

**CITY OF LANCASTER  
WORK SESSION  
TUESDAY, SEPTEMBER 12, 2023**

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**CITY OF LANCASTER  
WORK SESSION  
TUESDAY, SEPTEMBER 12, 2023  
7:00 P.M.**

- I. Invocation & Pledge of Allegiance – Council Member Harris**
- II. Roll Call**
- III. Citizen Comments\***
- IV. Employee Comments**
- V. Approval of Minutes**
  - A. Regular Meeting – August 22, 2023 **Pg. 1**
- VI. Discussion and Action Items**
  - A. Discussing City of Lancaster Branding (*Thomas*) **Pg. 5**
- VII. Resolution**
  - A. R23-13 A Resolution Authorizing the Application and Acceptance of a Community Development Block Grant and to the Commitment of Local Matching Funds for The East Arch Street Sidewalk Project (*Huffles*) **Pg. 15**
  - B. R23-14 A Resolution Authorizing the Application and Acceptance of a Community Development Block Grant and to the Commitment of Local Marching Funds for The Municipal Justice Park Improvement Phase I Project (*Huffles*) **Pg. 20**
  - C. R23-15 A Resolution Authorizing the Application and Acceptance of a South Carolina Rural Infrastructure Authority Basic Infrastructure Grant for the Replacement of the Bypass Pump Station (*Huffles*) **Pg. 26**
- VIII. Ordinance**
  - A. O23-20 (Second Reading) An Ordinance Adopting and Enacting a New Code For the City of Lancaster, South Carolina; Providing for the Repeal of Certain Ordinances Not Included Therein; Providing a Penalty for the Violation Thereof; Providing for the Manner of Amending Such Code; and Providing When Such Code and This Ordinance Shall Become Effective (*Rabon*) **Pg. 29**
  - B. O23-21 (Second Reading) An Ordinance Amending Section 44-162, Section 44-452, and Section 44-617 of the City of Lancaster, South Carolina Code of Ordinances by Making Certain Additions Pertaining to Heliports (*Huffles*) **Pg. 37**
  - C. O23-22 (First Reading) An Ordinance Amending the City of Lancaster Operating Budget for Fiscal Year 2022-2023 (*Absher*) **Pg. 50**
- IX. Adjournment**

\*Persons desiring to speak should notify the City Clerk prior to the beginning of the meeting. All persons wishing to speak must be signed in and present prior to the start of the meeting. Please begin by stating your name and address. You will have up to 3 minutes to address Council. The entire Citizen Comments portion of the agenda shall not extend longer than thirty (30) minutes. All statements should be addressed to Council as a body and not to individual Council Members. Please be advised that this is not a period of dialogue with Council or a question-and-answer period.



Any person requiring special accommodations should contact the Office of the City Administrator at (803) 289-1453 at least 24 hours prior to the scheduled meeting.

**CITY OF LANCASTER**  
**REGULAR MEETING**  
**TUESDAY, AUGUST 22, 2023**

P1

A meeting of the Lancaster City Council was held in the City Hall Council Chambers on Tuesday, August 22, 2023, at 7:00 p.m.

Mayor T. Alston DeVenny called the meeting to order. A notice of the meeting was posted at City Hall and placed on the City's website. The local news media was contacted about the meeting time and place. The meeting was open to the public and streamed live on the City's YouTube channel.

**I. Invocation & Pledge of Allegiance**

Rev. Johnnie L. Rose, Pastor of First Washington Baptist Church offered the invocation and Council Member Taylor led the Pledge of Allegiance.

**II. Roll Call**

**Present:** Mayor Alston DeVenny, Council Member Harris, Council Member Jones, Council Member Marsh, and Council Member Sowell and Council Member Taylor

**Absent:** Council Member Hood

**Others Present:** City Administrator Flip Hutfler, City Attorney Mitch Norrell, City Clerk Tracy Rabon, Building and Zoning Director Louis Streater, Court Administrator Cammie Heath, Assistant Finance Director Tressie Barber-Thompson, Fire Chief Justin McLellan, Police Chief Don Roper, Public Utilities Director Donnie Ledford, Public Works Director Rendell Mingo, Sanitation & Maintenance Operations Director Matt Berry, Human Resource Director Angela Roberson, and IT Director Melissa Izzard.

**III. Special Presentation**

A. *Police Officer Justin Tucker General Commendation Recognition for Outstanding Actions During the Performance of His Duties*

Police Chief Don Roper presented Police Officer Justin Tucker the General Commendation Recognition for his efforts in saving a life on July 25, 2023. Mayor DeVenny presented Officer Tucker with a Mayoral Recognition.

B. *Lindsay Pettus Greenway Update*

Lindsay Pettus Greenway Executive Director Sherri Gregory presented Council with an update on the Greenway. Ms. Gregory reported that the planning, engineering, and permitting for Phase 2 is completed. The Main Street Underpass and the Forest Drive connector are underway, and ADA accessible parking spaces have been added. The construction of the pedestrian bridge and the sidewalks along Roddey Drive are also near completion.

State House Representative Brandon Newton informed Council that he was able to secure one million dollars in funding for the Greenway in the State's FY 23-24 Budget. Representative Newton further stated that he is currently on the House Ways and Means Committee and will try to secure additional funding for the Greenway and Downtown projects in upcoming years.

C. *June 30, 2022, Comprehensive Annual Financial Report*

David Phillips, Partner with Greene Finney Cauley, LLP presented Council the Annual Comprehensive Financial Report for year ended June 30, 2022. Mr. Phillips reported that the City's total capital assets were \$52.7M at the close of the fiscal year and was an increase of \$4.7M from June 2021. Mr. Phillips noted there were no findings, significant deficiencies,

or material weaknesses. Green Finney Cauley, LLP provided an unmodified opinion on the Financial Statements and reported that the City is in a strong financial condition as of June 30, 2022.

**IV. Citizen Comments**

There were no citizen comments

**V. Employee Comments**

Mayor DeVenny congratulated Council Member Harris for serving her community as an employee with the Lancaster Children's Home for 30 years and acknowledged that contribution to the community and to Council.

**VI. Approval of Minutes**

*A. Work Session – August 8, 2023*

**Motion:** To approve the minutes for the Work Session August 8, 2023

**Moved by** Council Member Taylor, **Seconded by** Council Member Sowell

**Vote:** Motion carried by unanimous roll call vote

**Action:** Approved

**VII. Monthly Reports for July 2023**

Council Member Harris asked Public Works Director Rendell Mingo about the process of calculating water loss. Mr. Mingo stated the loss is based on number of gallons purchased from the Lancaster County Water & Sewer District contrasted with the gallons sold to City's customer and usage reports from the Fire Department.

Council Member Harris asked about fire hydrants within the City being inoperable. Mr. Mingo stated that staff are aware of these hydrants, and they are scheduled to be repaired or replaced.

Council had no further questions or concerns regarding the Monthly Report for July 2023. The complete report is available for review in the City Clerk's office.

**VIII. July Cash Management and Finance Report**

Assistant Finance Director Tressie Barber-Thompson presented the July 2023 Cash Management and Finance Report. Council had no questions or concerns regarding the July Cash Management and Finance Report.

**IX. Discussion and Action Items**

*A. Discussing City of Lancaster Branding*

Alize Thomas, Marketing & Development Manager, presented the rebranding recommendations from the 2020 Downtown Revitalization Plan from MKSK, Arnett Muldrow & Associates, and Community Design Solutions. Ms. Thomas reported that their recommendation for the City's logo included a broader color palette, updated font, and evolved the iconic rose. Ms. Thomas presented the three logos stemming from the final report of the Downtown Revitalization Plan and stated there would be no immediate direct cost. The City will begin gradually updating the logo on City letterhead and business cards when replacement of those items is needed. All future vehicles purchased (excluding Police and Fire) will have the new logo installed at a cost of \$58.06 per vehicle. Ms. Thomas reported that the City will do a soft roll out with small objects such as marketing material, email signatures, the new website, business cards and letterhead.

Council Member Harris stated that consistency is very important in representing the City and expressed concerns with the color of the rose being maroon instead of a true red.

Council Member Jones and Council Member Taylor agreed with Council Member Harris. Mayor DeVenny stated that the design from MKSK is a more modern logo, however Council would need to decide on the color.

Mr. Hutfles stated that Ms. Thomas will present different shades of reds to Council for approval at the September 12, 2023, Council meeting.

**X. Ordinance**

*Mayor DeVenny called for O23-21 to be presented prior to O23-20 as a convenience to outside presenters for O23-21. Council Member Taylor left prior to O23-21 and O23-20 being presented.*

- A. *O23-20 (First Reading) An Ordinance Adopting and Enacting a New Code for The City of Lancaster, South Carolina; Providing for the Repeal of Certain Ordinances Not Included Therein; Providing a Penalty for the Violation Thereof; Providing for the Manner of Amending Such Code; and Providing When Such Code and This Ordinance Shall Become Effective*

City Clerk Tracy Rabon presented O23-20, an Ordinance adopting the recodification of the City Code. Ms. Rabon reported the last codification occurred in 1991. It is recommended that a City Code be recodified every 10 years to ensure a well-organized up-to-date Code that is free from conflicts and inconsistencies and is in-line with the laws of the State. Ms. Rabon reported that the recodification has been underway since 2021, involving City staff, the City Administrator, and City Attorney. Municode (now CivicPlus) presented the City with the recommendations after a thorough legal review and provided legal findings, proposed formatting changes and proposed changes to the Code to ensure the most recent legislative actions were noted.

Mayor DeVenny asked if the new code would be searchable on-line. Ms. Rabon confirmed.

**Motion:** To approve the first reading of O23-20 an Ordinance adopting and enacting a new Code for The City of Lancaster, South Carolina; providing for the repeal of certain Ordinances not included therein; providing a penalty for the violation thereof; providing for the manner of amending such code; and providing when such Code and this Ordinance shall become effective

**Moved by** Council Member Jones, **Seconded by** Council Member Marsh

**Vote:** Motion carried by unanimous roll call vote

**Action:** Approved

- B. *O23-21 (First Reading) An Ordinance Amending Section 44-162, Section 44-452, And Section 44-617 of the City of Lancaster, South Carolina Code of Ordinances By Making Certain Additions Pertaining to Heliports*

Building and Zoning Director Louis Streater presented O23-21 an Ordinance amending the Code of Ordinances to allow heliports as a Special Exception in the Professional Office District, Industrial District and Planned Development District. Mr. Streater stated that uses under a Special Exception will require a permit to be obtained from the City's Board of Zoning and Appeals after a properly advertised Public Hearing and will be subject to all applicable local, state, and federal laws. The Medical University of South Carolina (MUSC) is requesting the text amendment to allow clearance for multiple emergency air providers to have access to the hospital's helipad for landing and takeoff, to be able to house their helicopter adjacent to the existing helipad, and to house on-call emergency response crew.

Mr. Streater reported that the City Planning commission voted unanimously in favor of approving the proposed zoning and text amendments.

Mayor DeVenny asked for clarification as to where the facility at MUSC would be placed. Mr. Streater stated the facility would be constructed in the parking lot adjacent to the current helipad.

Chief Operating Officer Richard Warren and Facilities Director Jarvis Driggers with MUSC addressed Council regarding the request. Mr. Driggers stated that the goal is to have the capability to facilitate multiple helicopters in the event of an emergency, with the addition of the secondary helipad. Mr. Driggers also reported that in order to have staff immediately accessible, crew quarters would be added to the area next to the helipads.

Council Member Harris clarified that it will be used for medical use only. Mr. Driggers confirmed that it will only be used for medical use only and the crew quarters would house three to four personnel at any given time.

Mr. Streater clarified that the Ordinance being presented is a text amendment and is not specific to MUSC and will allow for public and private use in the future as a Special Exception. Mr. Streater stated each entity that wishes to utilize the Special Exception would need to submit an application and each application would be reviewed on a case-by-case basis by the Board of Zoning Appeals.

**Motion:** To approve the first reading of O23-21 an Ordinance amending Section 44-162, Section 44-452, and Section 44-617 of the City of Lancaster, South Carolina Code of Ordinances by making certain additions pertaining to heliports

**Moved by** Council Member Harris, **Seconded by** Council Member Jones

**Vote:** Motion carried by unanimous roll call vote

**Action:** Approved

In reference to the logo change request, Council Member Harris explained that Council is in full support of every department's growth and ideas, however she would like Council and citizens to be involved in making significant changes, such as the City logo. Council Member Harris recommended that decisions be made utilizing the Standing Committees like the budget is developed with the Finance Committee. Mayor DeVenny agreed and stated that Council needs to be brought in at the beginning stages of projects and be provided with regular updates. Mayor DeVenny also noted that staff cannot rely solely on consultants when implementing a change, and that Council needs to be brought in as they are the direct line to citizen concerns.

## XI. Adjournment

**Motion:** To adjourn

**Moved by** Council Member Jones, **Seconded by** Council Member Marsh

**Vote:** Motion carried by unanimous roll call vote

**Action:** Adjourned

There being no further business, Council adjourned at 8:48 p.m.

Respectfully submitted,

Tracy Rabon  
City Clerk

## Agenda Item VI.A

**City of Lancaster  
City Council Meeting  
September 12, 2023**

**TO:** City Council  
**SUBJECT:** City of Lancaster Branding  
**INITIATED BY:** Marketing & Development Manager  
**PREPARED BY:** Marketing & Development Manager

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**Background:** For nearly two decades, the City of Lancaster has been using a red rose icon and “Red Rose City” tagline to great effect. However, the highly detailed rose graphic as well as the red and black color palette are limiting factors when trying to expand to a broader array of connected identities. Our objective in updating the Lancaster brand is primarily in crafting a destination identity for Downtown Lancaster. Through research, public engagement, and consideration of potential future needs during the 2020 Downtown Revitalization Plan, MKSK, Arnett Muldrow & Associates, and Community Design Solutions designed a broader color palette, updated font options, and evolved the iconic rose.

Taking inspiration from the existing black and red color palette, the consultants kept the red, softened the black into a dark, navy blue. A natural cream like color was added by staff recommendations as it is a good contrast of the red and navy blue. Through recommendations from Council, during the August 22, 2023 Council meeting, staff has develop four different shades of red for the new logos.

The proposed logos are a “refresh” of the old one, as it features the same basic elements and structure, but with updated typefaces as well as a revised color palette and rose icon. Staff selected two from the three logos stemming from the Final Report of the Downtown Revitalization Plan. The number variations are the different red hues for the two logos.

**Financial:** There is no immediate direct cost to the City. Staff has reviewed the cost of removing current decals from old vehicles and installing them on all vehicles (excluding police and fire departments). The cost for one decal is \$28.62 and two would have to be placed on vehicles. Estimated total cost for 124 vehicles is \$7,200 (does not include if existing vehicles has damage during the taking off process).

**Policy Considerations:** Downtown Revitalization Plan and Must Do Goal #1: Organize a Redesign/Refresh of the City’s website by ensuring the design is timeless yet simple and modern.

**Recommendations/Actions:** The first steps will be to begin a “soft roll out” with small objects to begin showing our brand, which will include the placement of marketing materials, email signatures, and on our new website. City staff will then take steps to ensure logo ware is updated in a timely manner.

**Attachments:** Current logo and four shades of reds with proposed Variation A and Variation B logos.

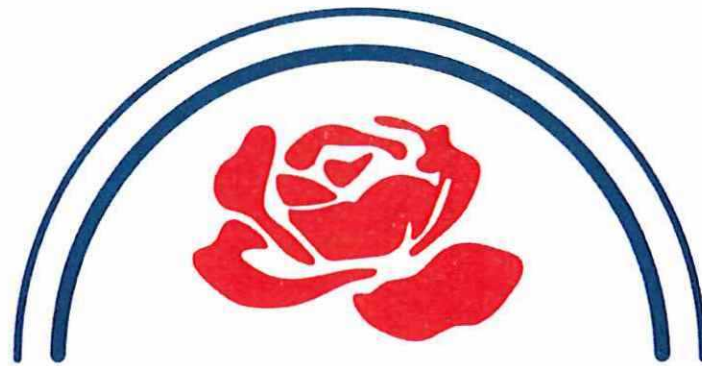
Original



**LANCASTER**  
**THE RED ROSE CITY**



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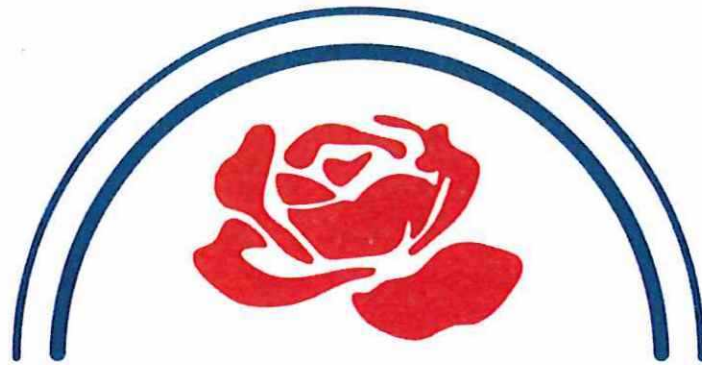


CITY OF  
**LANCASTER**  
SOUTH CAROLINA  
**THE RED ROSE CITY**

1B



2A

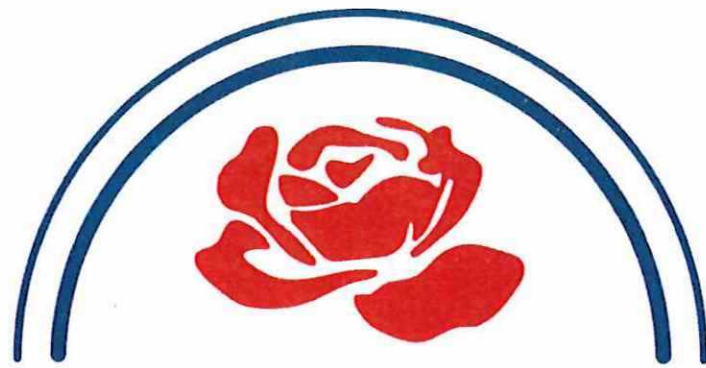


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SOUTH CAROLINA  
**THE RED ROSE CITY**

2B



3A



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**THE RED ROSE CITY**



3B



4A



CITY OF  
**LANCASTER**  
SOUTH CAROLINA  
**THE RED ROSE CITY**

4B





## Agenda Item VII.A

**City of Lancaster  
City Council Meeting  
September 12, 2023**

**TO:** City Council  
**SUBJECT:** CDBG East Arch Street Sidewalk Project  
**INITIATED BY:** City Administrator  
**PREPARED BY:** City Administrator

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**Background:** The Sidewalk Master Plan, completed by Keck & Wood in December 2022, has a sidewalk construction/repair prioritization table based on pedestrian activity, road classification, right-of-way availability, gap closure, point of interest proximity, LMI focus area, constructability, and project cost for all of the streets in the City. Using this prioritized system all of the proposed streets in the project area scored above the 80<sup>th</sup> percentile: Harris Street - 95<sup>th</sup> percentile, South Furgeson Street & South Hughes Street - 90<sup>th</sup> percentile, and Sumter Street & East Arch Street 83<sup>rd</sup> percentile.

The proposed project calls for constructed sidewalks along:

- The southern side of East Arch Street from McCardell Street to Glenwood Avenue.
- The western side of South Hughes Street from East Arch Street to Sumter Street.
- The eastern side of South Ferguson Street from East Arch Street to Sumter Street.
- The western and southern side of Harris Street from Sumter Street to Glenwood Avenue.
- The northern side of Sumter Street from South Hughes Street to Chester Street.

The total estimated project cost is \$975,839; \$736,671 for construction, \$184,168 for engineering, permitting, bidding, and construction observation, \$50,000 for grant administration, and \$5,000 for environmental review. The City's match will be \$225,839.

**Financial:** \$188,000 in ARPA funding has been earmarked to cover the required match. However, due to higher anticipated construction costs an additional \$37,839 will need to come from the General Fund reserves or the interest earned from the ARPA account.

**Policy Considerations:** The number one priority on the City's 2023 Needs Assessment List is to install sidewalks as indicated in the 2023 Sidewalk Master Plan.

**Recommendations/Actions:** Approve Resolution R23-13.

**Attachments:** Resolution R23-13, construction estimates, budget by funding source, and project site map.

**A RESOLUTION AUTHORIZING THE APPLICATION AND ACCEPTANCE OF A COMMUNITY DEVELOPMENT BLOCK GRANT AND TO THE COMMITMENT OF LOCAL MATCHING FUNDS FOR THE EAST ARCH STREET SIDEWALK PROJECT**

**WHEREAS**, the City of Lancaster has determined that all or part of East Arch Street, South Hughes Street, South Ferguson Street, Sumter Street, and Harris Street lack sidewalks and do not provide a means for safe use by pedestrians; and,

**WHEREAS**, this dangerous situation poses a risk to the health and safety of residents; and

**WHEREAS**, the City of Lancaster desires to undertake a project to improve conditions for pedestrians in the residential areas east of downtown and thereby increase the health, safety, and opportunities for connectivity for residents; and

**WHEREAS**, the cost of these improvements including engineering and administration is estimated to be \$975,839; and

**WHEREAS**, the City of Lancaster intends to make an application for \$750,000 in Community Development Block Grant funding through the Community Enrichment Program to assist with paying the cost of upgrading sidewalks; and,

**WHEREAS**, this program requires local matching funds of a minimum of 10 percent of the grant amount plus any additional costs necessary to complete the project; and

**WHEREAS**, the City of Lancaster understands that any cost savings that may result from the competitive bidding process of the project will be shared with the South Carolina Department of Commerce, Office of Grants Administration.

**NOW THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the City of Lancaster, South Carolina, in Council assembled hereby agrees to provide local funds of \$225,839 and any additional funds required for the completion of the project.

**DONE IN MEETING ASSEMBLED** on the 12<sup>th</sup> day of September 2023, and to become effective September 12, 2023.

Yeas \_\_\_\_ Nays \_\_\_\_

Requested by:

\_\_\_\_\_  
City Administrator

\_\_\_\_\_  
T. Alston Devenny, Mayor

Approved as to Form:

\_\_\_\_\_  
Mitch Norrell, City Attorney

\_\_\_\_\_  
Tracy Rabon, Municipal Clerk

# Keck+Wood

COLLABORATION BY DESIGN

DESCRIPTION: Preliminary Cost Estimate for Arch. St., S. Hughes St., S. Ferguson St., Sumter St., and Harris St.

PROJECT NO: 226076

DATE: 8/28/2023

PREPARED BY: CEB

Item No.	Description	Unit	Unit Price	Est. Qty.	Total
<b>Description</b>					
1	Mobilization	LS	\$ 47,883.62	1	\$ 47,883.62
2	Silt Fence	LF	\$ 3.00	6850	\$ 20,550.00
3	Grading Complete -	LS	\$ 170,001.00	1	\$ 170,001.00
4	Concrete Driveway (6" Uniform)	SY	\$ 50.00	1272	\$ 63,600.00
5	Concrete Sidewalk (4" Uniform)	SY	\$ 40.00	3683	\$ 147,320.00
6	Concrete Curb and Gutter (2'-6") Vertical Face	LF	\$ 25.00	4300	\$ 107,500.00
7	18" Reinf. Concrete Sewer Pipe	LF	\$ 60.00	2790	\$ 167,400.00
8	Pipe End Structure - 18"	EA	\$ 850.00	38	\$ 32,300.00
9	Catch Basin	EA	\$ 3,500.00	8	\$ 28,000.00
Subtotal					\$ 736,671.00
Grant Management					\$ 55,000.00
Engineering & Design					\$ 184,168.00
<b>Total</b>					<b>\$ 975,839.00</b>

City of Lancaster  
East Arch Street Sidewalk Project  
Budget by Funding Source

8/14/2023

	Construction	Engineering	Administration	Environmental	Totals
CDBG	\$ 700,000.00	\$ -	\$ 50,000.00	\$ -	\$ 750,000.00
City of Lancaster	\$ 36,671.00	\$ 184,167.75	\$ -	\$ 5,000.00	\$ 225,838.75
	<u>\$ 736,671.00</u>	<u>\$ 184,167.75</u>	<u>\$ 50,000.00</u>	<u>\$ 5,000.00</u>	<u>\$ 975,838.75</u>

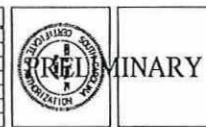




Project Name	Lancaster Sidewalk Masterplan
Client	City of Lancaster, South Carolina
Drawn by	[Name]
Checked by	[Name]
Date	04/22/2023
Scale	AS SHOWN
Project No.	226076
Drawing No.	E.10

**Lancaster Sidewalk Masterplan**  
 Lancaster, South Carolina  
**Sidewalk Exhibit**

NO.	DATE	REVISION



**Keck+Wood**  
 COLLABORATION BY DESIGN  
 300 Technology Center Blvd., Suite 400  
 Rock Hill, SC 29730  
 (803) 266-8200  
 kwood.com

**Agenda Item VII.B**

**City of Lancaster  
City Council Meeting  
September 12, 2023**

**TO:** City Council  
**SUBJECT:** CDBG MJC Park Project  
**INITIATED BY:** City Administrator  
**PREPARED BY:** City Administrator

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**Background:** The Municipal Justice Center Park is one of the City's primary parks, and a particularly favorite location for the residents to have birthday parties. Over the years the park has been experiencing drainage and erosion issues. This MJC Park improvements will be in two phases. The first phase will include stormwater improvements to mitigate existing erosion issues, asphaltting the gravel parking lot, installing picnic shelter, creating an asphalt trail loop with wooden boardwalk sections over the proposed drainage improvements, and relocating existing playground to a better defined play area and lawn.

The total estimated project cost is \$809,872; \$622,080 for construction, \$155,520 for engineering, permitting, bidding, and construction observation, \$27,272 for grant administration, and \$5,000 for environmental review. This type of project falls under the CDBG Local Priorities Program and hence the maximum grant amount is \$300,000; therefore, the City's match will be \$509,872.

**Financial:** \$500,000 in ARPA funding has been earmarked to cover the City's required match.

**Policy Considerations:** The number three priority on the City's 2023 Needs Assessment List is upgrading existing City parks, particularly the Municipal Justice Center Park.

**Recommendations/Actions:** Approve Resolution R23-14.

**Attachments:** Resolution R23-14, construction estimates, budget by funding source, project phases descriptions, and MJC Park Overall Masterplan.

**A RESOLUTION AUTHORIZING THE APPLICATION AND ACCEPTANCE  
OF A COMMUNITY DEVELOPMENT BLOCK GRANT AND TO THE  
COMMITMENT OF LOCAL MATCHING FUNDS FOR THE MUNICIPAL JUSTICE PARK  
IMPROVEMENT PHASE I PROJECT**

**WHEREAS**, the City of Lancaster maintains ownership of the Municipal Justice Center Park located on East Arch Street within the city limits; and,

**WHEREAS**, this park is currently in need of stormwater improvements, restoration, and updating; and

**WHEREAS**, the City of Lancaster has determined that renovating this municipal park is essential to the aesthetic character of the community and beneficial to the quality of life for the citizens of the city; and

**WHEREAS**, the City of Lancaster and Lancaster County have identified this project among the top priorities through its citizens participation program and needs assessment process; and

**WHEREAS**, the cost of these improvements including engineering and administration is estimated to be \$809,872; and

**WHEREAS**, Lancaster County, in partnership with the City of Lancaster intends to make an application for \$300,000 in Community Development Block Grant funding through the Local Priorities Program to assist with the cost of redevelopment and revitalization of the Municipal Justice Center Park; and,

**WHEREAS**, this program requires local matching funds of a minimum of 10 percent of the grant amount plus any additional costs necessary to complete the project; and

**WHEREAS**, the City of Lancaster understands that any cost savings that may result from the competitive bidding process of the project will be shared with the South Carolina Department of Commerce, Office of Grants Administration.

**NOW THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the City of Lancaster, South Carolina, in Council assembled hereby agrees to provide local funds of \$509,872 and any additional funds required for the completion of the project.

**DONE IN MEETING ASSEMBLED** on the 12<sup>th</sup> day of September 2023, and to become effective September 12, 2023.

Yeas \_\_\_\_ Nays \_\_\_\_

Requested by:

City Administrator

T. Alston Devenny, Mayor

Approved as to Form:

Mitch Norrell, City Attorney

Tracy Rabon, Municipal Clerk





Description: **Municipal Justice Park Improvements**  
**Phase 1 Cost Estimate**  
 Project No.: 226098  
 Date: 8/14/2023  
 Prepared By: LMG/CEB

Item #	Item	Quantity	Unit	Unit Price	Amount
<b>General</b>					
1	Mobilization	1	LS	\$50,000.00	\$50,000.00
2	Demolition	1	LS	\$25,000.00	\$25,000.00
3	Clearing and Grubbing	1	LS	\$25,000.00	\$25,000.00
4	Construction Staking	1	LS	\$6,000.00	\$6,000.00
5	Erosion Control	1	LS	\$35,000.00	\$35,000.00
<b>Site</b>					
6	Grading	1	LS	\$100,000.00	\$100,000.00
7	Asphalt Parking	876	SY	\$60.00	\$52,560.00
8	Concrete Curb and Gutter	150	LF	\$25.00	\$3,750.00
9	Concrete Sidewalk	590	SY	\$50.00	\$29,500.00
10	ADA Ramp	3	EA	\$1,000.00	\$3,000.00
11	8' Asphalt Trail	755	SY	\$40.00	\$30,200.00
12	Wooden Boardwalk	1400	SF	\$70.00	\$98,000.00
13	Creek Improvements	1	ALLOW	\$30,000.00	\$30,000.00
14	Pavement Markings	1	LS	\$3,500.00	\$3,500.00
15	Storm Drain Structure	3	EA	\$4,000.00	\$12,000.00
16	18" RCP Storm Pipe	167	LF	\$60.00	\$10,020.00
17	Bermuda Sod	3000	SF	\$1.75	\$5,250.00
18	Lighting	1	ALLOW	\$15,000.00	\$15,000.00
19	Landscaping	1	ALLOW	\$15,000.00	\$15,000.00
20	Flared End Section	1	EA	\$1,800.00	\$1,800.00
21	Rip Rap Apron	1	EA	\$1,500.00	\$1,500.00
<b>Facilities</b>					
21	Picnic Shelter	1	EA	\$60,000.00	\$60,000.00
22	Relocation of Existing Playground	1	LS	\$10,000.00	\$10,000.00

Subtotal	\$622,080.00
Engineering & Design	\$155,520.00
Grant Management	\$27,272.00
Environmental Review	\$5,000.00
<b>Total</b>	<b>\$809,872.00</b>



Lancaster County  
Municipal Justice Center Park  
Budget by Funding Source

8/15/2023

	Construction	Engineering	Administration	Environmental	Totals
CDBG	\$ 272,728.00	\$ -	\$ 27,272.00	\$ -	\$ 300,000.00
City of Lancaster	\$ 349,352.00	\$ 155,520.00	\$ -	\$ 5,000.00	\$ 509,872.00
	\$ 622,080.00	\$ 155,520.00	\$ 27,272.00	\$ 5,000.00	\$ 809,872.00



**Description of Phases for Municipal Justice Park Improvements**  
**08/15/2023**

**Phase 1**

- Asphalt parking lot
- Picnic Shelter
- 6' Concrete Sidewalk connection with Arch St. and park entrance
- Creek and Stormwater Improvements to mitigate existing erosion issues
- Asphalt Loop Trail
- Wooden Boardwalk sections over proposed creek improvements
- Relocation of existing play equipment to a better defined play area and lawn
- Landscaping

**Phase 2**

- Additional Concrete Sidewalk connections to Phase 1 Loop Trail
- 2 New Playgrounds that together offer play options to kids of all ages
- *Additional Picnic Shelter*
- Stormwater Improvements
- Proposed Seat Wall overlooking proposed play areas and lawn
- Picnic pads with tables along Phase 1 Loop Trail
- Benches and Bench Swings along Phase 1 Loop Trail
- Landscaping

# Overall Masterplan

- New Lower Parking
- Asphalt Loop Trail
- New Defined Play Areas
- Picnic Shelters
- Lawn Space
- Sidewalk Connections
- Stormwater BMP with Boardwalks
- Bench Swings
- Picnic Tables with Concrete Pads



## Agenda Item VII.C

**City of Lancaster  
City Council Meeting  
September 12, 2023**

**TO:** City Council  
**SUBJECT:** RIA Bypass Pump Station Replacement  
**INITIATED BY:** Public Works Director  
**PREPARED BY:** City Administrator

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**Background:** At the end of August, the City was notified that we could apply for a South Carolina Rural Infrastructure Basic Infrastructure Grant for the replacement and upsizing of the Bypass Pump Station, which is located on the northside of the Bypass across from Adornus. The Bypass Pump Station is the City's largest pump station at 900 gpm and serves the entire area north of the Bypass and west of US 521 (except for USCL).

This pump station is hydraulically limited, old, and aging. It was originally constructed in 1990 and has been rehabilitated one time in 2008. Due to its age, the pump station has exceeded its useful life. The pump station is highly corroded (including the concrete wet well, pipe supports, and piping) and the electrical systems are outdated and need to be replaced and upsized.

The proposed project includes complete replacement of the existing pump station at the existing site with a new, corrosion resistant, self-cleaning, wet well along with new electrical and pump station appurtenances to include odor/corrosion control.

The total estimated project cost is \$3,031,000; \$2,281,000 for construction, \$442,000 for surveying, Geotech, engineering, permitting, bidding, construction observation/inspection, and legal fees, \$35,000 for grant administration, \$5,000 for environmental review, \$40,000 for land acquisition, and \$228,000 for contingency. The maximum amount for an RIA Basic Infrastructure Grant is \$1,000,000; therefore, the City's match will be \$2,021,000.

**Financial:** The City's match will initially come from the Gross Revenue Reserve Funds, which has \$8,230,000. Since one of the beneficiaries of replacing and upsizing the Bypass Lift Station is new industry, commercial, and residential developments the new developers will be charge a fee per new unit in order to receive the DHEC required willingness and capability letter from the City. This revenue will be used to reimburse the reserve funds.

**Policy Considerations:** The City's FY 23-24 Must Do Budget Goal #2 is to ensure the City's sewer collection system is properly operated, maintained, and managed. One of the goal objectives is to allow for continuing residential, commercial, and industrial growth.

**Recommendations/Actions:** Approve Resolution R23-15.

**Attachments:** Resolution R23-15, and location map.

**RESOLUTION R23-15**

**A RESOLUTION AUTHORIZING THE APPLICATION AND ACCEPTANCE OF A SOUTH CAROLINA RURAL INFRASTRUCTURE AUTHORITY BASIC INFRASTRUCTURE GRANT FOR THE REPLACEMENT OF THE BYPASS PUMP STATION**

**WHEREAS**, the City of Lancaster, South Carolina, owns and operates a wastewater collection system that includes gravity sewer lines, manholes, force main sewer lines, and numerous pump stations, including the Bypass Pump Station; and

**WHEREAS**, the Bypass Pump Station, located north of South Carolina Highway 9 Bypass, is a hydraulically limited, old, and aging pump station that is the City’s largest pump station; and

**WHEREAS**, the City of Lancaster desires to completely replace the existing pump station at the existing site with a new, corrosion resistant, self-cleaning wet well, along with new electrical and pump station appurtenances to include odor/corrosion control; and

**WHEREAS**, the projected construction and engineering costs for the Bypass Pump Station replacement project is \$3,031,000; and

**WHEREAS**, the City of Lancaster is applying for a \$1,000,000 South Carolina Rural Infrastructure Authority Basic Infrastructure Grant.

**NOW THEREFORE, BE IT RESOLVED**, the Mayor and Council of the City of Lancaster, South Carolina, in Council assembled, hereby agrees to provide local funds of \$2,021,000 and any additional funds required for the completion of the project.

**DONE IN MEETING ASSEMBLED** on the 12<sup>th</sup> day of September 2023, and to become effective September 12, 2023.

Yeas \_\_\_\_\_ Nays \_\_\_\_\_

Requested by:

Public Works Director

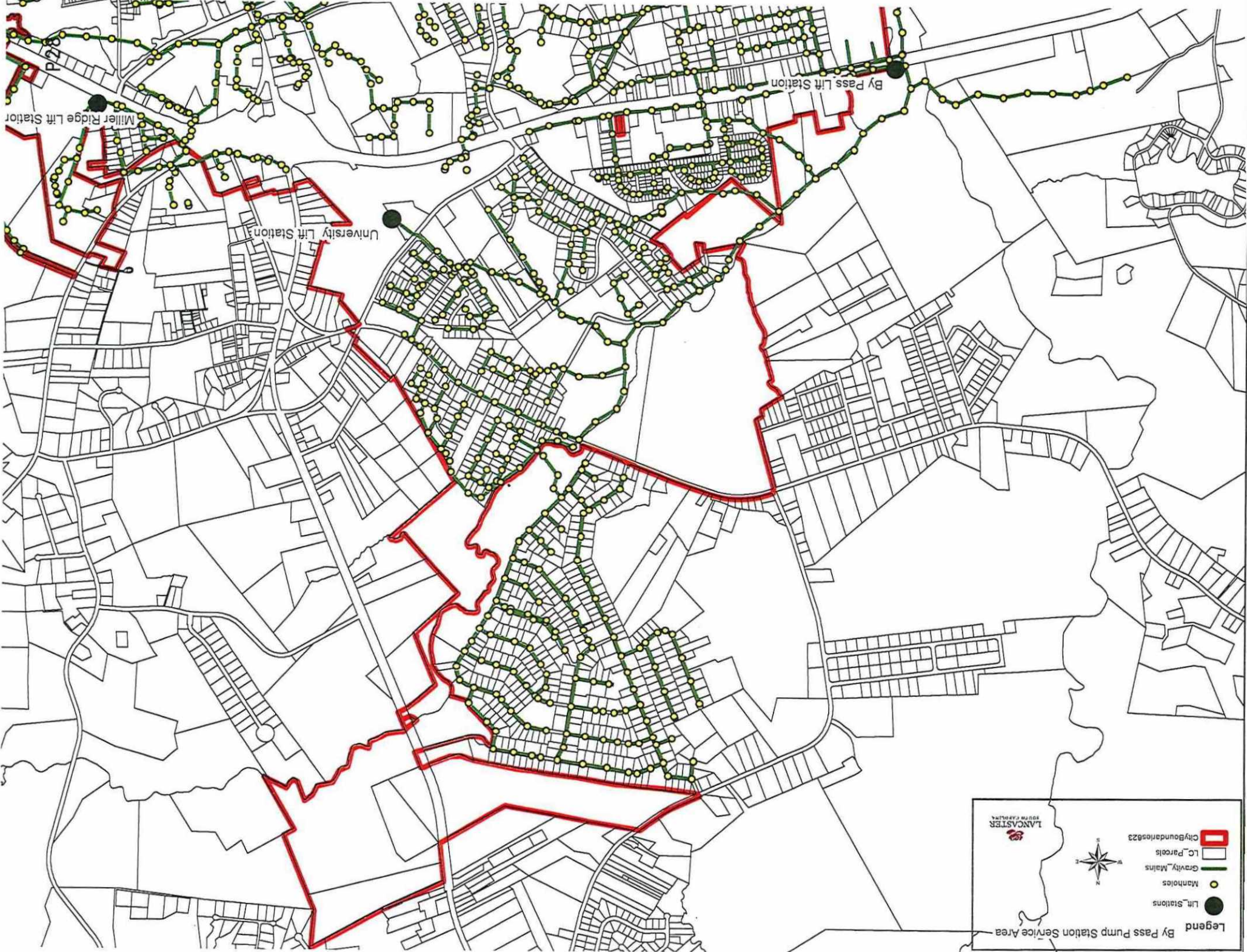
T. Alston DeVenny, Mayor

Approved as to Form:

Mitch Norrell, City Attorney

Tracy Rabon, City Clerk





**Legend**  
By Pass Pump Station Service Area

- City Boundaries
- LC Parcels
- Gravity Mains
- Manholes
- Lift Stations

LANGASTER  
SOUTH CAROLINA

## Agenda Item VIII.A

**City of Lancaster  
City Council Meeting  
September 12, 2023**

**TO:** City Council  
**SUBJECT:** Recodification – City of Lancaster Code of Ordinances  
**INITIATED BY:** City Clerk  
**PREPARED BY:** City Clerk

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**Background:** Recodification is the process of arranging legislation then reorganizing it into a logical and sequential Code of Ordinances. To ensure that the City’s Code remains legally sound and accurate, it is recommended to complete full recodification approximately every 10 years. The last time the City Code was recodified was in 1991 (30 years), it was republished in 2008, but never recodified.

Recodification ensures the City has a well-organized, up-to-date, and professionally edited Code that is free from conflicts and inconsistencies and is in-line with the laws of the State. A code that is well arranged is a cost-effective management tool. It eliminates many tasks that are a strain on staff members and enables citizens to have free, open, and ready access to the law.

Council unanimously approved the first reading of Ordinance O23-20 at the August 22, 2023 City Council meeting.

**Summary:** A recodification of the City’s Code of Ordinances has been underway since 2021, involving City staff, the City Administrator, and the City Attorney. Municipal Code Corporation (MCC) now known as CivicPlus, conducted a thorough legal review of the City’s Code and provided legal findings, proposed formatting changes and proposed changes to the Code. This review was completed to conduct a full review and editing, and to ensure the most recent legislative actions were noted.

With that work now complete, the new code is ready for adoption and can go into effect as indicated in the adopting ordinance.

**Basic Changes Throughout the Code:**

- ❖ Corrected language to meet current policies as follows:
  - Modernization – gender neutral language
  - Grammatical corrections – clarifying wording, commas, etc.
  - History notes – added throughout to provide legal history and “old” Code references.
  - City Official titles – updated throughout to reflect current titles
  - Support Services Department references were removed
  - Information Technology Department added as a department and added to Council’s Standing Committee list

- Fees Removed – References added to indicate that all fees are modified by action of Council
- Sections re-ordered and re-numbered to allow for future additions to be placed in the Code logically
- Unused Reserved sections were removed
- Editor’s notes were updated as recommended
- SC Code of Statutes and SC Code of Regulations updated to current legislation
- Officials page updated with current Mayor, Council, Administrator, Attorney and City Clerk
- Table of contents re-organized for better efficiency

### **Detailed Changes by Chapter:**

#### **Chapter 1 – General Provisions**

- ❖ Updated language regarding gender neutrality
- ❖ Clarification of State law references
- ❖ Updated language to include Municipal Courts ability to require public service as a condition of suspension of sentence per SC Code of Regulations.

#### **Chapter 2 – Administration**

- ❖ Editor’s notes updated
- ❖ Correction of Department Head titles
- ❖ Addition of Information Technology Department
- ❖ Gender neutrality correction: “he” changed to “the administrator.”

#### **Chapter 6- Animals**

- ❖ SC Code references updated
- ❖ Wording describing definitions clarified
- ❖ Correction of Department Head titles
- ❖ Fees Removed – References added to indicate that all fees are modified by action of Council

#### **Chapter 8 – Building and Building Regulations**

- ❖ Editor’s notes updated
- ❖ State Law references added
- ❖ Grammatical corrections
- ❖ Obsolete references to “Standard” codes updated to “International” code
- ❖ Building and Zoning Department updated to Department of Building, Planning, Zoning and Licensing
- ❖ Building Official updated to Director of Building, Planning, Zoning and Licensing
- ❖ Abatement correction cost updated to 20 percent from 10 percent increase to the property owner.



- ❖ “Temporary” added to saw pole inspections
- ❖ Updated wording “Standard Unsafe Building Abatement” to “technical codes enforced by the City”
- ❖ Standard Gas Code updated to International Fuel Code
- ❖ Standard Mechanical Code changed to International Mechanical Code
- ❖ Standard Building Code changed to International Building Code
- ❖ Updated text to reflect S.C. Code Sections §6-1-400 to 6-1-420 regarding the Business License Tax Standardization Act (2020 Act No. 176)

#### **Chapter 10- Businesses and Business Regulations**

- ❖ Editor’s notes updated
- ❖ State Law references added
- ❖ Grammatical corrections
- ❖ Definitions clarified
- ❖ Updated text to reflect current State Law in SC Code of Laws § 40-27-10 regarding record keeping of acquired materials
- ❖ Updated text to reflect SC Code § 12-21-2720(B) regarding coin operated machines
- ❖ Fees Removed – References added to indicate that all fees are modified by action of Council
- ❖ Removed due dates regarding Business Licenses fees and declining rates

#### **Chapter 12- Cemeteries**

- ❖ Editor’s notes updated
- ❖ Public Works Director updated to Director of Sanitation and Maintenance Operations

#### **Chapter 14- Municipal Court**

- ❖ Editor’s notes updated
- ❖ State Law References added
- ❖ Court of General Sessions updated to Common Pleas per SC Code of Laws, 1976 §14-25-95 and §14-25-105

#### **Chapter 16-Elections**

- ❖ Editor’s notes updated
- ❖ Grammatical corrections
- ❖ Dates removed
- ❖ General elections dates updated to reflect O23-01, O23-02, and O23-03 to be held in November of odd years
- ❖ Filing Fees Removed – References added to indicate that all fees are modified by action of Council.

*Chapter 15 - Public Smoking*

- ❖ Grammatical corrections
- ❖ Updated text to reflect O22-09 addressing electronic smoking devices

*Chapter 16-Environment*

- ❖ Grammatical corrections
- ❖ Definitions clarified

*Chapter 20-Fire Department*

- ❖ Chapter title change from Fire Department to Fire Prevention and Protection
- ❖ Editor's notes updated.
- ❖ State Law References added
- ❖ Fees Removed – References added to indicate that all fees are modified by action of Council

*Chapter 22-Law Enforcement*

- ❖ Editor's notes updated
- ❖ Grammatical corrections
- ❖ State Law References added
- ❖ Fees Removed – References added to indicate that all fees are modified by action of Council
- ❖ Definitions clarified

*Chapter 24-Offenses and Miscellaneous Provisions*

- ❖ Editor's notes updated
- ❖ State Law References added
- ❖ Omitted sections rendered redundant to the Municipal court section
- ❖ Definitions clarified
- ❖ Following sections deleted due to gambling being addressed in State Statutes
  - Sec. 15-26 Resisting
  - Sec. 15-14 Gambling
  - Sec. 15-15 Raffling, games of chance, etc,
  - Sec. 15-16 Slot Machines, punchboards, etc.
- ❖ The words, "unnecessary" and "annoy" removed due to NC court case stating words were unconstitutionally vague

*Chapter 28 – Planning and Development*

- ❖ Definitions clarified

*Chapter 30 – Solid Waste*

- ❖ Editor's notes updated
- ❖ State Law References added
- ❖ Definitions clarified
- ❖ Grammatical corrections
- ❖ Sec. 30-103, and Sec. 20-104 clarified that residents must contact the Sanitation and Maintenance Operations Department to schedule collection
- ❖ Department corrected from Public Works to Sanitation and Maintenance Operations
- ❖ Sec. 30-105 Borrow a truck program updated to reflect "once per quarter" in place of "one per month"

*Chapter 32 – Streets, Sidewalks, and other Public Properties*

- ❖ Editor's notes updated.
- ❖ State Law References added
- ❖ Definitions clarified
- ❖ Grammatical corrections

*Chapter 34 - Subdivisions*

- ❖ Editor's notes updated.
- ❖ State Law References added

*Chapter 36 - Taxation*

- ❖ Editor's notes updated.
- ❖ State Law References added

*Chapter 38 – Traffic and Vehicles*

- ❖ Editor's notes cleaned up
- ❖ State Law References added

*Chapter 40 - Utilities*

- ❖ Editor's notes updated.
- ❖ State Law References added
- ❖ Grammatical corrections
- ❖ Per SC Code of Regulations § 121-11.12 development of drought response plan and Ordinance added
- ❖ Definitions clarified
- ❖ Major user changed from Springs Memorial Hospital to MUSC Health
- ❖ Abbreviations clarified

**Chapter 42 – Vehicles for Hire**

- ❖ Editor's notes updated.
- ❖ State Law References added
- ❖ Definitions clarified
- ❖ Application fee amount removed – References added to indicate that all fees are modified by action of Council
- ❖ Rate Class for licensing fee updated
- ❖ Towing and storage fee removed - References added to indicate that all fees are modified by action of Council

**Chapter 44 – Zoning**

- ❖ Editor's notes updated.
- ❖ State and Federal Law References added
- ❖ Under Zoning districts, Business District was updated to Commercial District
- ❖ Under Zoning districts Mobile Home Park updated to Manufactured Home Park District
- ❖ Grammatical corrections
- ❖ Definition clarifications
- ❖ Application fee removed - References added to indicate that all fees are modified by action of Council
- ❖ Wording changed from Handicapped to Disabled

**Financial:** There will be no additional cost with the recodification. \$30,000 was allocated from FY 21/22 and carried over to FY 22/23 for final payment to be issued August 2023.

**Policy Considerations:** Section 5-15-50 of the South Carolina Code of Laws.

**Recommendations/Actions:** Approve Ordinance O23-20

**Attachments:** Ordinance O23-20

**ORDINANCE O23-20**

**AN ORDINANCE ADOPTING AND ENACTING A NEW CODE FOR THE CITY OF LANCASTER, SOUTH CAROLINA; PROVIDING FOR THE REPEAL OF CERTAIN ORDINANCES NOT INCLUDED THEREIN; PROVIDING A PENALTY FOR THE VIOLATION THEREOF; PROVIDING FOR THE MANNER OF AMENDING SUCH CODE; AND PROVIDING WHEN SUCH CODE AND THIS ORDINANCE SHALL BECOME EFFECTIVE.**

**WHEREAS**, Section 5-7-290 of the South Carolina Code of Laws provides that Municipal Ordinances are to be maintained in a current form reflecting all amendments and repeals; and

**WHEREAS**, the City of Lancaster employed the services of Municode for the purpose of recodification on the City of Lancaster's Code of Laws; and

**WHEREAS**, the Lancaster City Council, at their June 22, 2021 Council meeting allocated \$30,000 in the Fiscal Year 2021-2022 City Budget for the recodification of the City Code.

**NOW THEREFORE, BE IT ORDAINED**, by the Mayor and Council of the City of Lancaster, South Carolina, in council assembled the following be enacted as outlined hereto:

Section 1. The Code entitled "Code of Ordinances, City of Lancaster, South Carolina," published by Municode, consisting of chapters 1 through 44, each inclusive, is adopted.

Section 2. All ordinances of a general and permanent nature enacted on or before January 24, 2023, and not included in the Code or recognized and continued in force by reference therein, are repealed.

Section 3. The repeal provided for in section 2 hereof shall not be construed to revive any ordinance or part thereof that has been repealed by a subsequent ordinance that is repealed by this ordinance.

Section 4. Unless another penalty is expressly provided, every person convicted of a violation of any provision of the Code or any ordinance, rule or regulation adopted or issued in pursuance thereof shall be punished according to code Section 1-7. Each act of violation and each day upon which any such violation shall continue or occur shall constitute a separate offense. The penalty provided by this section, unless another penalty is expressly provided, shall apply to the amendment of any Code section, whether or not such penalty is reenacted in the amendatory ordinance. In addition to the penalty prescribed above, the city council may pursue other remedies such as abatement of nuisances, injunctive relief and revocation of licenses or permits.

Section 5. Additions or amendments to the Code when passed in such form as to indicate the intention of the City Council to make the same a part of the Code shall be deemed to be

incorporated in the Code, so that reference to the Code includes the additions and amendments.

Section 6. Ordinances adopted after January 24, 2023, that amend or refer to ordinances that have been codified in the Code, shall be construed as if they amend or refer to like provisions of the Code.

**DONE IN MEETING ASSEMBLED** on the 12<sup>th</sup> day of September 2023, and to become effective September 12, 2023.

Yeas \_\_\_\_\_ Nays \_\_\_\_\_

Requested by:

City Clerk \_\_\_\_\_

\_\_\_\_\_  
T. Alston DeVenny, Mayor

Approved as to Form:

\_\_\_\_\_  
Mitch Norrell, City Attorney

\_\_\_\_\_  
Tracy Rabon, Municipal Clerk

First Reading: August 22, 2023  
Second Reading: September 12, 2023

## Agenda Item VIII.B

**City of Lancaster  
City Council Meeting  
September 12, 2023**

**TO:** City Council  
**SUBJECT:** Zoning Text Amendment Ordinance O23-21  
**INITIATED BY:** Medical University of South Carolina/Jordan Ryan  
**PREPARED BY:** Louis Streater

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**Background:** The Medical University of South Carolina is requesting a zoning text amendment to allow heliports as a *Special Exception* in the Professional Office District, Industrial District and Planned Development District. A *Heliport* is a designated area, either at ground level or elevated on a structure, that is used on a regular basis for the landing and takeoff of rotorcraft. A heliport may include major rotorcraft support facilities such as refueling services, maintenance and cargo loading areas, rotorcraft tie-downs and hangars, administration offices, terminal facilities, and crew sleeping quarters. Heliports will be designated as either public or private use facilities regardless of ownership. *Public use facility*- Open for use to any rotorcraft capable of using the facility regardless of ownership or control of the facility. *Private use facility*- Owned or controlled by the owner or occupancy of the property for the exclusive use of owner/occupant, his guests, or patrons.

Uses under Special Exception- a special exception permit must be obtained from the city board of zoning appeals after a properly advertised public hearing. The use will also be subject to all applicable local, state, and federal laws.

MUSC's explanation of and reason for the proposed zoning text amendment; is to allow clearance for multiple emergency air providers to have access to the hospital's helipad for landing and takeoff, to be able to house their helicopter adjacent to the existing helipad, and to house on-call emergency response crew.

Council unanimously approved the first reading of Ordinance O23-21 at the August 22, 2023 City Council meeting.

**Financial:** All approved heliports will be subject to City of Lancaster property and license taxes.

**Policy Considerations:** South Carolina Local Government Comprehensive Planning Enabling Act 1994. City Ordinance Chapter 44 Article XIII. Amendments.

**Recommendations/Actions:** Approve Ordinance O23-21. After conducting the required public hearing, it is the unanimous recommendation of the City Planning Commission to approve the proposed zoning text amendments. Staff concurs with the recommendation.

**Attachments:** Ordinance O23-21, request for amendment in zoning ordinance, paid application receipt, notice of public hearing, and local newspaper notice of public hearing.

**ORDINANCE O23-21**

**AN ORDINANCE AMENDING SECTION 44-162, SECTION 44-452, AND SECTION 44-617 OF THE CITY OF LANCASTER, SOUTH CAROLINA CODE OF ORDINANCES BY MAKING CERTAIN ADDITIONS PERTAINING TO HELIPORTS**

**WHEREAS**, Section 6-29-760 of the South Carolina Local Government Comprehensive Planning Enabling Act of 1994 grants local government authority to amended zoning regulations; and

**WHEREAS**, Article XIII of Chapter 44 of the City of Lancaster Code of Ordinances provides for text amendments to the City's Zoning Ordinance; and

**WHEREAS**, the Medical University of South Carolina Health Lancaster Medical Center petitioned for a text amendment to allow for a special exceptions for heliports; and

**WHEREAS**, On August 1, 2023, the Lancaster City Planning Commission held a public hearing on the proposed text amendment, and *unanimously recommended approval to City Council.*

**NOW, THEREFORE, BE IT ORDAINED**, by Mayor and Council of the City of Lancaster, South Carolina, in Council assembled, that the Code of Ordinances for the City of Lancaster is hereby amended as follows:

Section 1. Amendments.

**Sec. 44-162. Heliport.**

Private use and public use heliports may be permitted in the PO, IND, and PDD districts if found to be compatible with nearby existing and planned land uses. Compatibility must include such factors as safety, noise, and the impact of proposed flight paths on nearby existing and planned land uses with the intent to prevent adverse effects on noise sensitive land uses.

- 1) *Application.* All applications for heliport must contain the following information:
  - a. An aerial photograph showing the primary impact area of 2,000 feet of the location of the proposed helipad; the approach and departure routes and altitudes within the primary impact area; the location of all residences, schools, churches, hospital, areas used for open assembly of people, and other noise sensitive areas.
  - b. Information concerning the type of rotorcraft facility proposed; the nature of use (public use/private use); type, weight, and noise characteristics of rotorcraft that would use the facility; the proposed number of operations and approximate time of day that landings and departures would occur for each type of rotorcraft; and the facility's proposed operating hours.
  - c. A site plan showing the existing conditions and proposed developments.



- d. A detailed noise analysis showing how operations at the proposed heliport are designed both to minimize noise exposure contained in subsection 2.
  - e. For elevated facilities, an architectural drawing must be submitted which has been certified by a structural engineer licensed by the State of South Carolina as demonstration that the structure will support the static and dynamic loads of rotorcraft proposed to use the facility, and that fire safety regulations and any other regulations in effect at the time of application have been satisfied.
  - f. In addition to the above requirements, the Board may required any additional information and analyses that may be relevant as the evidence of record and the public interest shall require.
- 2) *Noise.* All applications for heliports must provide noise analysis sufficient to make a finding of noise compatibility at noise-sensitive locations around the primary impact area. The noise analysis must include a description of detail operational procedures to minimize noise levels affecting sensitive land uses. Based on use of these procedures and worst-day noise scenario with peak usage of the facility, projected rotorcraft noise level must be developed using models approved by the Federal Aviation Administration.
- 3) *Monitoring operations.* Operators of approved heliport must maintain an accurate log of all rotorcraft operations, specifying each operation that occurs including the type of rotorcraft and the date and time of the operations. This log must be available for inspection by the Building Official.
- 4) *Compliance with state and federal regulations.* Heliports must comply with all heliport design guideline recommendation in the Federal Aviation Administration Heliport Design Guide and all other applicable state and federal regulations.

**Sec. 44-452. Definitions.**

*Heliport.* A designated area, either at ground level or elevated on a structure, that is used on a regular basis for the landing and takeoff of rotorcraft. A heliport may include major rotorcraft support facilities such as refueling services, maintenance and cargo loading areas, rotorcraft tie-downs and hangars, administration offices, terminal facilities, and crew sleeping quarters. Heliports shall be designated as either public or private use facilities regardless of ownership:

- 1) *Public use facility.* Open for use to any rotorcraft capable of using the facility regardless of ownership or control of the facility. Commuter and/or commercial operations are considered public use facility.
- 2) *Private use facility.* Owned or controlled by the owner or occupancy of the property for the exclusive use of owner/occupant, his guests, or patrons.

*Rotorcraft.* A steep-gradient aircraft whose aerodynamic capability is obtained by means of rotating blades or wings. Helicopters are one form of rotorcraft, which includes all

steep-gradient aircraft capable of reduced airspeed down to a hover. This definition does not include ultra-light aircraft including paramotors.

**Sec. 44-617 Zoning table of uses.**

	<i>Use Description</i>	<i>NAICS</i>	<i>R-15</i>	<i>R-10</i>	<i>R-6</i>	<i>PO</i>	<i>B-1</i>	<i>B-2</i>	<i>B-3</i>	<i>IND</i>	<i>MF</i> <i>(1)</i>	<i>MHP</i> <i>(1)</i>
2	<i>Commercial</i> Heliport					SE (1)				SE (1)		
3	<i>Industrial</i> Heliport					SE (1)				SE (1)		
4	<i>Public/Institutional</i> Heliport					SE (1)				SE (1)		

**Section 2. Severability**

If any section, subsection, or clause of this ordinance is held to be unconstitutional or otherwise invalid, the validity of the remaining sections, subsections, and clauses shall not be affected.

**DONE IN MEETING ASSEMBLED** on the 12<sup>th</sup> day of September 2023, and to become effective September 12, 2023.

Yeas \_\_\_\_\_ Nays \_\_\_\_\_

Requested by:

MUSC

T. Alston DeVenny, Mayor

Approved as to Form:

Mitch Norrell, City Attorney

Tracy Rabon, Municipal Clerk

First Reading: August 22, 2023  
Second Reading: September 12, 2023



Building & Zoning Department  
216 S. Catawba Street, PO Box 1149  
Lancaster SC 29721-1149  
Phone: 803-283-4253

# Request for Amendment in Zoning Ordinance

Application Fee: \$400.00

To the Honorable Mayor and City Council:

The undersigned hereby respectfully requests that the City of Lancaster zoning ordinance be amended as described below and submits the following information in support of such request.

1. This is a request for a change in the (check one):

Zoning Map (fill in all items below except #8)

Zoning Text (fill in items #8 and #10 only)

2. Description of property for which a zoning change is proposed:

Street Address 800 W. Meeting Street (NEC of Woodland and Meeting St. Presently Zoned PO

Date Deed Recorded 2/26/2019 Deed Book 1213 Page Number 266

Plat Book F222 Page 0 Parcel 0082D-0A-001.00

3. Attach a plat showing the property as it now exists.

4. Area of subject property (square feet or acres): ±71,111SF (or ~1.63 acres of the total ±20.62 acres)

5. Describe Improvements: Addition of helicopter parking and hangar; crew office adjacent to existing helipad.

6. Zoning proposed for this property (see Section 31-5 of Ordinance): No change; just a request for zoning text change.

7. Check one:  Applicant owns all of the property proposed for this zoning change.

A list showing the names and addresses of all property owners is attached.

8. This involves a change in the following Section(s) of the Zoning Ordinance: Article IV, Division 2 Special Exceptions (new section 31-96 Heliports) and Section 31-311 (new definitions for heliport and rotorcraft)

Attach text of proposed change(s).

9. Attach an opinion by an attorney as to existence of property restrictions and a statement thereof (if appropriate).

10. Explanation of and reasons for proposed change: In order to allow clearance for multiple emergency air providers to have access to the helipad for landing and takeoff, we need to be able to house our helicopter adjacent. Additionally, our crew needs a base of operations for on-call emergency response.

(use back of form if additional space is needed)

It is understood by the undersigned that while this application will be carefully reviewed and considered, the burden of proving the need for the proposed amendment rests with the applicant.

APPLICANT'S NAME Jordan Ryan - Architectural Project Coordinator SIGNATURE 

Print

ADDRESS 2101 W. Chesterfield Blvd., STE A101, Springfield, MO 65807

TELEPHONE 417-530-4321 DATE 04/27/2023

### For Office Use Only

Ordinance #: \_\_\_\_\_ Received By: \_\_\_\_\_ Reviewed By: \_\_\_\_\_ Date Received: \_\_\_\_\_

**Sec. 31-96. Heliport**

Private use and public use heliports may be permitted in the PO, IND, and PDD districts if found to be compatible with nearby existing and planned land uses. Compatibility must include such factors as safety, noise, and the impact of proposed flight paths on nearby existing and planned land uses with the intent to prevent adverse effects on noise sensitive land uses.

- 1) *Application.* All applications for heliport must contain the following information:
  - a. An aerial photograph showing the primary impact area of 2,000 feet of the location of the proposed helipad; the approach and departure routes and altitudes within the primary impact area; the location of all residences, schools, churches, hospital, areas used for open assembly of people, and other noise sensitive areas.
  - b. Information concerning the type of rotorcraft facility proposed; the nature of use (public use/private use); type, weight, and noise characteristics of rotorcraft that would use the facility; the proposed number of operations and approximate time of day that landings and departures would occur for each type of rotorcraft; and the facility's proposed operating hours.
  - c. A site plan showing the existing conditions and proposed developments.
  - d. A detailed noise analysis showing how operations at the proposed heliport are designed both to minimize noise exposure contained in subsection 2.
  - e. For elevated facilities, an architectural drawing must be submitted which has been certified by a structural engineer licensed by the State of South Carolina as demonstration that the structure will support the static and dynamic loads of rotorcraft proposed to use the facility, and that fire safety regulations and any other regulations in effect at the time of application have been satisfied.
  - f. In addition to the above requirements, the Board may required any additional information and analyses that may be relevant as the evidence of record and the public interest shall require.
- 2) *Noise.* All applications for heliports must provide noise analysis sufficient to make a finding of noise compatibility at noise-sensitive locations around the primary impact area. The noise analysis must include a description of detail operational procedures to minimize noise levels affecting sensitive land uses. Based on use of these procedures and worst-day noise scenario with peak usage of the facility, projected rotorcraft noise level must be developed using models approved by the Federal Aviation Administration.
- 3) *Monitoring operations.* Operators of approved heliport must maintain an accurate log of all rotorcraft operations, specifying each operation that occurs including the type of rotorcraft and the date and time of the operations. This log must be available for inspection by the Building Official.

- 4) *Compliance with state and federal regulations.* Heliports must comply with all heliport design guideline recommendation in the Federal Aviation Administration Heliport Design Guide and all other applicable state and federal regulations.

### **Sec. 31-311 Definitions**

*Heliport.* A designated area, either at ground level or elevated on a structure, that is used on a regular basis for the landing and takeoff of rotorcraft. A heliport may include major rotorcraft support facilities such as refueling services, maintenance and cargo loading areas, rotorcraft tie-downs and hangars, administration offices, terminal facilities, and crew sleeping quarters. Heliports shall be designated as either public or private use facilities regardless of ownership:

- 1) *Public use facility.* Open for use to any rotorcraft capable of using the facility regardless of ownership or control of the facility. Commuter and/or commercial operations are considered public use facility.
- 2) *Private use facility.* Owned or controlled by the owner or occupancy of the property for the exclusive use of owner/occupant, his guests, or patrons.

*Rotorcraft.* A steep-gradient aircraft whose aerodynamic capability is obtained by means of rotating blades or wings. Helicopters are one form of rotorcraft, which includes all steep-gradient aircraft capable of reduced airspeed down to a hover. This definition does not include ultra-light aircraft including paramotors.

City of Lancaster  
(803) 283-9991

REC#: 00993B15 5/05/2023 12:12 PM  
OPER: DLS TERM: 008  
REF#: MASTERCARD

ACCT #: XXXX-XXXX-XXXX-1740  
AUTH #: 028894  
TRAN #: 000000218271  
TYPE: PURCHASE  
ENTRY MODE: MANUAL

TRAN: 100.0550 Planning/Zoning Rev  
REZONING-800 W MEETING ST  
TEXT AMENDMENT  
100-4-0100-41055  
Planning And Zoning 400.00CR

TRAN: 100.0228 Bl. CC Processing Fee  
100-2-0060-23008  
CC Processing Fee P 12.00CR

TENDERED: 412.00 CREDIT CARD  
APPLIED: 412.00-

CHANGE:                       
0.00

THANK YOU  
[www.lancastercitysc.com](http://www.lancastercitysc.com)



Louis Streater

From: Louis Streater  
Sent: Friday, July 7, 2023 7:15 AM  
To: Louis Streater  
Subject: MUSC



6-30-23  
*[Signature]*





6-30-23

*[Handwritten signature]*





6-30-23

*[Handwritten signature]*





6-30-23  
*[Handwritten signature]*

Sent from my iPhone

# The Lancaster News

980 N Woodland Drive  
PO Box 640  
Lancaster, SC 29721  
803-283-1133

### NOTICE OF PUBLIC HEARING

NOTICE IS HEREBY GIVEN that pursuant to Chapter 19, Article I, of the Code of Ordinances of the City of Lancaster, South Carolina, that the Planning Commission of the City of Lancaster, South Carolina, is scheduled to hold a Public Hearing on Tuesday, August 1, 2023, with the meeting to begin at 6:30 PM in the Council Chambers at City Hall (216 S. Catawba Street), to consider the following proposed amendments to the Zoning Map & Ordinances of the City of Lancaster:

1. Rezoning: To confirm the zoning classification of B3-General Commercial for one parcel of land totaling 3.00 acres, recently annexed into the City of Lancaster, located in the general vicinity of 821 Monroe Highway, Lancaster, SC 29720. Property parcel is identified as tax map #: 0061-00-118.1  
Owner(s) - Cindy Depaula

2. Rezoning: To confirm the zoning classification of B3-General Commercial for one parcel of land totaling 1.951 acres, located in the general vicinity of 1114 Lockwood Lane, Lancaster, SC 29720. Property parcel is identified as tax map #: 0082-00-007.D1  
Owner(s) - Pro Auto Sales, LLC

3. Rezoning: To confirm the zoning classification of B3-General Commercial for one parcel of land totaling 7.7 acres, recently annexed into the City of Lancaster, located at 393 Highway 9 Bypass East, Lancaster, SC 29720. Property parcel is identified as tax map #: 0068-00-023.00  
Owner(s) - Insite Lancaster, LLC

4. Rezoning: To confirm the zoning classification of R6-Residential for one parcel of land totaling 0.16 acres, recently annexed into the City of Lancaster, located at 1114 Kipper Avenue, Lancaster, SC 29720. Property parcel is identified by tax map #: 0081A-00-017.00  
Owner(s) - John Gay

5. Zoning Ordinance Text Amendment- Article IV, Division 2 Special Exceptions add new section 31-96 Halports and section 31-311 new definitions for halport and retrofit.  
Applicant: MUSC Health Lancaster Medical Center

All interested persons are encouraged to appear and present their views either for or against these proposals. Additional information concerning these requests are available in the Office of Building and Zoning, 216 S. Catawba St, Lancaster, South Carolina, telephone 283-4233.

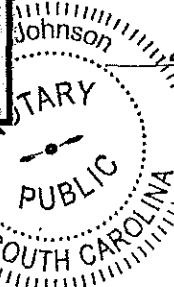
Furthermore, to help reduce community spread of COVID-19 and/or if unable to attend this meeting in person, you may submit written public comments to City Staff electronically at [Planning@lancastercitysc.com](mailto:Planning@lancastercitysc.com) by 3:00 p.m. on the day of the meeting. Your comments will be distributed to the members of the Commission.

Any person requiring special accommodations should contact the Building, Planning and Zoning Department at least 24 hours prior to the meeting.

notice published in The Lancaster News, South Carolina, in accordance with

Newspaper Rep Signature

*Kousti Ross*



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law o

SWO

Notary

My Commission Expires: 01/20/2027

**ORDINANCE O23-22**

**AN ORDINANCE AMENDING THE CITY OF LANCASTER OPERATING BUDGET FOR FISCAL YEAR 2022-2023**

**BE IT ORDAINED**, by the Mayor and Council of the City of Lancaster, South Carolina, in Council assembled as follows:

Section 1: The City of Lancaster Operating Budget for Fiscal Year 2022-2023 is hereby amended pursuant to the attached Budget Amendment Form.

**DONE IN MEETING ASSEMBLED** on the 12th day of September 2023, effective as of September 26, 2023 for the fiscal year ending June 30, 2023.

Yeas \_\_\_\_\_ Nays \_\_\_\_\_

Requested by:  
James Absher, Finance Director

\_\_\_\_\_  
T. Alston DeVenny, Mayor

Approved as to Form:

\_\_\_\_\_  
Mitch Norrell, City Attorney

\_\_\_\_\_  
Tracy Rabon, City Clerk



CITY OF LANCASTER BUDGET AMENDMENT FORM

FY: 22/23

ORD/RES: O23-22

FUND/DEPT		ACCT NO / ACCOUNT NAME	BUDGET PRIOR	CHNG AMT	BUDGET NEW	COMMENT	
Revenue	100.1	General Fund	15,445,313	0	15,445,313	Total - Prior: 36,262,885	
Revenue	110.1	Hospitality Tax Fund	1,175,280	0	1,175,280	Total - Amended: 36,434,605	
Revenue	115.1	E911 Fund	42,000	3,470	45,470		
Revenue	200.1	Gross Rev Fund	14,714,458	0	14,714,458	Total - Change: 171,720	
Revenue	210.1	Solid Waste Fund	4,885,834	168,250	5,054,084		
Expense	100	General Fund	15,445,313	0	15,445,313	GF Rev to Exp Diff: Balanced	
Expense	110	Hospitality Tax Fund	1,175,280	0	1,175,280	HT Rev to Exp Diff: Balanced	
Expense	115	E911 Fund	42,000	3,470	45,470	E911 Rev to Exp Diff: Balanced	
Expense	200	Gross Rev Fund	14,714,458	0	14,714,458	GR Rev to Exp Diff: Balanced	
Expense	210	Solid Waste Fund	4,885,834	168,250	5,054,084	SW Rev to Exp Diff: Balanced	
Rev	100.1	0100	41001	Current Taxes - Real	3,058,000	3,058,000	
Rev	100.1	0100	41002	Current Taxes - Vehicle	278,000	278,000	
Rev	100.1	0100	41003	Homestead Exemption	231,000	231,000	
Rev	100.1	0100	41007	Manf Personal Exemption	10,000	10,000	
Rev	100.1	0100	41010	Property Tax Rollback	1,728,800	1,728,800	
Rev	100.1	0100	41011	Local Option Tax Revenue	1,020,000	1,020,000	
Rev	100.1	0100	41013	Del Tax - Prior Yrs	40,000	40,000	
Rev	100.1	0100	41014	Del Tax - Curr Yr	15,000	15,000	
Rev	100.1	0100	41019	In Lieu of Taxes	269,800	269,800	
Rev	100.1	0100	41022	Tax Penalties	25,000	25,000	
Rev	100.1	0100	41023	Privilege License	2,550,000	2,550,000	
Rev	100.1	0100	41025	Building Permits	291,500	291,500	
Rev	100.1	0100	41026	Cable Franchise Fee	70,000	70,000	
Rev	100.1	0100	41027	Telecommunications	32,000	32,000	
Rev	100.1	0100	41031	Duke Power Tax	620,000	620,000	
Rev	100.1	0100	41032	Court Fines	100,000	100,000	
Rev	100.1	0100	41033	Fire Prot. Contracts	190,000	190,000	
Rev	100.1	0100	41034	Sale of Assets	10,000	10,000	
Rev	100.1	0100	41035	Victim's Revenue	5,000	5,000	
Rev	100.1	0100	41038	School Guard & Sro	100,000	100,000	
Rev	100.1	0100	41039	Cemetery Fees	5,000	5,000	
Rev	100.1	0100	41041	Miscellaneous Income	20,000	20,000	
Rev	100.1	0100	41043	Lot Clearing	11,000	11,000	
Rev	100.1	0100	41045	Certification Fees	3,500	3,500	
Rev	100.1	0100	41046	Insurance Proceeds	20,000	20,000	
Rev	100.1	0100	41048	Donations	5,000	5,000	
Rev	100.1	0100	41051	Interest on Savings	107,576	107,576	
Rev	100.1	0100	41055	Planning And Zoning Rev	8,000	8,000	
Rev	100.1	0100	41061	Accommodations Tax	100,000	100,000	
Rev	100.1	0100	41064	Merchants Inventory	71,000	71,000	
Rev	100.1	0100	41065	Motor Carrier Property Tx	90,000	90,000	
Rev	100.1	0100	41066	Misc. Intergovernmental	50,000	50,000	
Rev	100.1	0100	41067	Local Government Fund	200,000	200,000	
Rev	100.1	0100	41075	Grant Proceeds	182,883	182,883	
Rev	100.1	0100	41082	Police Dept Revenues	40,000	40,000	
Rev	100.1	0100	41084	County Payments	50,000	50,000	
Rev	100.1	0100	41090	Carryover - Cip	3,122,789	3,122,789	
Rev	100.1	0100	41094	Carryover - Other	714,465	714,465	
Rev	110.1	0100	41088	Performing Arts	6,500	6,500	
Rev	110.1	0100	44001	Hospitality Tax	1,022,000	1,022,000	
Rev	110.1	0100	44041	Miscellaneous Income	11,730	11,730	
Rev	110.1	0100	44051	Interest	450	450	
Rev	110.1	0100	44075	Sponsors, Grants, Donations	2,600	2,600	
Rev	110.1	0100	44092	Carryover-Restricted	132,000	132,000	
Rev	115.1	0100	41094	Carryover - Other	2,600	3,470	6,070 To offset increases in E911 line items 52017 & 52020
Rev	115.1	0100	49110	E911 Fees	39,400	39,400	

CITY OF LANCASTER BUDGET AMENDMENT FORM

FY: 22/23

ORD/RES: O23-22

FUND/DEPT	ACCT NO / ACCOUNT NAME	BUDGET PRIOR	CHNG AMT	BUDGET NEW	COMMENT
Rev	200.1 0100 42001 In City Water	1,930,000		1,930,000	
Rev	200.1 0100 42002 Outside Water	1,200,000		1,200,000	
Rev	200.1 0100 42003 Joslyn Clark Controls,inc	2,000		2,000	
Rev	200.1 0100 42004 Water Penalties	130,000		130,000	
Rev	200.1 0100 42005 Water Taps	70,000		70,000	
Rev	200.1 0100 42006 Second Penalty	95,000		95,000	
Rev	200.1 0100 42007 Miscellaneous Receipts	42,000		42,000	
Rev	200.1 0100 42009 MUSC Health Lancaster	50,000		50,000	
Rev	200.1 0100 42010 MFG Companies Water	12,000		12,000	
Rev	200.1 0100 42011 Soliant Lic Water	30,000		30,000	
Rev	200.1 0100 42013 Administrative Fee	8,000		8,000	
Rev	200.1 0100 42031 In City Sewer	1,975,000		1,975,000	
Rev	200.1 0100 42032 Outside Sewer	1,320,000		1,320,000	
Rev	200.1 0100 42033 Springs Industries	2,000		2,000	
Rev	200.1 0100 42034 Joslyn Clark Controls,inc	800		800	
Rev	200.1 0100 42035 Sewer Taps	75,000		75,000	
Rev	200.1 0100 42036 Soliant Lic Sewer	40,000		40,000	
Rev	200.1 0100 42038 Septic Tank Fees	40,000		40,000	
Rev	200.1 0100 42039 MUSC Health Lancaster	65,000		65,000	
Rev	200.1 0100 42040 MFG Companies Sewer	8,000		8,000	
Rev	200.1 0100 42041 Lanc. Co W/S District	625,000		625,000	
Rev	200.1 0100 42042 WSD - Fl Lawn Sewer	60,000		60,000	
Rev	200.1 0100 42046 Sale of Assets	5,000		5,000	
Rev	200.1 0100 42060 Interest on Savings	95,100		95,100	
Rev	200.1 0100 42066 Miscellaneous Credits	10,000		10,000	
Rev	200.1 0100 42068 Grant Proceeds	1,446,940		1,446,940	
Rev	200.1 0100 42069 County Reimbursements	50,000		50,000	
Rev	200.1 0100 42085 Infrastructure Fee	140,000		140,000	
Rev	200.1 0100 42090 Carryover - CIP	3,125,124		3,125,124	
Rev	200.1 0100 42091 Carryover - Other	2,062,494		2,062,494	
Rev	210.1 0100 46066 Miscellaneous Credits	7,000		7,000	
Rev	210.1 0100 46100 Residential Garbage	1,025,000		1,025,000	
Rev	210.1 0100 46200 Commercial Garbage	675,000		675,000	
Rev	210.1 0100 46300 Recycling Sales	100,000		100,000	
Rev	210.1 0100 46400 Interest on Savings	21,834		21,834	
Rev	210.1 0100 46500 Miscellaneous	25,000		25,000	
Rev	210.1 0100 46510 Sale of Assets	8,000		8,000	
Rev	210.1 0100 46700 Roll-Off Containers	60,000		60,000	
Rev	210.1 0100 46710 Transfer Station Use	1,692,000		1,692,000	
Rev	210.1 0100 46714 SW Penalties	30,000		30,000	
Rev	210.1 0100 46800 Carryover - Cip	1,242,000	168,250	1,410,250	To offset increase in CIP SW line item 53100
Council	100 0110 51001 Salaries Regular	65,000		65,000	
Council	100 0110 51004 Fica	4,973	(135)	4,838	To offset increase in Council line item 51006
Council	100 0110 51006 SC Retirement	11,414	135	11,549	To increase line item budget to actual expenditures
Council	100 0110 52009 Clothing	700		700	
Council	100 0110 52010 Travel And Training	8,700		8,700	
Council	100 0110 52015 Printing And Advertising	1,000		1,000	
Council	100 0110 52016 Subscriptions And Dues	100		100	
Council	100 0110 52018 Special Contracts	30,500	(1,430)	29,070	To offset increase in Council line item 52020
Council	100 0110 52020 Materials And Supplies	2,100	1,430	3,530	To increase line item budget to actual expenditures
Council	100 0110 52021 Unclassified Expense	4,450		4,450	
City Adm	100 0120 51001 Salaries Regular	196,908	1,025	197,933	
City Adm	100 0120 51003 Overtime	2,500	(215)	2,285	To offset increase in City Adm line item 51001
City Adm	100 0120 51004 Fica	15,752	(575)	15,177	To offset increase in City Adm line item 51001
City Adm	100 0120 51006 SC Retirement	34,753	(5)	34,748	To offset increase in City Adm line item 51001



CITY OF LANCASTER BUDGET AMENDMENT FORM

FY: 22/23

ORD/RES: O23-22

FUND/DEPT	ACCT NO / ACCOUNT NAME	BUDGET PRIOR	CHNG AMT	BUDGET NEW	COMMENT
City Adm	100 0120 52009 Clothing	0	85	85	
City Adm	100 0120 52010 Travel And Training	5,300	830	6,130	
City Adm	100 0120 52011 Operation Motor Vehicles	900	15	915	
City Adm	100 0120 52012 Communications	200	140	340	
City Adm	100 0120 52015 Printing And Advertising	1,400	15	1,415	
City Adm	100 0120 52016 Subscriptions And Dues	1,410	(125)	1,285	To offset increase in City Adm line item 51001
City Adm	100 0120 52020 Materials And Supplies	1,800	(1,190)	610	To offset increases in City Adm line items 51001, 52009, 52010, 52011, 52012, & 52015
B&G Mtn	100 0121 51001 Salaries Regular	121,202		121,202	
B&G Mtn	100 0121 51003 Overtime	3,500	(410)	3,090	To offset increases in B&G Mtn line item 52017
B&G Mtn	100 0121 51004 Fica	10,764		10,764	
B&G Mtn	100 0121 51006 SC Retirement	21,898		21,898	
B&G Mtn	100 0121 52009 Clothing	3,100		3,100	
B&G Mtn	100 0121 52011 Operation Motor Vehicles	13,500	(4,725)	8,775	To offset increases in B&G Mtn line item 52017
B&G Mtn	100 0121 52017 Maint & Service Contracts	163,000	15,895	178,895	To increase line item budget to actual expenditures
B&G Mtn	100 0121 52018 Special Contracts	20,000	(3,200)	16,800	To offset increases in B&G Mtn line item 52017
B&G Mtn	100 0121 52019 Repairs And Maintenance	6,000	(5,500)	500	To offset increases in B&G Mtn line item 52017
B&G Mtn	100 0121 52020 Materials And Supplies	18,000	(5,520)	12,480	To offset increases in B&G Mtn line items 52017 & 52042
B&G Mtn	100 0121 52042 Cemetery Internment	5,000	3,460	8,460	To increase line item budget to actual expenditures
Hum Res	100 0122 51001 Salaries Regular	181,704		181,704	
Hum Res	100 0122 51002 Salaries Special	7,250		7,250	
Hum Res	100 0122 51003 Overtime	1,500		1,500	
Hum Res	100 0122 51004 Fica	15,182		15,182	
Hum Res	100 0122 51006 SC Retirement	33,444		33,444	
Hum Res	100 0122 52009 Clothing	400		400	
Hum Res	100 0122 52010 Travel And Training	3,450	(1,030)	2,420	To offset increases in Hum Res line items 52018 & 52020
Hum Res	100 0122 52011 Operation Motor Vehicles	2,500		2,500	
Hum Res	100 0122 52012 Communications	500		500	
Hum Res	100 0122 52015 Printing And Advertising	7,500		7,500	
Hum Res	100 0122 52016 Subscriptions And Dues	1,000		1,000	
Hum Res	100 0122 52018 Special Contracts	1,530	25	1,555	To increase line item budget to actual expenditures
Hum Res	100 0122 52020 Materials And Supplies	3,000	1,005	4,005	To increase line item budget to actual expenditures
Hum Res	100 0122 52021 Unclassified Expense	500		500	
Hum Res	100 0122 52027 Educational Benefits	4,000		4,000	
Finance	100 0130 51001 Salaries Regular	169,249	6,945	176,194	To increase line item budget to actual expenditures
Finance	100 0130 51003 Overtime	4,000	(1,225)	2,775	To offset increase in Finance line item 51001
Finance	100 0130 51004 Fica	14,910		14,910	
Finance	100 0130 51006 SC Retirement	33,171	(2,600)	30,571	To offset increase in Finance line item 51001
Finance	100 0130 52009 Clothing	300		300	
Finance	100 0130 52010 Travel And Training	1,500		1,500	
Finance	100 0130 52012 Communications	1,000	325	1,325	To increase line item budget to actual expenditures
Finance	100 0130 52015 Printing And Advertising	3,000		3,000	
Finance	100 0130 52016 Subscriptions And Dues	900		900	
Finance	100 0130 52018 Special Contracts	11,500	(3,445)	8,055	To offset increases in Finance line items 51001 & 52012
Finance	100 0130 52020 Materials And Supplies	2,500		2,500	
Finance	100 0130 52021 Unclassified Expense	500		500	
Infor Tech	100 0135 51001 Salaries Regular	76,639		76,639	
Infor Tech	100 0135 51003 Overtime	3,000		3,000	
Infor Tech	100 0135 51004 Fica	6,704	(175)	6,529	To offset increase in Infor Tech line item 51006
Infor Tech	100 0135 51006 SC Retirement	13,985	175	14,160	To increase line item budget to actual expenditures
Infor Tech	100 0135 52009 Clothing	600		600	
Infor Tech	100 0135 52010 Travel And Training	5,200		5,200	
Infor Tech	100 0135 52011 Operation Motor Vehicles	6,500	(1,600)	4,900	To offset increases in Infor Tech line items 52017, 52018, 52021, & 52034
Infor Tech	100 0135 52012 Communications	500		500	
Infor Tech	100 0135 52015 Printing And Advertising	1,800	(1,500)	300	To offset increases in Infor Tech line items 52017, 52018, 52021, & 52034
Infor Tech	100 0135 52016 Subscriptions And Dues	2,000	(975)	1,025	To offset increases in Infor Tech line items 52017, 52018, 52021, & 52034

CITY OF LANCASTER BUDGET AMENDMENT FORM

FY: 22/23

ORD/RES: O23-22

FUND/DEPT	ACCT NO / ACCOUNT NAME	BUDGET PRIOR	CHNG AMT	BUDGET NEW	COMMENT
Infor Tech	100 0135 52017 Maint & Service Contracts	532,550	16,460	549,010	To increase line item budget to actual expenditures
Infor Tech	100 0135 52018 Special Contracts	0	110	110	To increase line item budget to actual expenditures
Infor Tech	100 0135 52020 Materials And Supplies	12,500	(6,970)	5,530	To offset increases in Infor Tech line items 52017, 52018, 52021, & 52034
Infor Tech	100 0135 52021 Unclassified Expense	0	60	60	To increase line item budget to actual expenditures
Infor Tech	100 0135 52034 Data Processing	8,000	3,090	11,090	To increase line item budget to actual expenditures
Infor Tech	100 0135 52046 Non-Capital IT	66,000	(8,675)	57,325	To offset increases in Infor Tech line items 52017, 52018, 52021, & 52034
Legal	100 0140 51001 Salaries Regular	23,250		23,250	
Legal	100 0140 51004 Fica	1,779		1,779	
Legal	100 0140 51006 SC Retirement	4,082		4,082	
Legal	100 0140 52010 Travel And Training	800		800	
Legal	100 0140 52016 Subscriptions And Dues	100		100	
Legal	100 0140 52018 Special Contracts	22,000		22,000	
Gen GF	100 0150 51007 GASB 45 Contribution	50,000		50,000	
Gen GF	100 0150 51008 Insurance	901,200		901,200	
Gen GF	100 0150 51009 Unemployment Insurance	2,000		2,000	
Gen GF	100 0150 51122 Fringe Benefits & Test	38,925		38,925	
Gen GF	100 0150 52012 Communications	500		500	
Gen GF	100 0150 52013 Electricity	25,000		25,000	
Gen GF	100 0150 52014 Fuel for Heating/Water	40,000	470	40,470	To increase line item budget to actual expenditures
Gen GF	100 0150 52016 Subscriptions And Dues	4,950	265	5,215	To increase line item budget to actual expenditures
Gen GF	100 0150 52017 Maint. & Serv. Contracts	106,300	(9,300)	97,000	To offset increases in Gen GF line items 52014, 52016, 52019, & 52035
Gen GF	100 0150 52018 Special Contracts	93,500		93,500	
Gen GF	100 0150 52019 Repairs And Maintenance	110,000	4,705	114,705	To increase line item budget to actual expenditures
Gen GF	100 0150 52020 Materials And Supplies	1,000		1,000	
Gen GF	100 0150 52021 Unclassified Expense	800		800	
Gen GF	100 0150 52025 Bank Charges / Late Fees	10,000		10,000	
Gen GF	100 0150 52026 Credit/Debit Charges	13,000		13,000	
Gen GF	100 0150 52030 Special Projects	3,500		3,500	
Gen GF	100 0150 52035 SCMIT & SMIRF	401,559	7,590	409,149	To increase line item budget to actual expenditures
Gen GF	100 0150 52045 Jcl Service Payment	3,730	(3,730)	0	To offset increase in Gen GF line item 52035
Gen GF	100 0150 53029 Claims Fund	1,000		1,000	
SeeLanc	100 0162 52010 Travel And Training	3,000		3,000	
SeeLanc	100 0162 52012 Communications	130		130	
SeeLanc	100 0162 52015 Printing And Advertising	22,550	4,600	27,150	To increase line item budget to actual expenditures
SeeLanc	100 0162 52016 Subscriptions And Dues	150		150	
SeeLanc	100 0162 52020 Materials And Supplies	2,000		2,000	
SeeLanc	100 0162 52030 Spec Proj - Events	36,500	(4,600)	31,900	To offset increase in See Lanc line item 52015
Police	100 0210 51001 Salaries Regular	2,427,817	(18,240)	2,409,577	To offset increase in Police line items 51003 & 51004
Police	100 0210 51002 Salaries Special	30,000		30,000	
Police	100 0210 51003 Overtime	160,000	18,090	178,090	To increase line item budget to actual expenditures
Police	100 0210 51004 Fica	216,134	150	216,284	To increase line item budget to actual expenditures
Police	100 0210 51006 SC Retirement	530,411		530,411	
Police	100 0210 51122 Fringe Benefits & Test	4,500		4,500	
Police	100 0210 52009 Clothing	64,000	(9,430)	54,570	To offset increases in Police line items 52010, 52014, & 52016
Police	100 0210 52010 Travel And Training	42,365	7,540	49,905	To increase line item budget to actual expenditures
Police	100 0210 52011 Operation Motor Vehicles	219,000		219,000	
Police	100 0210 52012 Communications	7,000		7,000	
Police	100 0210 52013 Electricity	25,000		25,000	
Police	100 0210 52014 Fuel for Heating/Water	2,500	150	2,650	To increase line item budget to actual expenditures
Police	100 0210 52015 Printing And Advertising	4,100		4,100	
Police	100 0210 52016 Subscriptions And Dues	19,725	1,740	21,465	To increase line item budget to actual expenditures
Police	100 0210 52018 Special Contracts	80,780		80,780	
Police	100 0210 52019 Repairs And Maintenance	12,000		12,000	
Police	100 0210 52020 Materials And Supplies	44,610		44,610	
Police	100 0210 52021 Unclassified Expense	9,340		9,340	
Police	100 0210 52022 Seized/Forfeiture Drug	24,000		24,000	



CITY OF LANCASTER BUDGET AMENDMENT FORM

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FUND/DEPT		ACCT NO / ACCOUNT NAME		BUDGET PRIOR	CHNG AMT	BUDGET NEW	COMMENT
Police	100	0210	53035 Capital Expense	18,000		18,000	
Vic Svcs	100	0211	51001 Salaries Regular	21,068	1,950	23,018	To increase line item budget to actual expenditures
Vic Svcs	100	0211	51004 Fica	1,611	175	1,786	To increase line item budget to actual expenditures
Vic Svcs	100	0211	51006 SC Retirement	3,700		3,700	
Vic Svcs	100	0211	52010 Travel And Training	1,000	(1,000)	0	To offset increases in Vic Svcs line items 51001 & 51004
Vic Svcs	100	0211	52011 Operation Motor Vehicles	1,500	(1,125)	375	To offset increase in Vic Svcs line item 51001
Vic Svcs	100	0211	52012 Communications	300		300	
Vic Svcs	100	0211	52015 Printing And Advertising	500		500	
Vic Svcs	100	0211	52016 Subscriptions And Dues	200		200	
Vic Svcs	100	0211	52017 Maint. & Serv. Contracts	400		400	
Vic Svcs	100	0211	52020 Materials And Supplies	300		300	
Court	100	0220	51001 Salaries Regular	283,386		283,386	
Court	100	0220	51003 Overtime	8,000		8,000	
Court	100	0220	51004 Fica	24,280		24,280	
Court	100	0220	51006 SC Retirement	51,167		51,167	
Court	100	0220	52009 Clothing	700		700	
Court	100	0220	52010 Travel And Training	5,000		5,000	
Court	100	0220	52012 Communications	2,000		2,000	
Court	100	0220	52015 Printing And Advertising	1,500	315	1,815	To increase line item budget to actual expenditures
Court	100	0220	52016 Subscriptions And Dues	1,500	565	2,065	To increase line item budget to actual expenditures
Court	100	0220	52018 Special Contracts	10,000	(880)	9,120	To offset increase in Court line items 52015 & 52016
Court	100	0220	52019 Repairs And Maintenance	400		400	
Court	100	0220	52020 Materials And Supplies	5,000		5,000	
Court	100	0220	52021 Unclassified Expense	500		500	
Court	100	0220	52037 State Assessments	58,000		58,000	
Fire	100	0230	51001 Salaries Regular	1,668,071	(30,995)	1,637,076	To offset increases in Fire line items 51006, 52011, 52018, & 52019
Fire	100	0230	51002 Salaries Special	9,000	(8,000)	1,000	To offset increases in Fire line items 51006, 52011, 52018, & 52019
Fire	100	0230	51003 Overtime	3,500	(1,035)	2,465	To offset increases in Fire line items 51006, 52011, 52018, & 52019
Fire	100	0230	51004 Fica	126,804		126,804	
Fire	100	0230	51006 SC Retirement	310,800	9,035	319,835	To increase line item budget to actual expenditures
Fire	100	0230	51122 Fringe Benefits & Test	8,600		8,600	
Fire	100	0230	52009 Clothing	34,430	(3,625)	30,805	To offset increases in Fire line items 51006, 52011, 52018, & 52019
Fire	100	0230	52010 Travel And Training	30,250	(9,200)	21,050	To offset increases in Fire line items 51006, 52011, 52018, & 52019
Fire	100	0230	52011 Operation Motor Vehicles	50,000	37,160	87,160	To increase line item budget to actual expenditures
Fire	100	0230	52012 Communications	250		250	
Fire	100	0230	52013 Electricily	750		750	
Fire	100	0230	52014 Fuel for Heating/Water	500		500	
Fire	100	0230	52015 Printing And Advertising	3,000	(2,275)	725	To offset increases in Fire line items 51006, 52011, 52018, & 52019
Fire	100	0230	52016 Subscriptions And Dues	6,140	(800)	5,340	To offset increases in Fire line items 51006, 52011, 52018, & 52019
Fire	100	0230	52018 Special Contracts	10,500	15,420	25,920	To increase line item budget to actual expenditures
Fire	100	0230	52019 Repairs And Maintenance	2,150	8,805	10,955	To increase line item budget to actual expenditures
Fire	100	0230	52020 Materials And Supplies	44,665	(13,375)	31,290	To offset increases in Fire line items 51006, 52011, 52018, & 52019
Fire	100	0230	52021 Unclassified Expense	2,200	(1,115)	1,085	To offset increases in Fire line items 51006, 52011, 52018, & 52019
Street Dv	100	0320	51001 Salaries Regular	244,041		244,041	
Street Dv	100	0320	51003 Overtime	4,000		4,000	
Street Dv	100	0320	51004 Fica	19,281		19,281	
Street Dv	100	0320	51006 SC Retirement	43,556		43,556	
Street Dv	100	0320	52009 Clothing	4,100		4,100	
Street Dv	100	0320	52011 Operation Motor Vehicles	70,000		70,000	
Street Dv	100	0320	52015 Printing And Advertising	500		500	
Street Dv	100	0320	52018 Special Contracts	75,000		75,000	
Street Dv	100	0320	52020 Materials And Supplies	37,600		37,600	
Street Dv	100	0320	52021 Unclassified Expense	500		500	
Street Dv	100	0320	52038 Street Lights	300,000		300,000	
Veh Maint	100	0330	51001 Salaries Expense	54,627		54,627	

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FUND/DEPT		ACCT NO / ACCOUNT NAME		BUDGET PRIOR	CHNG AMT	BUDGET NEW	COMMENT
Veh Maint	100	0330	51003 Overtime	4,500		4,500	
Veh Maint	100	0330	51004 Fica	5,594		5,594	
Veh Maint	100	0330	51006 SC Retirement	10,383		10,383	
Veh Maint	100	0330	52009 Clothing	4,300		4,300	
Veh Maint	100	0330	52010 Travel And Training	2,000		2,000	
Veh Maint	100	0330	52011 Operation Motor Vehicles	16,000		16,000	
Veh Maint	100	0330	52013 Electricity	6,000		6,000	
Veh Maint	100	0330	52014 Fuel for Heating/Water	3,500		3,500	
Veh Maint	100	0330	52016 Subscriptions And Dues	500		500	
Veh Maint	100	0330	52017 Maint & Service Contracts	8,300		8,300	
Veh Maint	100	0330	52020 Materials And Supplies	16,500		16,500	
Veh Maint	100	0330	52021 Unclassified Expense	500		500	
Veh Maint	100	0330	53035 Capital Expense	11,199		11,199	
Bldg Off	100	0410	51001 Salaries Regular	246,287	(320)	245,967	To offset increase in Bldg Off line item 51003
Bldg Off	100	0410	51003 Overtime	1,000	320	1,320	To increase line item budget to actual expenditures
Bldg Off	100	0410	51004 Fica	20,141		20,141	
Bldg Off	100	0410	51006 SC Retirement	43,424		43,424	
Bldg Off	100	0410	52009 Clothing	700		700	
Bldg Off	100	0410	52010 Travel And Training	4,000		4,000	
Bldg Off	100	0410	52011 Operation Motor Vehicles	6,000		6,000	
Bldg Off	100	0410	52012 Communications	5,500		5,500	
Bldg Off	100	0410	52015 Printing And Advertising	5,300		5,300	
Bldg Off	100	0410	52016 Subscriptions And Dues	940		940	
Bldg Off	100	0410	52018 Special Contracts	46,000		46,000	
Bldg Off	100	0410	52019 Repairs And Maintenance	1,000		1,000	
Bldg Off	100	0410	52020 Materials And Supplies	3,600		3,600	
Bldg Off	100	0410	52021 Unclassified Expense	1,400		1,400	
Recreation	100	0510	52017 Maint & Service Contracts	75,000	(1,820)	73,180	To offset increase in Recreation line item 52019
Recreation	100	0510	52018 Special Contracts	66,000	(13,500)	52,500	To offset increase in Recreation line item 52019
Recreation	100	0510	52019 Repairs And Maintenance	10,000	15,320	25,320	To increase line item budget to actual expenditures
Recreation	100	0510	53035 Cap Impr - Park Safety	8,000		8,000	
CS Grants	100	0610	52018 Special Contracts	3,000		3,000	
CS Grants	100	0610	52030 Facade Grants	164,000		164,000	
CIP GF	100	0910	53100 Capital Outlay - Cash	3,115,539		3,115,539	
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Hosp Exp	110	1100	51008 Insurance	13,600	(9,100)	4,500	To offset increases in Hosp Exp line items 52002, 52018, 52021, & 52026
Hosp Exp	110	1100	51122 Fringe Benefits & Test	1,100		1,100	
Hosp Exp	110	1100	52002 Hospitality Grants	150,000	4,000	154,000	To increase line item budget to actual expenditures
Hosp Exp	110	1100	52013 Electricity	1,100		1,100	
Hosp Exp	110	1100	52015 Printing And Advertising	6,000		6,000	
Hosp Exp	110	1100	52016 Subscriptions and Dues	5,225		5,225	
Hosp Exp	110	1100	52017 Maint & Service Contracts	31,240		31,240	
Hosp Exp	110	1100	52018 Special Contracts	37,200	1,985	39,185	To increase line item budget to actual expenditures
Hosp Exp	110	1100	52019 Repairs And Maintenance	15,000		15,000	
Hosp Exp	110	1100	52020 Materials And Supplies	162,700		162,700	
Hosp Exp	110	1100	52021 Unclassified Expense	0	40	40	To increase line item budget to actual expenditures
Hosp Exp	110	1100	52026 Credit/Debit Charges	0	3,075	3,075	To increase line item budget to actual expenditures
Hosp Exp	110	1100	52030 Special Projects	275,100		275,100	
IT Hosp	110	1135	51001 Salaries Regular	30,255		30,255	
IT Hosp	110	1135	51003 Overtime	1,000		1,000	
IT Hosp	110	1135	51004 FICA	2,391		2,391	
IT Hosp	110	1135	51006 SC Retirement	5,488		5,488	
See Lanc	110	1162	51001 Salaries Regular	36,697		36,697	
See Lanc	110	1162	51003 Overtime	1,000		1,000	
See Lanc	110	1162	51004 FICA	3,190		3,190	
See Lanc	110	1162	51006 SC Retirement	7,322		7,322	



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FUND/DEPT	ACCT NO / ACCOUNT NAME	BUDGET PRIOR	CHNG AMT	BUDGET NEW	COMMENT
See Lanc	110 1162 52009 Clothing	100		100	
See Lanc	110 1162 52010 Travel & Training	1,500	(20)	1,480	To offset increase in See Lanc line item 52016
See Lanc	110 1162 52016 Subscriptions and Dues	450	20	470	To increase line item budget to actual expenditures
See Lanc	110 1162 52018 Special Contracts	2,500		2,500	
See Lanc	110 1162 52020 Materials And Supplies	3,750		3,750	
Event Mgmt	110 1163 51001 Salaries Regular	42,711	(385)	42,326	To offset increase in Event Mgmt line item 51002
Event Mgmt	110 1163 51002 City Events Staff	20,000	385	20,385	To increase line item budget to actual expenditures
Event Mgmt	110 1163 51003 Overtime	3,000		3,000	
Event Mgmt	110 1163 51004 FICA	5,027		5,027	
Event Mgmt	110 1163 51006 SC Retirement	11,539		11,539	
Event Mgmt	110 1163 51009 Clothing	600		600	
Event Mgmt	110 1163 52010 Travel and Training	2,000		2,000	
Event Mgmt	110 1163 52011 Operation Motor Vehicles	900		900	
Event Mgmt	110 1163 52012 Communications	1,480		1,480	
Event Mgmt	110 1163 52015 Prinling And Advertising	39,500		39,500	
Event Mgmt	110 1163 52016 Subscriptions and Dues	365		365	
Event Mgmt	110 1163 52020 Materials And Supplies	3,000	75	3,075	To increase line item budget to actual expenditures
Event Mgmt	110 1163 52021 Unclassified Expense	0	70	70	To increase line item budget to actual expenditures
Event Mgmt	110 1163 52030 Special Proj - Events	119,200	(13,465)	105,735	To offset increases in Event Mgmt line items 52020, 52021, & 52032
Event Mgmt	110 1163 52032 Spec Proj - Red Rose	74,500	13,320	87,820	To increase line item budget to actual expenditures
Perf Arts	110 1164 52012 Communications	1,200		1,200	
Perf Arts	110 1164 52015 Prinling And Advertising	10,000		10,000	
Perf Arts	110 1164 52018 Special Contracts	39,400		39,400	
Perf Arts	110 1164 52020 Materials And Supplies	6,200		6,200	
Perf Arts	110 1164 52040 Admissions Tax	750		750	
E911	115 0911 52017 Maint. & Serv. Contracts	41,000	1,570	42,570	To increase line item budget to actual expenditures
E911	115 0911 52020 Materials & Supplies	1,000	1,900	2,900	To increase line item budget to actual expenditures
PW Adm	200 1201 51001 Salaries Regular	187,236	1,395	188,631	To increase line item budget to actual expenses
PW Adm	200 1201 51003 Overtime	1,000	(990)	10	To offset increase in PW Adm line item 51001
PW Adm	200 1201 51004 Fica	15,012		15,012	
PW Adm	200 1201 51006 SC Retirement	33,054	(405)	32,649	To offset increase in PW Adm line item 51001
PW Adm	200 1201 52009 Clothing	200		200	
PW Adm	200 1201 52010 Travel And Training	1,250	475	1,725	To increase line item budget to actual expenses
PW Adm	200 1201 52011 Operation Motor Vehicles	2,200		2,200	
PW Adm	200 1201 52012 Communications	14,000	5,585	19,585	To increase line item budget to actual expenses
PW Adm	200 1201 52013 Electricity	72,500	(5,585)	66,915	To offset increase in PW Adm line item 52012
PW Adm	200 1201 52015 Printing And Advertising	2,100		2,100	
PW Adm	200 1201 52016 Subscriptions And Dues	2,905		2,905	
PW Adm	200 1201 52020 Materials And Supplies	4,250	(1,190)	3,060	To offset increases in PW Adm line items 52010 & 52021
PW Adm	200 1201 52021 Unclassified Expense	500	715	1,215	To increase line item budget to actual expenses
Water Srv	200 1220 51001 Salaries Regular	401,811		401,811	
Water Srv	200 1220 51003 Overtime	22,700		22,700	
Water Srv	200 1220 51004 Fica	34,028		34,028	
Water Srv	200 1220 51006 SC Retirement	73,192		73,192	
Water Srv	200 1220 52009 Clothing	8,900		8,900	
Water Srv	200 1220 52010 Travel And Training	10,500	(4,470)	6,030	To offset increase in Water Srv line item 52011
Water Srv	200 1220 52011 Operation Motor Vehicles	59,400	22,040	81,440	To increase line item budget to actual expenses
Water Srv	200 1220 52012 Communications	300		300	
Water Srv	200 1220 52015 Printing And Advertising	300		300	
Water Srv	200 1220 52016 Subscriptions And Dues	1,100		1,100	
Water Srv	200 1220 52017 Maint. & Serv. Contracts	93,500	(15,300)	78,200	To offset increase in Water Srv line item 52011
Water Srv	200 1220 52018 Special Contracts	45,500	(14,450)	31,050	To offset increases in Water Srv line items 52011 & 52020
Water Srv	200 1220 52020 Materials And Supplies	353,208	25,380	378,588	To increase line item budget to actual expenses
Water Srv	200 1220 52021 Unclassified Expense	2,000		2,000	

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FUND/DEPT	ACCT NO / ACCOUNT NAME	BUDGET PRIOR	CHNG AMT	BUDGET NEW	COMMENT
Water Srv	200 1220 52026 W/S District Payments	726,000	(13,200)	712,800	To offset increase in Water Srv line item 52020
Water Srv	200 1220 53037 Utility Line Rep/Repl	55,000		55,000	
Grd Maint	200 1221 51001 Salaries Regular	39,157	350	39,507	To increase line item budget to actual expenses
Grd Maint	200 1221 51003 Overtime	1,750	(350)	1,400	To offset increase in Grd Maint line item 51001
Grd Maint	200 1221 51004 Fica	3,129		3,129	
Grd Maint	200 1221 51006 SC Retirement	7,184		7,184	
Veh Maint	200 1230 51001 Salaries Regular	54,129	255	54,384	To increase line item budget to actual expenses
Veh Maint	200 1230 51003 Overtime	4,500	(255)	4,245	To offset increase in Veh Maint line item 51001
Veh Maint	200 1230 51004 Fica	4,486		4,486	
Veh Maint	200 1230 51006 SC Retirement	10,295		10,295	
Info Tech	200 1235 51001 Salaries Regular	83,212		83,212	
Info Tech	200 1235 51003 Overtime	1,500		1,500	
Info Tech	200 1235 51004 Fica	6,787		6,787	
Info Tech	200 1235 51006 SC Retirement	14,875		14,875	
Info Tech	200 1235 52009 Clothing	200		200	
Info Tech	200 1235 52010 Travel And Training	0	875	875	To increase line item budget to actual expenses
Info Tech	200 1235 52017 Maint. & Serv. Contracts	262,500	(875)	261,625	To offset increase in Info Tech line item 52010
Info Tech	200 1235 52046 Non-Capital IT	30,000		30,000	
Util Bldg	200 1240 51001 Salaries Regular	159,742	(1,350)	158,392	To offset increase in Util Bldg line item 51003
Util Bldg	200 1240 51003 Overtime	16,500	1,350	17,850	To increase line item budget to actual expenses
Util Bldg	200 1240 51004 Fica	13,559		13,559	
Util Bldg	200 1240 51006 SC Retirement	28,314		28,314	
Util Bldg	200 1240 52009 Clothing	400		400	
Util Bldg	200 1240 52010 Travel And Training	1,200	3,710	4,910	To increase line item budget to actual expenses
Util Bldg	200 1240 52012 Communications	1,600		1,600	
Util Bldg	200 1240 52015 Printing And Advertising	500		500	
Util Bldg	200 1240 52016 Subscriptions And Dues	200		200	
Util Bldg	200 1240 52018 Special Contracts	45,500	(3,970)	41,530	To offset increases in Util Bldg line items 52010 & 52019
Util Bldg	200 1240 52019 Repairs And Maintenance	300	260	560	To increase line item budget to actual expenses
Util Bldg	200 1240 52020 Materials And Supplies	5,000		5,000	
WW Trt	200 1250 51001 Salaries Regular	214,359	9,770	224,129	To increase line item budget to actual expenses
WW Trt	200 1250 51003 Special Salaries	0		0	
WW Trt	200 1250 51003 Overtime	4,500	1,340	5,840	To increase line item budget to actual expenses
WW Trt	200 1250 51004 Fica	18,005		18,005	
WW Trt	200 1250 51006 SC Retirement	38,168	600	38,768	To increase line item budget to actual expenses
WW Trt	200 1250 52009 Clothing	1,750	345	2,095	To increase line item budget to actual expenses
WW Trt	200 1250 52010 Travel And Training	5,500		5,500	
WW Trt	200 1250 52011 Operation Motor Vehicles	22,600		22,600	
WW Trt	200 1250 52012 Communications	50		50	
WW Trt	200 1250 52013 Electricity	235,000	17,150	252,150	To increase line item budget to actual expenses
WW Trt	200 1250 52015 Printing And Advertising	500		500	
WW Trt	200 1250 52016 Subscriptions And Dues	5,200		5,200	
WW Trt	200 1250 52017 Maint. & Serv. Contracts	24,750	(18,000)	6,750	To offset increases in WW Trt line items 51001, 51003, 51006, 52009, & 52013
WW Trt	200 1250 52018 Special Contracts	63,700		63,700	
WW Trt	200 1250 52019 Repairs And Maintenance	135,410	(11,220)	124,190	To offset increase in WW Trt line item 52013
WW Trt	200 1250 52020 Materials And Supplies	59,400		59,400	
WW Trt	200 1250 52021 Unclassified Expense	500	15	515	To increase line item budget to actual expenses
WW Trt	200 1250 52029 Solids Disposal	324,323		324,323	
WW Trt	200 1250 52039 Lab Supplies	211,248		211,248	
Pump Sta	200 1252 52013 Electricity	28,000	1,050	29,050	To increase line item budget to actual expenses
Pump Sta	200 1252 52019 Repairs And Maintenance	90,200	53,850	144,050	To increase line item budget to actual expenses
Pump Sta	200 1252 52020 Materials And Supplies	4,200		4,200	
WW Coll	200 1260 51001 Salaries Regular	431,105		431,105	
WW Coll	200 1260 51003 Overtime	25,000		25,000	
WW Coll	200 1260 51004 Fica	36,116		36,116	



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FUND/DEPT	ACCT NO / ACCOUNT NAME	BUDGET PRIOR	CHNG AMT	BUDGET NEW	COMMENT
WW Coll	200 1260 51006 SC Retirement	78,336		78,336	
WW Coll	200 1260 52009 Clothing	8,300	975	9,275	To increase line item budget to actual expenses
WW Coll	200 1260 52010 Travel And Training	8,100	(6,190)	1,910	To offset increases in WW Coll line items 52009 & 52011
WW Coll	200 1260 52011 Operation Motor Vehicles	88,200	12,455	100,655	To increase line item budget to actual expenses
WW Coll	200 1260 52015 Printing And Advertising	200		200	
WW Coll	200 1260 52016 Subscriptions And Dues	400		400	
WW Coll	200 1260 52017 Maint. & Serv. Contracts	3,200		3,200	
WW Coll	200 1260 52018 Special Contracts	6,600	4,530	11,130	To increase line item budget to actual expenses
WW Coll	200 1260 52019 Repairs And Maintenance	10,500		10,500	
WW Coll	200 1260 52020 Materials And Supplies	140,100	(66,670)	73,430	To offset increases in Lift Station Maintenance line items 52013 & 52019; increases in WW Collection line items 52011 & 52018
WW Coll	200 1260 52021 Unclassified Expense	500		500	
WW Coll	200 1260 53037 Utility Line Rep/Repl	70,000		70,000	
Gen GR	200 1270 51008 Insurance	260,000	(26,950)	233,050	To offset increases in Gen GR line items 52016 & 52026
Gen GR	200 1270 51009 Unemployment Insurance	2,000		2,000	
Gen GR	200 1270 51122 Fringe Benefits & Trai	14,420		14,420	
Gen GR	200 1270 52016 Subscriptions And Dues	375	120	495	To increase line item budget to actual expenses
Gen GR	200 1270 52017 Maint. & Serv. Contracts	44,640	(31,950)	12,690	To offset increases in Gen GR line items 52026 & 52035
Gen GR	200 1270 52018 Special Contracts	39,500	(16,160)	23,340	To offset increase in Gen GR line item 52035
Gen GR	200 1270 52020 Materials And Supplies	6,900		6,900	
Gen GR	200 1270 52022 Repl Fund W/S 50/50	640,000		640,000	
Gen GR	200 1270 52025 Bank Charges	1,000		1,000	
Gen GR	200 1270 52026 Credit/Debit Charges	95,000	37,085	132,085	To increase line item budget to actual expenses
Gen GR	200 1270 52035 SCMIT & SMIRF	220,798	54,415	275,213	To increase line item budget to actual expenses
Gen GR	200 1270 52045 Jci Service Payment	16,560	(16,560)	0	To offset increase in Gen GR line item 52035
Gen GR	200 1270 53029 Claims Fund	3,000	(2,390)	610	To offset increase in Gen GR line item 58080
Gen GR	200 1270 58080 Nulla Bonas	50,000	2,390	52,390	To increase line item budget to actual expenses
Debt GR	200 1290 54054 Contingent Fund	470,000		470,000	
Debt GR	200 1290 54055 Depreciation Fund	470,000		470,000	
Debt GR	200 1290 54092 Interest Expense	71,992		71,992	
Debt GR	200 1290 57097 SRF 4 - Waste Lines	60,747		60,747	
Debt GR	200 1290 57098 SRF 5 - 2007 WTP	327,345		327,345	
Debt GR	200 1290 57103 SRF 6 - Erwin Farms EP	108,610		108,610	
Debt GR	200 1290 57104 SRF 7 - 2017 Note	105,262		105,262	
Projects	200 1291 52018 Special Contracts	50,000		50,000	
Cap Impr	200 1292 52018 Special Contracts	2,017,000		2,017,000	
Cap Impr	200 1292 53041 Capital Improvements	1,100,000		1,100,000	
CIP GR	200 1295 53100 Capital Outlay - Cash	3,125,124		3,125,124	
Gen SW	210 3000 51008 Insurance	168,000	(6,335)	161,665	To offset increases in Gen SW line items 52016, 52018, 52026, & 58080
Gen SW	210 3000 51009 Unemployment Insurance	2,000		2,000	
Gen SW	210 3000 51122 Fringe Benefits & Trai	9,670		9,670	
Gen SW	210 3000 52016 Subscriptions and Dues	450	45	495	To increase line item budget to actual expenses
Gen SW	210 3000 52018 Special Contracts	4,400	475	4,875	To increase line item budget to actual expenses
Gen SW	210 3000 52019 Repairs And Maintenance	8,500		8,500	
Gen SW	210 3000 52020 Materials & Supplies	6,000		6,000	
Gen SW	210 3000 52025 Bank Charges	100		100	
Gen SW	210 3000 52026 Credit/Debit Charges	10,000	2,700	12,700	To increase line item budget to actual expenses
Gen SW	210 3000 52032 Res Garbage Repl. Fund	42,000		42,000	
Gen SW	210 3000 52033 Com Garbage Repl. Fund	42,000		42,000	
Gen SW	210 3000 52035 SCMIT & SMIRF	107,415		107,415	
Gen SW	210 3000 58080 Nulla Bonas	10,000	3,115	13,115	To increase line item budget to actual expenses
SW Admin	210 3001 51001 Salaries Regular	92,235		92,235	
SW Admin	210 3001 51003 Overtime	1,000		1,000	
SW Admin	210 3001 51004 Fica	7,745		7,745	
SW Admin	210 3001 51006 SC Retirement	16,370		16,370	

CITY OF LANCASTER BUDGET AMENDMENT FORM

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FUND/DEPT	ACCT NO / ACCOUNT NAME	BUDGET PRIOR	CHNG AMT	BUDGET NEW	COMMENT
SW Admin	210 3001 52009 Clothing	700	(385)	315	To offset increase in SW Admin line 52010
SW Admin	210 3001 52010 Travel and Training	0	385	385	To increase line item budget to actual expenses
SW Admin	210 3001 52011 Operation of Motor Vehicles	5,500		5,500	
SW Admin	210 3001 52012 Communications	1,000		1,000	
SW Admin	210 3001 52013 Electricity	22,500		22,500	
SW Admin	210 3001 52014 Fuel for Heating/Water	12,500		12,500	
SW Admin	210 3001 52015 Printing And Advertising	2,200		2,200	
SW Admin	210 3001 52017 Maint & Sevice Contracts	900	550	1,450	To increase line item budget to actual expenses
SW Admin	210 3001 52020 Materials and Supplies	2,000	(550)	1,450	To offset increase in SW Admin line 52017
SW Admin	210 3001 52021 Unclassified Expense	1,000		1,000	
SW Admin	210 3001 53035 Capital Expense	3,500		3,500	
Info Tech	210 3035 51001 Salaries Regular	31,255		31,255	
Info Tech	210 3035 51003 Overtime	1,000		1,000	
Info Tech	210 3035 51004 Fica	2,468		2,468	
Info Tech	210 3035 51006 SC Retirement	5,664		5,664	
Info Tech	210 3035 52017 Maint & Sevice Contracts	40,500	1,795	42,295	To increase line item budget to actual expenses
Info Tech	210 3035 52046 Non Capital - IT	20,000	(1,795)	18,205	To offset increase in Info Tech line item 52017
Res Garb	210 3100 51001 Salaries Regular	164,118	(2,490)	161,628	To offset increases in Res Garb line items 51004 & 51006
Res Garb	210 3100 51003 Overtime	10,500	(2,250)	8,250	To offset increases in Res Garb line items 51004 & 51006
Res Garb	210 3100 51004 Fica	14,200	185	14,385	To increase line item budget to actual expenses
Res Garb	210 3100 51006 SC Retirement	30,136	4,555	34,691	To increase line item budget to actual expenses
Res Garb	210 3100 52009 Clothing	3,400	650	4,050	To increase line item budget to actual expenses
Res Garb	210 3100 52011 Operation Motor Vehicles	161,000	(650)	160,350	To offset increase in Res Garb line item 52009
Res Garb	210 3100 52016 Subscriptions and Dues	500		500	
Res Garb	210 3100 52020 Materials And Supplies	7,000		7,000	
Res Garb	210 3100 53035 Capital Expense	25,000		25,000	
Recycling	210 3110 51001 Salaries Regular	49,195		49,195	
Recycling	210 3110 51003 Overtime	3,000		3,000	
Recycling	210 3110 51004 Fica	4,299		4,299	
Recycling	210 3110 51006 SC Retirement	9,166		9,166	
Recycling	210 3110 52009 Clothing	650		650	
Recycling	210 3110 52011 Operation Motor Vehicles	40,000		40,000	
Recycling	210 3110 52020 Materials And Supplies	8,600		8,600	
Com Garb	210 3200 51001 Salaries Regular	39,154	1,355	40,509	To increase line item budget to actual expenses
Com Garb	210 3200 51003 Overtime	4,000	(1,355)	2,645	To offset increase in Com Garb line 51001
Com Garb	210 3200 51004 Fica	3,301		3,301	
Com Garb	210 3200 51006 SC Retirement	7,578		7,578	
Com Garb	210 3200 52009 Clothing	650		650	
Com Garb	210 3200 52011 Operation Motor Vehicles	130,000		130,000	
Com Garb	210 3200 52018 Special Contracts	600,000		600,000	
Com Garb	210 3200 52020 Materials And Supplies	20,200		20,200	
Com Garb	210 3200 53035 Capital Expense	63,000		63,000	
Tran Sta	210 3300 51001 Salaries Regular	449,420		449,420	
Tran Sta	210 3300 51003 Overtime	50,000		50,000	
Tran Sta	210 3300 51004 Fica	40,195		40,195	
Tran Sta	210 3300 51006 SC Retirement	85,942		85,942	
Tran Sta	210 3300 52009 Clothing	4,500		4,500	
Tran Sta	210 3300 52010 Travel and Training	0	290	290	To increase line item budget to actual expenses
Tran Sta	210 3300 52011 Operation Motor Vehicles	330,000	31,755	361,755	To increase line item budget to actual expenses
Tran Sta	210 3300 52013 Electricity	4,300		4,300	
Tran Sta	210 3300 52018 Special Contracts	17,000	(14,550)	2,450	To offset increase in Tran Sta line items 52010 & 52011
Tran Sta	210 3300 52019 Repairs And Maintenance	25,000	(17,495)	7,505	To partially offset increase in Tran Sta line item 52011
Tran Sta	210 3300 52020 Materials And Supplies	10,500		10,500	
Tran Sta	210 3300 53035 Capital Expense	6,000		6,000	
Grd Maint	210 3321 51001 Salaries Regular	39,157	350	39,507	To increase line item budget to actual expenses
Grd Maint	210 3321 51003 Overtime	1,750	(350)	1,400	To offset increase in Grd Maint line item 51001

CITY OF LANCASTER BUDGET AMENDMENT FORM

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FUND/DEPT		ACCT NO / ACCOUNT NAME		BUDGET PRIOR	CHNG AMT	BUDGET NEW	COMMENT
Grd Maint	210	3321	51004 Fica	3,129		3,129	
Grd Maint	210	3321	51006 SC Retirement	7,184		7,184	
Veh Maint	210	3330	51001 Salaries Regular	109,264		109,264	
Veh Maint	210	3330	51003 Overtime	9,000		9,000	
Veh Maint	210	3330	51004 Fica	8,665		8,665	
Veh Maint	210	3330	51006 SC Retirement	19,889		19,889	
Debt SW	210	3400	54092 Interest Expense	5,148		5,148	
Debt SW	210	3400	57102 2017A Lease Purchase	89,768		89,768	
Debt SW	210	3400	57103 2020 First Citizens Lease	248,804		248,804	
CIP SW	210	3500	53100 Capital Outlay - Cash	1,242,000	168,250	1,410,250	To increase line item budget to actual expenses