2023

| | JUL | AUG | SEPT | OCT | NOV | DEC | JAN | FEB | MAR | APR | MAY | JUN |
|--------------------------------------|--------------|-------------|--------------|--------------|--------------|--------------|--------------|--------------|--------|--------|--------|--------|
| ACFI | 0.00 | \$0.00 | \$1,081.41 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| ACTIVE WASTE SOLUTIONS | \$26,920.26 | \$16,050.00 | \$19,756.97 | \$19,551.16 | \$20,299.23 | \$19,797.54 | \$20,592.00 | \$23,621.36 | | | | |
| ALL CLEAN DISASTER SERVICES | \$149.65 | \$70.83 | \$14.85 | \$197.63 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | | | | |
| BADCOCK | \$394.51 | \$229.97 | \$351.68 | \$339.11 | \$324.83 | \$153.08 | \$609.11 | \$51.98 | | | | |
| BOGGS CONTRACTING, LLC | \$459.35 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | | | | |
| BUILDERS SUPPLY | \$1,023.73 | \$980.89 | \$1,012.90 | \$992.89 | \$1,492.12 | \$256.47 | \$1,711.60 | \$1,044.79 | | | | |
| BYPASS FAST LUBE | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | | | | |
| BZP | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | | | | |
| C & D TRASH SERVICE OF EDGEWOOD LLC | \$1,125.47 | \$738.44 | \$1,004.29 | \$1,252.51 | \$1,079.20 | \$1,023.75 | \$1,976.25 | \$1,032.58 | | | | |
| CAROLINA HOME HEROES | | | | | | | \$624.21 | \$0.00 | | | | |
| CCRM, LLC | \$513.83 | \$549.52 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | | | | |
| CMVH HOMES INC | \$500.00 | \$531.72 | \$742.00 | \$742.00 | \$258.00 | \$242.00 | \$1,000.00 | \$242.00 | | | | |
| COMPORIUM | \$620.34 | \$700.30 | \$839.09 | \$652.89 | \$779.69 | \$291.88 | \$1,049.31 | \$402.69 | | | | |
| DEPENDABLE DUMPSTER SERVICE | | | | | \$73.11 | \$191.44 | \$225.22 | \$0.00 | | | | |
| DAVITA LANCASTER | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | | | | |
| EAST GAY RENTALS, LLC | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | | | | |
| EAT PROPERTIES, LLC | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | | | | |
| ECI INVESTMENTS, LLC | \$594.53 | \$196.00 | \$483.13 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | | | | |
| FIREPLACE SYSTEMS, INC | \$491.26 | \$180.00 | \$225.00 | \$180.00 | \$449.97 | \$0.00 | \$710.20 | \$0.00 | | | | |
| GREATER NEW HOPE CDC | | | | | | | | \$414.18 | | | | |
| FRONT YARD INVESTMENTS, LLC | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$242.00 | \$90.00 | \$0.00 | | | | |
| GRACE KELLY'S LLC | \$892.01 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | | | | |
| HABITAT FOR HUMANITY OF LANCASTER CO | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | | | | |
| HOME SPECIALTIES | \$0.00 | \$0.00 | \$108.53 | \$237.05 | \$162.81 | \$64.28 | \$157.18 | \$0.00 | | | | |
| H&D OF LANCASTER INC | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | | | | |
| I/J INVESTMENTS, LLC | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | | | | |
| L & C RAILROAD | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | | | | |
| LANCASTER COUNTY PUBLIC WORKS | \$27,372.08 | \$19,443.34 | \$28,850.59 | \$26,506.50 | \$28,055.14 | \$29,224.54 | \$31,841.07 | \$25,992.02 | | | | |
| LANCASTER FUNERAL HOME | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | | | | |
| LANDSCAPE DESIGNS AND LAWNCARE LLC | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | | | | |
| MAGIC TOUCH CAR WASH | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | | | | |
| MERCADOS CONSTRUCTION | \$419.26 | \$477.36 | \$147.25 | \$289.35 | \$359.43 | \$277.60 | \$261.77 | \$190.68 | | | | |
| MUSC HEALTH LANCASTER MED CTR | \$1,327.22 | \$1,351.15 | \$1,478.63 | \$1,326.00 | \$600.00 | \$762.41 | \$4,443.33 | \$773.67 | | | | |
| NILE BEAUTY SUPPLY | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | | | | |
| PALMETTO PLACE APTS | \$467.25 | \$468.96 | \$482.67 | \$381.00 | \$488.39 | \$93.66 | \$816.26 | \$214.20 | | | | |
| QUALITY INN | \$0.00 | \$0.00 | \$0.00 | \$722.29 | \$444.20 | \$0.00 | \$381.00 | \$0.00 | | | | |
| QUICK STOP | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | | | | |
| PROGRESS CAROLINA, LLC | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | | | | |
| REPUBLIC SERVICES | \$14,720.11 | \$10,930.45 | \$19,133.29 | \$18,127.05 | \$17,378.72 | \$18,255.39 | \$27,347.42 | \$18,525.69 | | | | |
| ROBINSON'S TRASH SERVICE | \$5,081.66 | \$2,927.31 | \$4,748.26 | \$4,508.49 | \$4,374.10 | \$3,752.78 | \$3,240.54 | \$2,617.76 | | | | |
| RUBICON GLOBAL-DOLLAR GENERAL | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | | | | |
| RPG CONSTRUCTION, LLC | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | | | | |
| RURAL GARBAGE SERVICES | \$16,337.08 | \$10,957.21 | \$17,458.54 | \$15,201.48 | \$16,155.49 | \$17,067.88 | \$17,177.19 | \$15,960.29 | | | | |
| SUPER 8 | | | | | | | | \$394.47 | | | | |
| SECOND BAPTIST CHURCH | \$0.00 | \$58.83 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | | | | |
| SPRINGLAND ASSOCIATES | \$258.00 | \$258.00 | \$393.95 | \$258.00 | \$359.10 | \$0.00 | \$516.00 | \$0.00 | | | | |
| TALL OAK BUILDERS, LLC | \$0.00 | \$44.55 | \$0.00 | \$0.00 | \$0.00 | \$13.14 | \$0.00 | \$21.11 | | | | |
| TOWN OF HEATH SPRINGS | \$811.14 | \$374.55 | \$930.48 | \$756.44 | \$737.34 | \$994.38 | \$1,028.16 | \$574.30 | | | | |
| TRASH CONTROL | \$4,159.74 | \$3,182.46 | \$7,668.34 | \$8,237.40 | \$7,967.96 | \$6,494.04 | \$8,249.81 | \$7,087.27 | | | | |
| TRS FROZEN FOODS | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | | | | |
| UNITED SITE SERVICES | \$4,205.72 | \$4,774.12 | \$8,764.87 | \$7,191.36 | \$4,152.16 | \$2,974.23 | \$6,357.65 | \$4,253.77 | | | | |
| VENTURE CONSTRUCTION COMPANY | | | | | | | | \$1,583.50 | | | | |
| VALUE WASTE SERVICES | \$0.00 | \$287.85 | \$0.00 | \$0.00 | \$37.82 | \$0.00 | \$0.00 | \$356.48 | | | | |
| WALMART | \$1,568.66 | \$1,469.42 | \$2,408.23 | \$1,404.68 | \$1,474.35 | \$2,469.23 | \$2,685.25 | \$1,441.74 | | | | |
| WASTE MANAGEMENT - CHARLOTTE SOUTH | \$8,354.61 | \$4,382.66 | \$7,147.70 | \$6,427.57 | \$6,902.14 | \$6,913.81 | \$6,210.75 | \$6,665.54 | | | | |
| WASTE MANAGEMENT - SC | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$38.07 | \$0.00 | \$0.00 | \$0.00 | | | | |
| WWTP | \$743.53 | \$0.00 | \$0.00 | \$51.98 | \$1,452.75 | \$801.00 | \$827.48 | \$149.65 | | | | |
| WILLIAMS FLOORING | \$778.94 | \$385.95 | \$617.28 | \$821.90 | \$652.13 | \$107.96 | \$966.67 | \$339.30 | | | | |
| WOODLAND BUSINESS PARK | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | | | | |
| QUICK STOP | \$120,269.94 | \$82,101.64 | \$126,525.15 | \$116,056.73 | \$118,503.21 | \$112,464.51 | \$142,678.94 | \$112,357.52 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |

2022-2023 Tranfer Station Independent MSW Tons

| | Jul Activity Aug Invoice | Aug Activity Sept Invoice | Sept Activity Oct Invoice | Oct Activity Nov Invoice | Nov Activity Dec Invoice | Dec Activity Jan Invoice | Jan Activity Feb Invoice | Feb Activity Mar Invoice | Mar Activity Apr Invoice | Apr Activity May Invoice | May Activity June Invoice | June Activity July Invoice |
|----------------------------------|--------------------------|---------------------------|---------------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|---------------------------|----------------------------|
| LEE COUNTY MSW TOTAL | 2439.23 | 2698.82 | 2374.31 | 2308.12 | 2545.95 | 2565.58 | 2742.67 | 2363.37 | | | | |
| Lancaster County PW | 591.16 | 433.23 | 581.20 | 582.45 | 610.05 | 618.27 | 646.65 | 573.96 | | | | |
| Active Waste | 382.75 | 279.25 | 301.91 | 313.96 | 393.69 | 397.34 | 350.16 | 375.75 | | | | |
| C & D Trash Service | 30.65 | 20.11 | 27.35 | 34.11 | 29.39 | 27.88 | 53.82 | 28.12 | | | | |
| Republic Waste | 147.13 | 126.27 | 197.02 | 190.23 | 132.56 | 239.95 | 300.81 | 207.27 | | | | |
| Robinson Trash | 138.39 | 79.72 | 129.31 | 122.78 | 119.12 | 102.20 | 88.25 | 71.29 | | | | |
| Rural Garbage | 388.32 | 256.57 | 393.83 | 359.18 | 391.54 | 406.20 | 416.46 | 359.03 | | | | |
| Town of Heath Springs | 22.09 | 10.20 | 25.34 | 20.60 | 20.08 | 27.08 | 28.00 | 15.64 | | | | |
| Trash Control | 41.63 | 21.70 | 75.21 | 78.84 | 51.09 | 90.78 | 94.75 | 84.96 | | | | |
| Waste Management Char So | 29.31 | 16.23 | 26.64 | 28.72 | 34.10 | 30.54 | 27.79 | 27.76 | | | | |
| Waste Management SC | 0.00 | 0.00 | 0.00 | 0.00 | 5.95 | 30.54 | 0.00 | 0.00 | | | | |
| Total Independent MSW | 1771.43 | 1243.28 | 1757.81 | 1730.87 | 1787.57 | 1970.78 | 2006.69 | 1743.78 | 0.00 | 0.00 | 0.00 | 0.00 |
| Bill to City Based on Total Tons | 667.80 | 1455.54 | 616.50 | 577.25 | 758.38 | 594.80 | 735.98 | 619.59 | 0.00 | 0.00 | 0.00 | 0.00 |

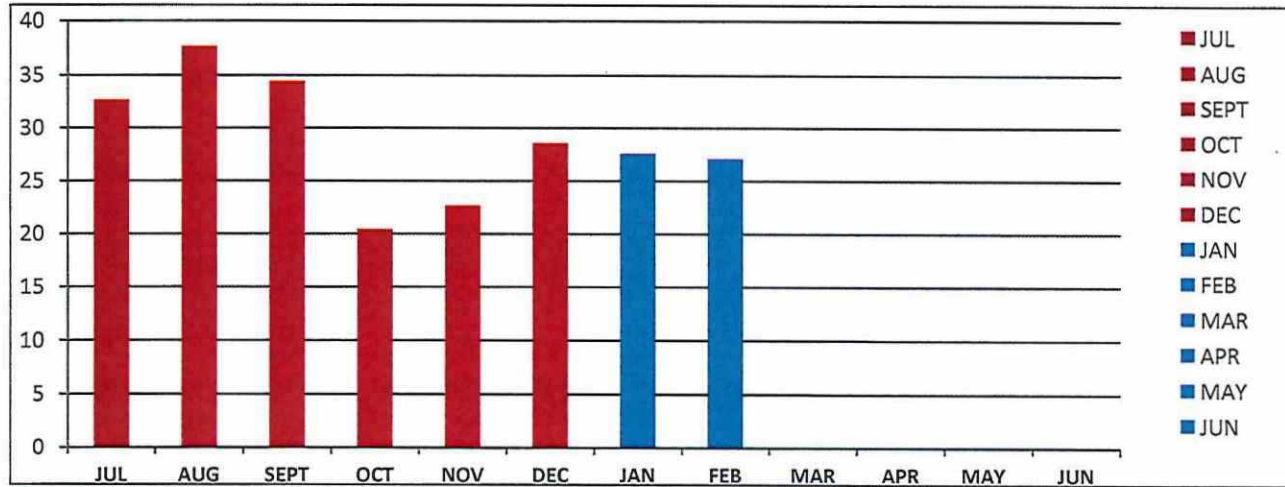


SOLID WASTE RECYCLE CARDBOARD JULY 2022- JUNE 2023



COMMERCIAL TONS

| | |
|------|-------|
| JUL | 32.66 |
| AUG | 37.64 |
| SEPT | 34.43 |
| OCT | 20.44 |
| NOV | 22.67 |
| DEC | 28.56 |
| JAN | 27.59 |
| FEB | 27.09 |
| MAR | |
| APR | |
| MAY | |
| JUN | |



MATTHEW B BERRY
Director of Sanitation & Maintenance Operations
SOLID WASTE DEPARTMENT



CITY OF LANCASTER
SOLID WASTE DEPARTMENT

VEHICLE MAINTENANCE DIVISION

Monthly Report for FEBRUARY 2023

Matthew B Berry

Director of Sanitation & Maintenance Operations

Critical Objectives

Repair and maintain the City's motor vehicle fleet and power equipment operated by the City.

SCOPE OF OPERATIONS

The City of Lancaster's Vehicle Maintenance division is responsible for repairs and maintains the motor vehicles and power equipment owned and operated by the City.

PERFORMANCE REPORT

| INDICATOR | MONTH OF FEBRUARY | CURRENT YTD | PREVIOUS YTD |
|--|-------------------|-------------|--------------|
| LARGE EQUIPMENT <i>Backhoes, Tractors, Trailers, Valve Machine, Etc.</i> | 38 | 435 | 418 |
| SMALL EQUIPMENT <i>Lawnmowers, Pumps, Weeders, Chainsaws, Etc.</i> | 0 | 10 | 32 |
| VEHICLES PREVENTATIVE MAINTENANCE | 25 | 167 | 159 |
| VEHICLES GENERAL REPAIRS | 60 | 676 | 663 |
| VEHICLES AND EQUIPEMENT <i>Repairs due to Negligence</i> | 0 | 1 | 2 |
| TOTAL EQUIPMENT REPAIRED | 38 | 430 | 450 |
| TOTAL VEHICLES REPAIRED | 60 | 676 | 663 |
| GRAND TOTAL REPAIRED <i>Vehicles, Equipment, & PM</i> | 123 | 1272 | 1272 |

OVERTIME REPORT
FEBRUARY

| Department | Monthly OT Hours | Monthly Amount | Year to Date Amount | Budget | % Spent | Justification |
|---------------------------------------|------------------|----------------|---------------------|--------------|---------|--|
| City Administration & Human Resources | 6.75 | \$265.33 | \$2,245.33 | \$4,000.00 | 56.13% | City Council meeting & payroll processing |
| Finance & Utility Billing | 56.25 | \$1,604.83 | \$16,298.20 | \$20,500.00 | 79.50% | Posting late fees, adding 2nd penalty, running end of month reports, utility billing edits, cutoff list, entering manual readings, & adjustments |
| Information Technology | 2.25 | \$73.34 | \$1,362.08 | \$6,500.00 | 20.96% | Resolving dispatch issues after software update and printing map for police |
| Police | 373.00 | \$11,434.16 | \$112,398.89 | \$160,000.00 | 70.25% | Maintaining adequate level of service due to being short staffed |
| Courts | 4.25 | \$145.54 | \$2,667.42 | \$8,000.00 | 33.34% | Provide coverage for employee on holiday |
| Fire | 0.00 | \$0.00 | \$883.51 | \$3,500.00 | 25.24% | ---- |
| Street | 3.50 | \$62.12 | \$93.06 | \$4,000.00 | 2.33% | Running late load to landfill & removing fell tree from roadway |
| Building & Zoning | 0.00 | \$0.00 | \$251.40 | \$1,000.00 | 25.14% | ---- |
| Events & See Lancaster | 9.25 | \$288.76 | \$1,413.41 | \$4,000.00 | 35.34% | SCEDA training & tourism conference |
| Grounds Maintenance | 3.00 | \$77.91 | \$1,726.73 | \$7,000.00 | 24.67% | Running late load to landfill |

OVERTIME REPORT
FEBRUARY

| Department | Monthly OT Hours | Monthly Amount | Year to Date Amount | Budget | % Spent | Justification |
|---|------------------|----------------|---------------------|-------------|---------|---|
| Vehicle Maintenance | 10.00 | \$253.52 | \$6,513.42 | \$13,000.00 | 50.10% | Providing coverage for vacant position |
| Public Works & Solid Waste Administration | 0.25 | \$6.16 | \$172.36 | \$2,000.00 | 8.62% | Assisting late customer |
| Water Distribution | 54.25 | \$1,544.40 | \$13,902.34 | \$22,700.00 | 61.24% | Repairing Bypass waterline break, replacing hydrant, & assisting LCWSD installing 24" main water valve to serve the City's master valve vault |
| Wastewater Treatment Plant | 32.75 | \$1,075.99 | \$3,966.45 | \$4,500.00 | 88.14% | Weekend pump repair and polymer spill cleanup, rain event, & resolving ram press issues |
| Wastewater Collection | 39.50 | \$1,294.11 | \$15,538.01 | \$25,000.00 | 62.15% | Sewage blockages, SCADA work, & emergency repair work on hospital compound meter |
| Residential Garbage | 32.75 | \$852.22 | \$7,255.36 | \$10,500.00 | 69.10% | Running early and late load, baling cardboard, assisting with roll off truck repairs, & providing coverage for employee on leave |
| Recycling | 0.50 | \$16.20 | \$267.15 | \$3,000.00 | 8.91% | Running late load |
| Commercial Garbage | 1.50 | \$40.69 | \$88.16 | \$4,000.00 | 2.20% | Running late load |
| Transfer Station | 94.00 | \$2,939.51 | \$31,716.79 | \$50,000.00 | 63.43% | Running early, late, and extra loads to landfill, resolving computer issues, working the hill, & providing coverage for employees on leave |