

**CITY OF LANCASTER
REGULAR MEETING
TUESDAY, MARCH 26, 2024**



**CITY OF LANCASTER
REGULAR MEETING
TUESDAY, MARCH 26, 2024
7:00 P.M.**

- I. Invocation & Pledge of Allegiance – Council Member Hood**
- II. Roll Call**
- III. Citizen Comments***
- IV. Employee Comments**
- V. Approval of Minutes**
 - A. Goal Session – February 20, 2024 **Pg. 1**
 - B. Regular Meeting – February 27, 2024 **Pg. 4**
- VI. Monthly Reports for February 2024 (*under separate cover*)**
- VII. Cash Management and Finance Report for February 2024 **Pg. 8****
- VIII. Ordinance**
 - A. O24-07 (First Reading) An Ordinance Annexing Into the City of Lancaster, South Carolina One Parcel of Land Totaling 6.19 Acres Located at 1381 West Meeting Street and Owned by the City of Lancaster (*McLellan*) **Pg. 27**
- IX. Adjournment**

*Persons desiring to speak should notify the City Clerk prior to the beginning of the meeting. All persons wishing to speak must be signed in and present prior to the start of the meeting. Please begin by stating your name and address. You will have up to 3 minutes to address Council. The entire Citizen Comments portion of the agenda shall not extend longer than thirty (30) minutes. All statements should be addressed to Council as a body and not to individual Council Members. Please be advised that this is not a period of dialogue with Council or a question-and-answer period.



Any person requiring special accommodations should contact the Office of the City Administrator at (803) 289-1453 at least 24 hours prior to the scheduled meeting.

**CITY OF LANCASTER
GOAL SESSION
TUESDAY, FEBRUARY 20, 2024**

P1

A meeting of the Lancaster City Council was held in the City Hall Council Chambers on Tuesday, February 20, 2024, at 6:00 p.m.

Mayor T. Alston DeVenny called the meeting to order. A notice of the meeting was posted at City Hall and placed on the City's website. The local news media was contacted of the meeting time and place. The meeting was open to the public.

I. Invocation & Pledge of Allegiance

Mayor DeVenny offered the Invocation and led the Pledge of Allegiance

II. Roll Call

Present: Mayor Alston DeVenny, Council Member Jones, Council Member Marsh, Council Member Sowell, and Council Member Taylor

Absent: Council Member Harris, and Council Member Hood

Others Present: City Administrator Flip Hutfles, City Clerk Tracy Rabon, Director of Building, Planning, Zoning and Licensing Louis Streater, Court Administrator Cammie Heath, Finance Director James Absher, Fire Chief Justin McLellan, Police Chief Don Roper, Public Utilities Director Donnie Ledford, Public Works Director Rendell Mingo, Sanitation & Maintenance Operations Director Matt Berry, Human Resource Director Angela Roberson, Information Technology Director Melissa Izzard, and Mandy Catoe with The Lancaster News.

III. Public Comments

Doris Ealey, Manager & Health Educator for the James R. Clark Memorial Sickle Cell Foundation addressed Council requesting additional funding for the Sickle Cell Festival and Disabilities Awareness Parade to be held on September 28, 2024. Ms. Ealey stated that the 2023 Festival was partially funded through a Hospitality Tax Grant provided by the City at \$10,480.00. Ms. Ealey noted that the cost of the 2024 festival is estimated to be \$36,389.32, and she would like the City to help with the cost.

Sherri Gregory, Executive Director of the Lindsay Pettus Greenway addressed Council requesting \$150,000.00 in additional funding for the expansion of the Greenway, a \$2.4 million project. Ms. Gregory noted that Lancaster County would also be contributing \$150,000.00. Mr. Hutfles noted that the City has currently allocated \$100,000.00 as a match for the Roddey Extension TAP grant.

IV. FY 2023-2024 Budget Goals Status Update

Mr. Hutfles presented the FY 2023-2024 Budget goals status.

V. Council Goal Setting Discussion for the 2024-2025 Goals

Charlie Barrineau, Field Service Manager with the Municipal Association of South Carolina (MASC) facilitated the 2024-2025 Goals Session of Council. Mr. Barrineau began by asking Council to prioritize their goals for the City.

Council Member Harris was not present but submitted her goals prior to the meeting as follows:

1. Address personnel concerns within each department as services increase and limited personnel to meet the demands of the current growth within the City.
2. Funding for downtown businesses as we achieve our goals for revitalization.
3. Increase funding for the City's Juneteenth and MLK celebrations. The desire to improve City events and increase the amount of tourism and community participation.

4. Development of the Barr Street fields with lighting until plans can be completed for field makeover for a usable athletic space.
5. Work with community partners to assist with addressing the increase in our homeless population and mental and medical assistance.
6. Addressing needed repairs and overall maintenance to City Hall to improve the buildings overall appearance.
7. Review the possibility of addressing poor street lighting in our community in regards to safety concerns of our residents.
8. Developing a recreational use for the Wylie St. tennis courts and plans to add bathrooms to area that will fit in the expected revitalization of the area.

Council Member Hood was not present but submitted his goals prior to the meeting as follows:

1. Ensure adequate staffing for all departments.
2. Upgrade Southside Park grounds and equipment.
3. Address drainage issues in the Miller Street / Taylor Street area.
4. Continue with Downtown revitalization.
5. Review and update all Policies and Procedures Manuals.

Council Member Jones stated her goals were as follows:

1. Fully staffing all departments.
2. Develop a neighborhood revitalization for the Clinton Avenue and surrounding area streets and sidewalks.
3. Addition of speed humps on Clinton Avenue.
4. Address additional compensation for employees that are required to be on-call.
5. Replace water meters and hydrants city wide that are at end-of-life.

Council Member Marsh stated her goals were as follows:

1. Fully staffing all departments equally and not singling out departments.
2. Address need for funding for LMI communities.
3. Begin the planning for an interactive feature downtown like a waterpark.
4. Address the need for mental health services & an Addiction Rehabilitation Center.

Mayor DeVenny stated his goals were as follows:

1. Downtown Revitalization.
2. Address open Planner position.
3. Address need for City expansion such as green space and other protected areas.
4. Ensure public Security Surveillance.

Council Member Sowell stated his goals were as follows:

1. Complete a wage analysis – adjust the Fire Department pay scale to match the Police Department's pay scale.
2. Assess solutions to rehabilitate the waterline on Main Street.
3. Update all City buildings.
4. Add an Accountant position in the Finance Department to allow for succession planning.
5. Add a crew of three positions to focus on maintenance of sidewalks and the Greenway.
6. Begin charging credit card fees.
7. Implement Cellubrite a cellular extradition device for the Police Department.
8. Support the requested \$150,000 for the Greenway.

Council Member Taylor stated her goals were as follows:

1. Community Policing.
2. Continue with street maintenance by seeking funding from the CTC.
3. Ensure City Code enforcement of litter removal to promote civic pride.

VI. Prioritizing Council's Goals

Must Do:

1. Address personnel concerns and ensure adequate staffing throughout all departments.
2. Continue with Downtown Development initiatives.
3. Hire a Senior Accountant

Should Do:

1. Replace water end-of-life meters throughout the city.
2. Work with SC Department of Transportation to secure funding for road maintenance.
3. Replace waterline on Main Street.

Could Do:

1. Purchase Cellbrite for the Police Department.
2. Provide financial support for the Greenway extension.
3. Adjust the Fire Department's pay scale to match the Police Department's pay scale.

VII. Adjournment

Motion: To adjourn

Moved by Council Member Jones, **Seconded by** Council Member Marsh

Vote: Motion carried by unanimous roll call vote

Action: Adjourned

There being no further business, Council adjourned at 8:05 p.m.

Respectfully submitted,

Tracy Rabon, MMC
City Clerk

**CITY OF LANCASTER
REGULAR MEETING
TUESDAY, FEBRUARY 27, 2024**

P4

A meeting of the Lancaster City Council was held in the City Hall Council Chambers on Tuesday, February 27, 2024, at 7:00 p.m.

Mayor T. Alston DeVenny called the meeting to order. A notice of the meeting was posted at City Hall and placed on the City's website. The local news media was contacted about the meeting time and place. The meeting was open to the public and streamed live on the City's YouTube channel.

I. Invocation & Pledge of Allegiance

Council Member Tomonica Marsh offered the invocation and led the Pledge of Allegiance.

II. Roll Call

Present: Mayor Alston DeVenny, Council Member Harris, Council Member Hood, Council Member Marsh, and Council Member Sowell

Absent: Council Member Jones, and Council Member Taylor

Others Present: City Administrator Flip Hutfles, City Attorney Mitch Norrell, City Clerk Tracy Rabon, Building, Planning, Zoning, & Licensing Director Louis Streater, Court Administrator Cammie Heath, Finance Director James Absher, Fire Chief Justin McLellan, Police Chief Don Roper, Public Utilities Director Donnie Ledford, Public Works Director Rendell Mingo, Sanitation & Maintenance Operations Director Matt Berry, Human Resource Director Angela Roberson, IT Director Melissa Izzard, Mandy Catoe with the Lancaster News.

III. Citizen Comments

Dr. Zora Denson addressed Council to thank Council for their recognition of her during Black History Month.

IV. Employee Comments

There were no employee comments

V. Monthly Reports for January 2024

Council Member Harris asked about the significant decrease in businesses using the transfer station. Mr. Berry stated this is likely due to the tipping fee increase. Mr. Berry noted that the Transfer Station's traffic is beginning to increase. Mayor DeVenny asked where the customers would dump if they are not utilizing the City Transfer Station. Mr. Berry stated businesses would be going straight to the landfill. Mr. Berry also noted that the City is in the process of renegotiating the tipping fees with Lancaster County.

Council Member Harris asked IT Director Melissa Izzard about the status of LawTrac. Ms. Izzard noted that LawTrac is in the process of migrating the Police Department's information. The Court's information has been migrated.

Council had no further questions or concerns regarding the Monthly Reports for January 2024. Complete reports are available for review in the City Clerk's office.

VI. Discussion and Action Items

- A. *Approving the Placement and Wording of a Lindsay Pettus Greenway Sign in Constitution Park Honoring Mayor Henry Johnson and the Engineering Challenge of Constructing the Main Street Underpass*

City Administrator Steven Hutfles addressed Council to request a sign honoring Mayor Henry Johnson be placed at the Greenway. Mr. Hutfles noted that the Johnson family

donated a majority of the concrete for the Main Street Underpass. Mr. Hutfles stated the sign would honor Mayor Johnson and note the engineering challenges of building the underpass. Mayor Johnson served as Mayor from 1975 to 1978.

Council Member Harris asked about the replacement of flags along the Greenway. Mr. Hutfles stated that the flags are replaced on an as-needed basis.

Motion: To approve the placement and wording of a Lindsay Pettus Greenway sign in Constitution Park honoring Mayor Henry Johnson and the engineering challenge of constructing the Main Street underpass.

Moved by Council Member Sowell, **Seconded by** Council Member Hood

Vote: Motion carried by unanimous roll call vote

Action: Approved

VII. Resolution

A. *R24-06 A Resolution Authorizing the Consumption of Beer and Wine at the 2024 Shamrock Block Party*

Mr. Hutfles presented R24-06 to request approval for the consumption of beer and wine at the 2024 Shamrock Block Party. Council Member Hood asked if the owner of the Southern Dish was asked to be a part of the event. Mr. Hutfles stated they have been contacted regarding past City events, but he would ensure if the owner was contacted regarding the Shamrock Block Party. Council Member Harris stated that the City needs to ensure all downtown businesses are advertised at each event to draw foot traffic into the downtown area. Police Chief Roper confirmed there were no concerns with past downtown events that had alcohol sales.

Council Member Marsh recommended extending downtown events to Totto's Mexican restaurant. Council Member Harris noted that social districts are becoming important assets to cities as it is an opportunity for citizens and visitors to explore Main Street.

Motion: To approve R24-06 a Resolution authorizing the consumption of beer and wine at the 2024 Shamrock Block Party.

Moved by Council Member Sowell, **Seconded by** Council Member Hood

Vote: Motion carried by unanimous roll call vote

Action: Approved

B. *R24-07 A Resolution Amending the Summer College Internship Program*

Human Resource Director Angela Roberson presented R24-07 to increase the hourly salary of the college interns from \$7.25 per hour to \$12.00 per hour. Council Member Harris asked if there were limited positions. Ms. Roberson stated that there were currently five positions, but due to the increase in hourly pay, she is asking for three positions due to budget constraints. Council Member Harris recommended having five positions and asked that Ms. Roberson advertise in multiple venues, as well as on social media.

Motion: To amend R24-07 a Resolution amending the Summer College Internship Program to allow for up to five interns at \$12.00 per hour

Moved by Council Member Harris, **Seconded by** Council Member Hood

Vote: Motion carried by unanimous roll call vote

Action: Approved

VIII. Ordinance

- A. *024-03 (Second Reading) An Ordinance to Amend the Official Zoning Map of the City of Lancaster, South Carolina, as to Rezone Two Parcels of Land Identified as Tax Map #0081A-0J-002.00 and 0081A-0J-004.00 Totaling 1.511 Acres Located at 405 South French Street, and Owned by Builders Supply Company, Inc.*

Motion: To approve the second reading of 024-03, an Ordinance to amend the official Zoning Map of the City of Lancaster, South Carolina, as to rezone two parcels of land identified as Tax Map #0081A-0J-002.00 and 0081A-0J-004.00 totaling 1.511 acres located at 405 South French Street, and owned by Builders Supply Company, Inc.

Moved by Council Member Harris, **Seconded by** Council Member Hood

Vote: Motion carried by unanimous roll call vote

Action: Approved

- B. *024-04 (Second Reading) An Ordinance to Amending the City of Lancaster Operating Budget for Fiscal Year 2023-2024*

Motion: To approve the second reading of 024-04 an Ordinance to amend the City of Lancaster Operating Budget for Fiscal Year 2023-2024

Moved by Council Member Hood, **Seconded by** Council Member Marsh

Vote: Motion carried by unanimous roll call vote

Action: Approved

- C. *024-05 (First Reading) An Ordinance Annexing Into the City of Lancaster, South Carolina One Parcel of Land Totaling 0.564 Acres Located at 734 Brooklyn Avenue and Owned by Della D. Twitty*

Building, Planning, Zoning, & Licensing Director Louis Streater presented 024-05 an Ordinance annexing 734 Brooklyn Avenue into the City of Lancaster.

Motion: To approve 024-05 an Ordinance Annexing into the City of Lancaster, South Carolina one parcel of land totaling 0.564 acres located at 734 Brooklyn Avenue and owned by Della D. Twitty

Moved by Council Member Harris, **Seconded by** Council Member Marsh

Vote: Motion carried by unanimous roll call vote

Action: Approved

- D. *024-06 (First Reading) An Ordinance Annexing Into the City of Lancaster, South Carolina One Parcel of Land Totaling 2.9835 Acres Located in the General Vicinity of 1701 Evans Drive and Owned by Howard Strickland Jr.*

Building, Planning, Zoning, & Licensing Director Louis Streater presented 024-06 an Ordinance annexing property in the vicinity of 1701 Evans Drive into the City of Lancaster.

Motion: To approve the first reading of 024-06 an Ordinance annexing into the City of Lancaster, South Carolina one parcel of land totaling 2.9835 acres located in the general vicinity of 1701 Evans Drive and owned by Howard Strickland Jr

Moved by Council Member Hood, **Seconded by** Council Member Harris

Vote: Motion carried by unanimous roll call vote

Action: Approved

IX. Executive Session-Attorney Client Privilege (§30-4-70(a)(2))

A. To discuss the purchase of real property

Motion: To enter Executive Session

Moved by Council Member Harris, **Seconded by** Council Member Sowell

Vote: Motion carried by unanimous roll call vote

Action: Approved

Council returned from Executive Session where no votes were taken.

Motion: To return to open session

Moved by Council Member Sowell, **Seconded by** Council Member Marsh

Vote: Motion carried by unanimous roll call vote

Action: Approved

X. Adjournment

Motion: To adjourn

Moved by Council Member Harris, **Seconded by** Council Member Hood

Vote: Motion carried by unanimous roll call vote

Action: Adjourned

There being no further business, Council adjourned at 8:15 p.m.

Respectfully submitted,

Tracy Rabon, MMC
City Clerk



City of Lancaster
 FY 2023-2024
 Finance Management Report

The following is a summary of the City's financial results for the major operating funds presented as of February 29, 2024.

Budget Year Completed = 66.67%

GENERAL FUND SUMMARY

Category	Current Budget	YTD Actual	% Budget Actual	Total Encum	% Budget w/Encum
Revenues	20,283,358	9,886,680	48.74	-	-
Expenditures	20,283,358	9,974,814	49.18	1,096,214	54.58
Revenues Over (Under) Expenditures	-	(88,134)			

HOSPITALITY FUND SUMMARY

Category	Current Budget	YTD Actual	% Budget Actual	Total Encum	% Budget w/Encum
Revenues	1,664,303	744,434	44.73	-	-
Expenditures	1,664,303	540,402	32.47	226,783	46.10
Revenues Over (Under) Expenditures	-	204,032			

GROSS REVENUE FUND SUMMARY

Category	Current Budget	YTD Actual	% Budget Actual	Total Encum	% Budget w/Encum
Revenues	14,394,752	5,910,706	41.06	-	-
Expenses/Transfers	14,394,752	5,787,660	40.21	1,152,787	48.22
Revenues Over (Under) Expenditures	-	123,046			

SOLID WASTE FUND SUMMARY

Category	Current Budget	YTD Actual	% Budget Actual	Total Encum	% Budget w/Encum
Revenues	4,279,060	2,212,467	51.70	-	-
Expenses/Transfers	4,279,060	2,031,565	47.48	646,472	62.58
Revenues Over (Under) Expenditures	-	180,902			

City of Lancaster Monthly Financial Report Highlights

General Fund

General Fund revenues for the month are \$2,193,438 compared to revenues of \$2,127,030 during the same period last year. The difference is primarily due to sale of fixed assets compared to the same period last year.

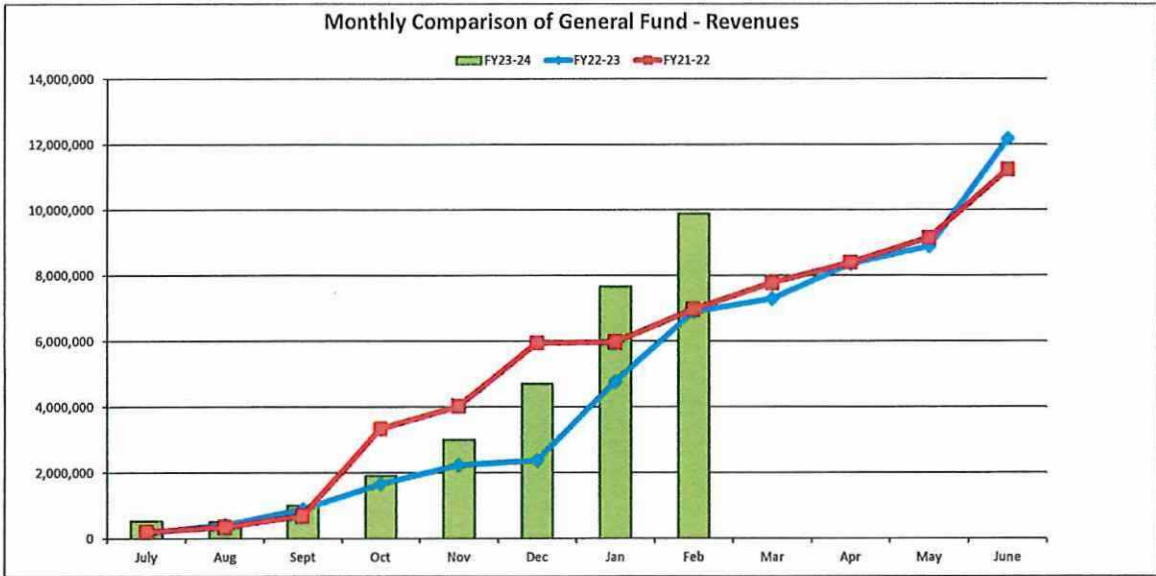
Year-to-date taxes received are \$7,222,105, which is 89.17% of the \$8,098,961 budgeted amount.

General Fund expenditures for the month totaled \$1,207,143 compared to expenditures of \$1,163,186 during the same period last year. The difference is primarily due to increased capital purchases (\$89,321). Year-to-date expenditures including encumbrances of \$1,096,214 total \$9,212,331 (54.58% of budget). Outstanding encumbrances are primarily for CIP, contracted services, and blanket purchase orders.

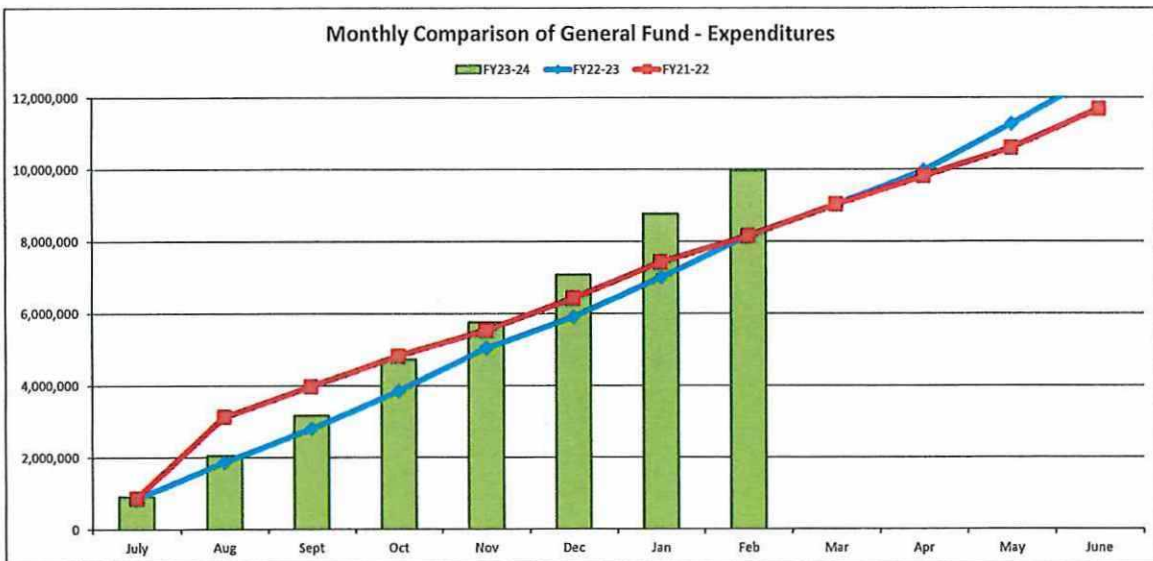
FY 24 Capital Improvement Plan Summary

	FY 24 Budget	YTD Actual	Outstanding Appropriation	Notes
Cemetery Gazebo	\$ 20,000	\$ 16,800	\$ 3,200	
Upgrade Council Chamber AV	55,000	31,400	23,600	
HVAC Units at City Hall (one)	15,000	11,093	3,907	
Replace Spring House porch steps	30,000	18,932	11,068	
Replacement of (6) PD vehicle and Equip	450,000	318,955	131,045	
Replacement of 2 totaled PD vehicles	38,000		38,000	Ord 24-04
Replacement backup generator at PD	105,000		105,000	
PD generator - fencing for accreditation	10,000		10,000	
Four Flock cameras	17,000	14,600	2,400	
Replace 2014 F-150 and equipment	65,000	52,857	12,143	
Design and project manager -Station 3	75,000		75,000	
Replace backup generator at Station 1	82,000		82,000	
Replace backup generator at Station 2	82,000	81,216	784	
Re-pave City portion of Marion St	35,000	36,589	(1,589)	
Repave City portion of E. Dunlap St	42,000	27,992	14,008	
1234 YF AC machine (VM)	8,500	7,945	555	
18,000 Pound lift device	35,000		35,000	
Six (6) patrol & decal (Rollover)	240,000	168,158	71,842	
Upfitting 5 patrol vehicle (purchased 2023)	150,000	29,450	120,550	
Bravos eCitation and Collision (Rollover)	55,500		55,500	
Replacement of FD Signage	12,100	12,860	(760)	Rollover
Purchase of Fire St. 3 property/closing cost	390,000	389,366	634	
Barr Street Fields (Rollover)	150,000		150,000	
Purchase Two Dodge Chargers	-	80,170	-	SRO Grant
IT Building Repairs	-	38,219	-	Rollover
Taylor Street Drainage Repairs	927,700	11,618	916,082	ARPA Rollover
Lyndon Drive Drainage Repairs	155,000	109,325	45,675	ARPA Rollover
South Ferguson Street Drainage Study	50,000	4,550	45,450	ARPA Rollover
CDBG Sidewalk Installation	938,000		938,000	ARPA
Comprehensive Plan (B&Z)	70,000	18,700	51,300	ARPA
CDBG MIC Park Repairs	1,000,000	1,220	998,780	ARPA
	\$ 5,302,800	\$ 1,482,015	\$ 3,939,174	

Prior Year to Date 6,904,883	Current Year to Date 9,886,680	Difference 2,981,797	Budget 20,283,358	% of Budget Collected 48.74
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Prior Year to Date 8,155,796	Current Year to Date 9,974,814	Difference 1,819,018	Budget 20,283,358	% of Budget Expended 49.18
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CASH MANAGEMENT DETAIL ¹

Statement of Monthly Changes in Cash Balances

CITY OF LANCASTER
MTD CASH BALANCES REPORT

AS OF: February 29, 2024

			BEGINNING BALANCE	M-T-D DEBITS	M-T-D CREDITS	ENDING BALANCE	
100	1	0011	10001 Checking- 1st Citizens - GF	6,239,500.08	4,619,956.64	(2,005,919.35)	8,853,537.37
100	1	0011	10002 Imprest Acct./1st Citizens	0.00	1,809,191.33	(1,809,191.33)	0.00
100	1	0011	10007 ACH Account	22,861.00	963,792.69	(986,442.90)	210.79
100	1	0017	11601 GF Investments	3,503,561.23	15,497.73	0.00	3,519,058.96
100	1	0017	11602 SCLGIP-Downtown Development	1,638,532.02	7,247.93	0.00	1,645,779.95
100	1	0011	10006 Drug Fund	178,196.46	7.06	0.00	178,203.52
100	1	0011	10015 Muncpal Court	8,039.03	3,984.88	(7,454.00)	4,569.91
100	1	0011	10016 Econ Dev Incentive	100,635.30	19.93	0.00	100,655.23
100	1	0011	10018 Tax Rollback	3,223,836.76	558,492.71	(1,281,738.97)	2,500,590.50
100	1	0011	10019 American Rescue Plan	695,305.28	0.00	0.00	695,305.28
110	1	0011	10301 Hospitality Tax Account	1,238,821.54	109,361.16	(66,043.47)	1,282,139.23
110	1	0017	11605 SCLGIP-Hospitality Tax	2,023,939.73	8,952.77	0.00	2,032,892.50
115	1	0011	10911 E911 Funds	50,356.16	2,260.86	(2,900.00)	49,717.02
121	1	0011	10225 Southside Savings Account	30,717.08	2.44	0.00	30,719.52
130	1	0011	10500 Fireman's Club Checking	62,094.54	0.00	0.00	62,094.54
140	1	0017	11610 American Rescue Fund	2,447,864.94	10,827.95	0.00	2,458,692.89
200	1	0011	10102 GR Fund Checking	616,645.31	973,320.16	(868,788.52)	721,176.95
200	1	0011	10104 GR ACH Account	154,790.65	181,172.98	(162,617.85)	173,345.78
200	1	0017	11616 GR Replacement Fund	4,202,054.41	60,343.13	0.00	4,262,397.54
200	1	0017	11622 Series 2007 DSRF	396,964.27	1,755.94	0.00	398,720.21
200	1	0017	11617 Series 2016 Erwin Farms DSRF	160,474.36	709.83	0.00	161,184.19
200	1	0017	11623 Series 2017 DSRF	143,903.55	636.56	0.00	144,540.11
200	1	0017	11625 Contingent Fund	2,344,154.10	10,369.19	0.00	2,354,523.29
200	1	0017	11626 Depreciation Fund	2,343,539.18	10,366.47	0.00	2,353,905.65
200	1	0017	11627 GR Infrastructure Fee	883,350.38	3,907.44	0.00	887,257.82
210	1	0011	10200 Solid Waste	587,794.42	287,565.08	(284,206.17)	591,153.33
210	1	0011	10205 Solid Waste ACH Acct	100.00	0.00	0.00	100.00
210	1	0017	11629 Residential Garbage	312,193.34	4,394.96	0.00	316,588.30
210	1	0017	11630 Commercial Garbage	302,215.17	4,350.78	0.00	306,565.95
			Grand Total	34,079,701.52	9,649,034.82	(7,643,110.01)	36,085,626.33

Cash Summary By Fund

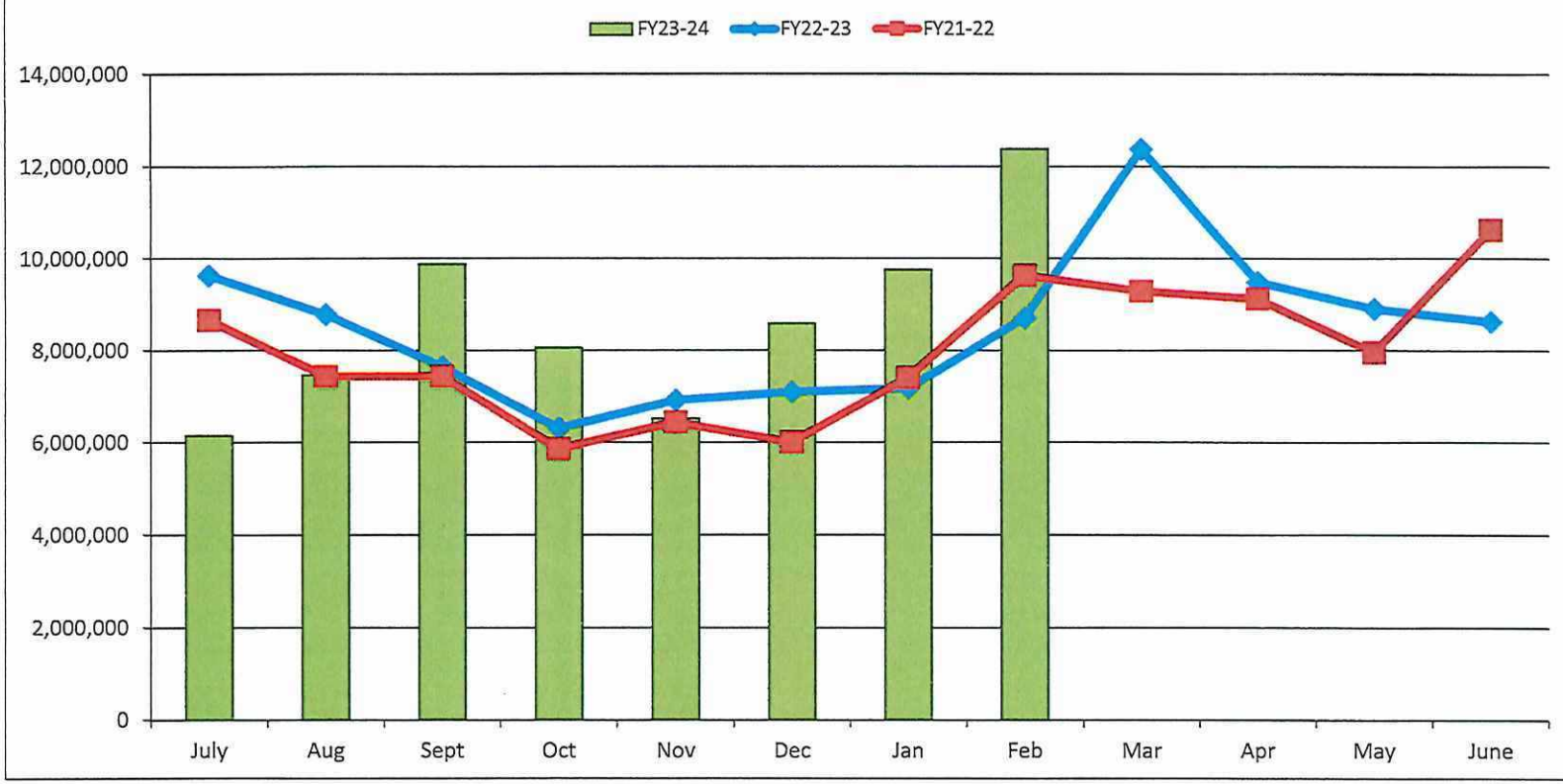
	Restricted	Unrestricted	Total Cash
General Fund	5,125,104	12,372,807	17,497,912
Hospitality Tax Fund	3,315,032	-	3,315,032
E911 Fund	49,717	-	49,717
Southside Fund	30,719	-	30,719
Firemen's Fund	62,094	-	62,094
American Rescue Plan Fund	2,458,693	-	2,458,693
Gross Revenue Fund	10,735,874	721,177	11,457,051
Solid Waste Fund	-	1,214,408	1,214,408
	<u>21,777,233</u>	<u>14,308,392</u>	<u>36,085,626</u>

¹ The City of Lancaster cash information was derived from the balances at month end on the February bank statements.

			6/30/2023	
Prior Year to Date	Current Year to Date	Difference	GF Unrestricted Cash	Fiscal YTD Difference
8,710,532	12,372,807	3,662,275	8,633,353	3,739,454



Monthly Comparison of General Fund Unrestricted Cash Balances



Hospitality Tax Fund

Hospitality Tax Fund revenues for the month totaled \$109,117 compared to revenues of \$113,385 the same period last year. The difference is immaterial.

Year to date hospitality taxes received are \$712,684. This is 57.47% of the budgeted HTAX revenue.

Hospitality Tax Fund expenditures for the month totaled \$63,625 compared to expenditures of \$42,941 the same period last year. The difference is primarily due to increased costs associated with the purchase of christmas decorations (\$19,332) compared to last year. Year-to-date expenditures - including encumbrances of \$226,783 accounts for 46.10% of the budget.

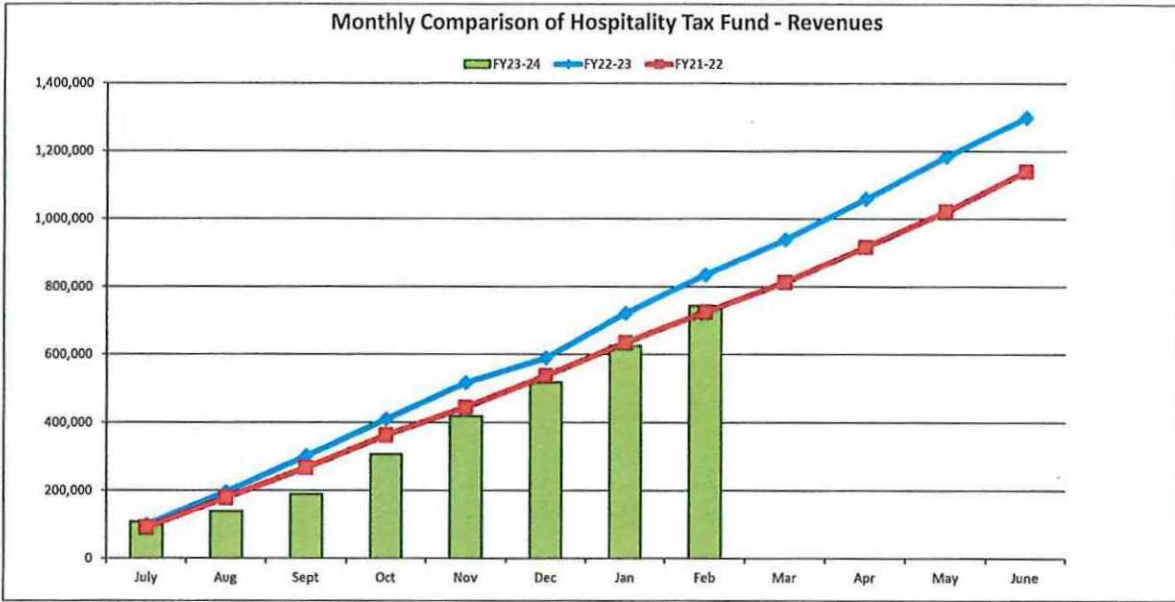
Hospitality Tax Fund cash ended the month at \$3,315,032 an increase of \$52,271 from the prior month. All dollars in the Hospitality Fund are restricted and can only be used in compliance to with Section 6-1-730 of the South Carolina Code of Laws, 1976, as amended; specifically tourism related costs.

E911 Fund

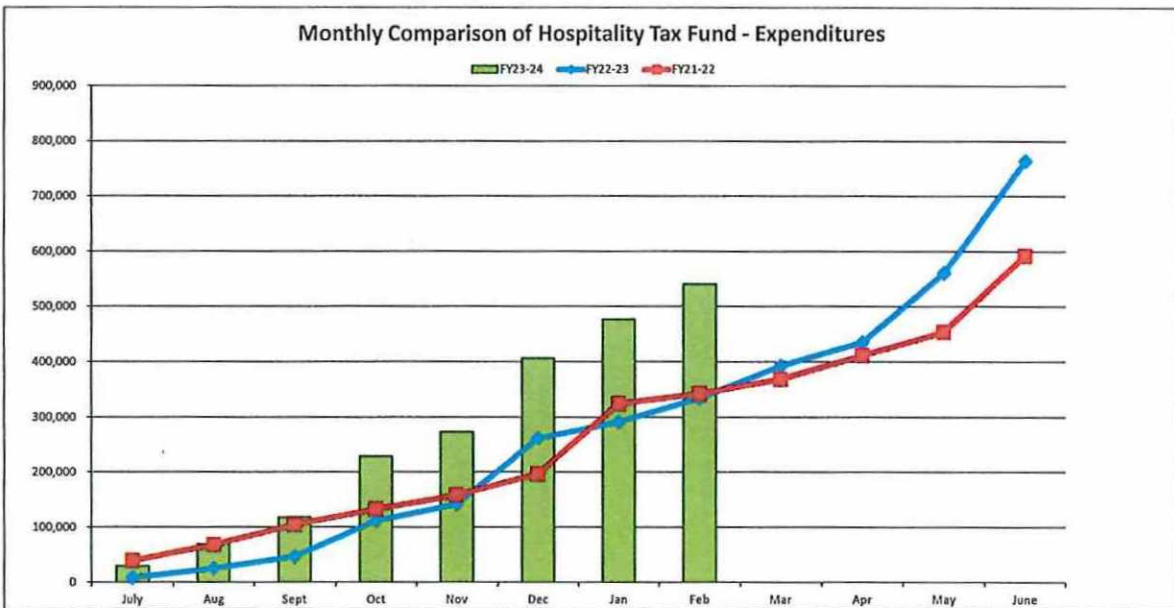
E911 Fund cash ended the month at \$49,717, which is a decrease of \$639 from the prior month. The FY 24 budget includes use of E911 funds for some IT related expenses.

All dollars in the E911 Fund are restricted and can only be used to fund expenditures which comply with Section 23-47-40 of the South Carolina Code of Laws, 1976, as amended.

Prior Year to Date	Current Year to Date	Difference	Budget	% of Budget Collected
835,688	744,434	(91,254)	1,664,303	44.73



Prior Year to Date	Current Year to Date	Difference	Budget	% of Budget Expended
334,248	540,402	206,154	1,664,303	32.47



Gross Revenue Fund

Gross Revenue Fund revenues for the month totaled \$763,333 compared to revenues of \$1,050,281 for the same period last year. The difference is primarily due to grant proceeds (\$227,615) and amount of billed consumption.

Gross Revenue Fund expenses for the month totaled \$790,463 compared to expenses of \$992,963 for the same period last year. The difference is primarily due to a decrease in capital purchases (\$247,813) from the same period last fiscal year. Year to date expenses are 48.22% of the annual budget; including \$1,152,787 of encumbrances for capital improvement projects and annual contracts.

Line item detail of the revenue and expense activity is included at the back of this report.

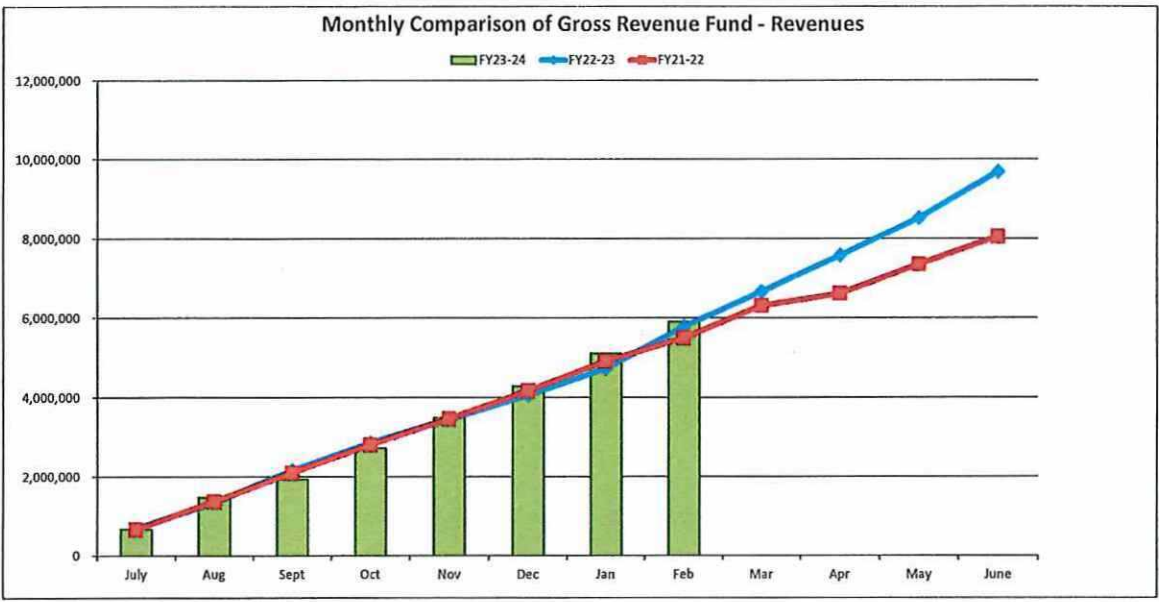
FY 24 Capital Improvement Plan Summary:

	FY 24 Budget	YTD Actual	Outstanding Appropriation	Notes
F-450 Service Truck (Replace Veh #458)	\$ 100,000	\$ 74,665	\$ 25,335	
Ford Ranger 4x4 (replace veh #419)	68,750	49,615	19,135	
Ferros Lawnmower	11,880	11,528	352	
Tractor/Bush Hog	79,450	85,806	(6,356)	
Sign Board	6,102	6,318	(216)	
Generator/Willow Oak LS	79,200	77,760	1,440	
15th Street Building Facelift	45,000		45,000	
Bypass Pump	80,000	61,803	18,197	
7-Ton Hudson Trailer		8,972	(8,972)	FY23 Rollover
RAS/WAS Pumps	161,987	161,987	-	FY23 Rollover
F-250 Truck (Replace Veh #444 WWTP)	70,000	57,744	12,256	
	\$ 702,369	\$ 596,198	\$ 106,171	

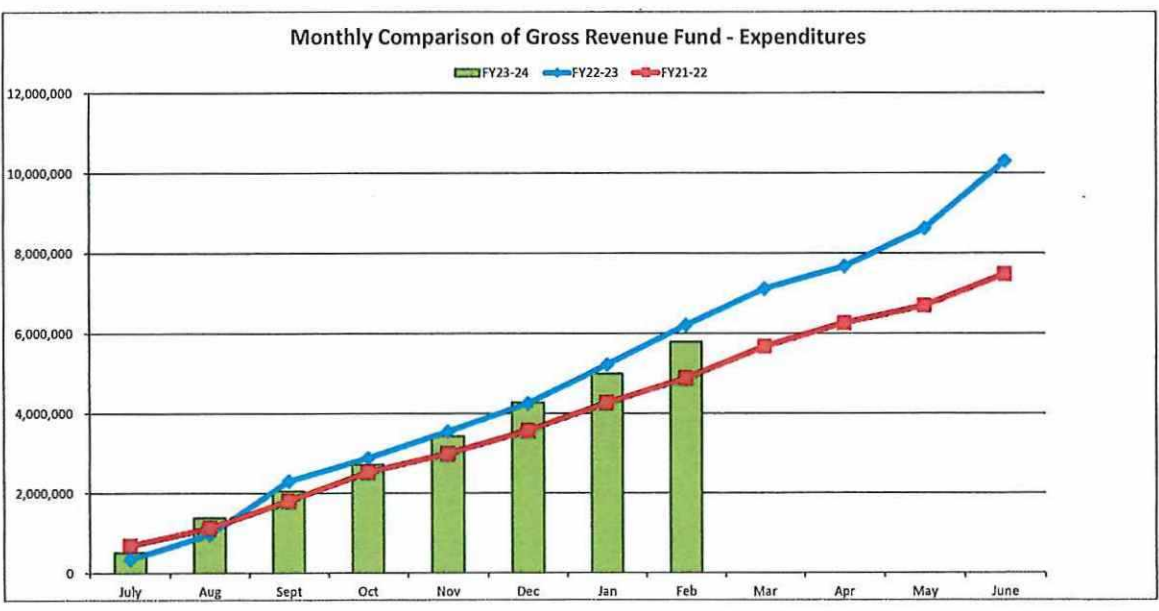
Gross Revenue Fund cash at month end is \$11,457,051 which is an increase of \$211,176 from the prior month. The Gross Revenue Cash Fund balance is split between \$721,177 (6.29%) which is unrestricted and \$10,735,874 (93.71%) restricted for specific uses. The restricted cash includes internal funding for the Depreciation Fund (\$2.3 million), Contingency Fund (\$2.3 million), Replacement Fund (\$4.3 million), Debt Service (\$704K) and Infrastructure (887K)². A detailed analysis of Gross Revenue Fund cash can be found under the cash management section of this report.

² Includes the Infrastructure fee collected monthly to be used towards future water improvement projects.

Prior Year to Date	Current Year to Date	Difference	Budget	% of Budget Collected
5,783,657	5,910,706	127,049	14,394,752	41.06



Prior Year to Date	Current Year to Date	Difference	Budget	% of Budget Expended
6,209,259	5,787,660	(421,599)	14,394,752	40.21



Solid Waste Fund

Solid Waste Fund revenues for the month totaled \$270,195 compared to revenues of \$294,786 for the same period last year. The difference is primarily due to the receipt of revenue from the transfer station.

Solid Waste Fund expenses for the month totaled \$196,721 compared to expenses of \$295,711 for the same period last year. This difference is primarily due to a decrease in SCMIT/SCMIRF (\$13,983), capital expenses (\$46,053) and transfer station expenses (\$25,312). Year to date expenses equal 62.58% of the annual budget, including \$646,472 encumbered for blanket purchase orders and annual contracts.

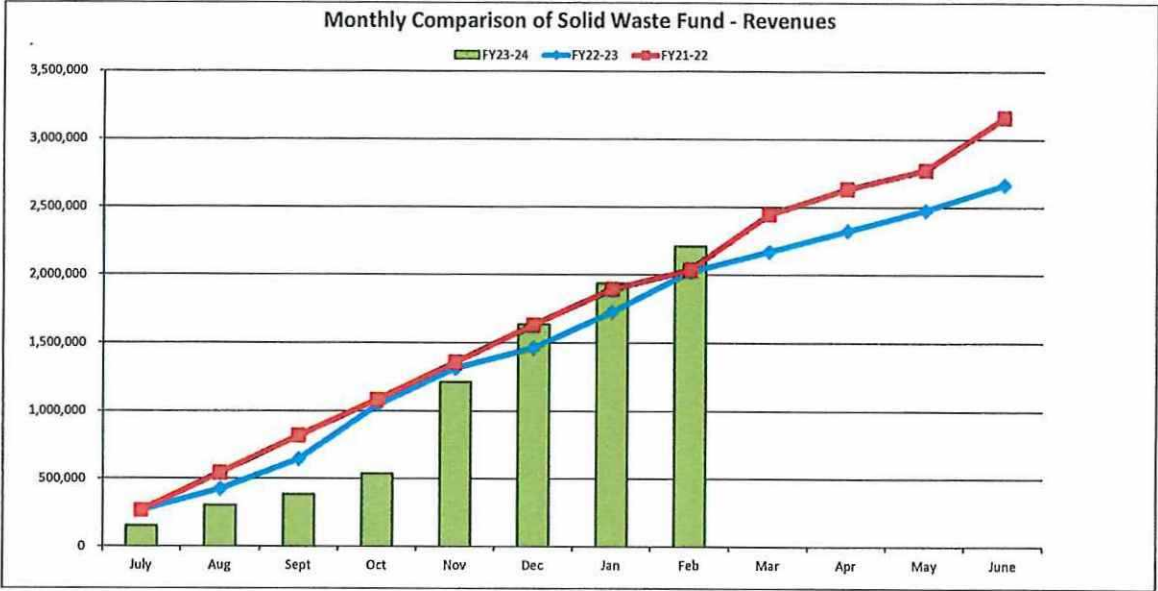
Line item detail of the revenue and expense activity is included at the back of this report.

FY 24 Capital Improvement Plan Summary:

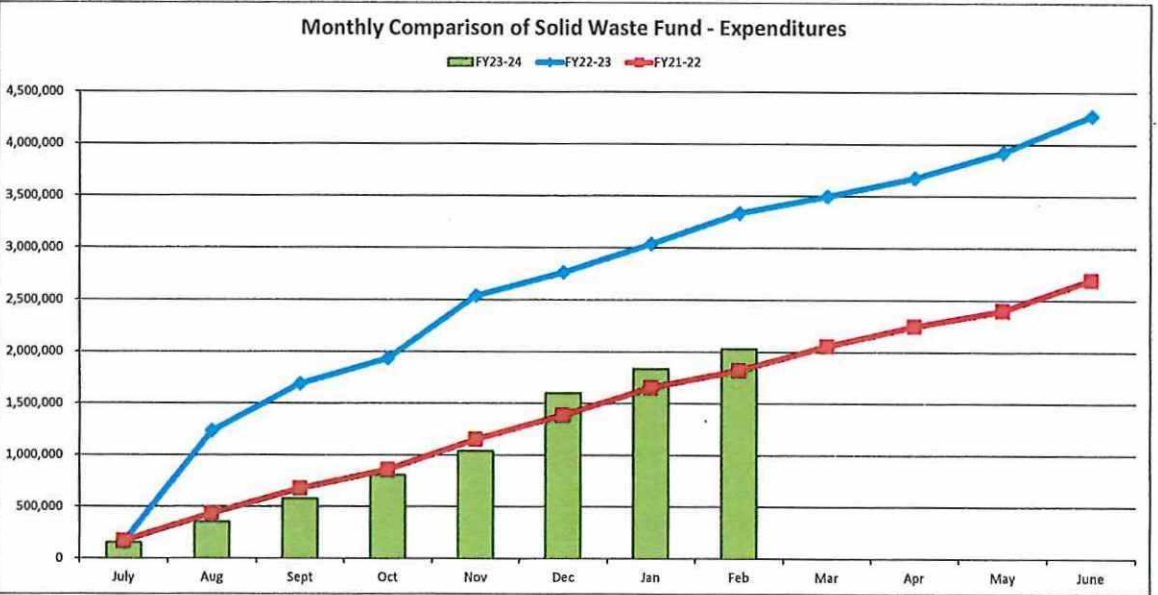
	FY 24 Budget	YTD Actual	Outstanding Appropriation	Notes
Repalce one HVAC Unit	\$ 15,000	\$ 13,623	\$ 1,377	
Purchase New Garbage Truck Replace veh #483	360,000		360,000	
Replace gate/operator- Storage Area	15,000	10,400	4,600	
20 KW Genset at Scale House	45,000		45,000	
New Leaf Truck		265,000		
Two new road tractors	320,000		320,000	
	\$ 755,000	\$ 289,023	\$ 730,977	

Solid Waste Fund cash at month end is \$1,214,408, which is an increase of \$12,105 from the prior month. All of the Solid Waste Fund cash is unrestricted. A detailed analysis of Solid Waste Fund cash can be found under the cash management section of this report.

Prior Year to Date 2,021,974	Current Year to Date 2,212,467	Difference 190,493	Budget 4,279,060	% of Budget Collected 51.70
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Prior Year to Date 3,334,355	Current Year to Date 2,031,565	Difference (1,302,790)	Budget 4,279,060	% of Budget Expended 47.48
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Statement of Revenues

AS OF: February 29th, 2024
 % OF YEAR COMPLETED: 66.67

100-General Fund

REVENUES	ORIGINAL BUDGET	CURRENT BUDGET	MONTHLY REVENUES	YEAR TO DATE REVENUES	TOTAL ENCUMBERED	BUDGET REMAINING	% BUDGET EXPENDED
100-4-0100-41001 Current Taxes - Real	3,311,549	3,311,549	59,102.32	3,033,641.01	0.00	277,907.99	91.61
100-4-0100-41002 Current Taxes - Vehicl	303,000	303,000	29,712.21	216,076.48	0.00	86,923.52	71.31
100-4-0100-41003 Homestead Exemption	222,000	222,000	0.00	0.00	0.00	222,000.00	0.00
100-4-0100-41007 Manf Personal Exemptio	8,000	8,000	49,267.80	49,267.80	0.00	(41,267.80)	615.85
100-4-0100-41010 Property Tax Rollback	2,702,412	2,702,412	1,281,736.97	2,754,607.10	0.00	(52,195.10)	101.93
100-4-0100-41011 Local Option Tax Reven	1,162,000	1,162,000	217,730.86	734,416.81	0.00	427,583.19	63.20
100-4-0100-41013 Del Tax - Prior Yrs	40,000	40,000	(306.22)	25,129.21	0.00	14,870.79	62.82
100-4-0100-41014 Del Tax - Curr Yr	50,000	50,000	0.00	19,835.13	0.00	30,164.87	39.67
100-4-0100-41019 In Lieu of Taxes	275,000	275,000	11,472.82	376,253.92	0.00	(101,253.92)	136.82
100-4-0100-41022 Tax Penalties	25,000	25,000	5,678.69	12,877.71	0.00	12,122.29	51.51
100-4-0100-41023 Privilege License	3,240,000	3,320,000	79,087.37	396,568.81	0.00	2,923,431.19	11.94
100-4-0100-41025 Building Permits	375,000	425,000	24,626.60	368,636.25	0.00	56,363.75	86.74
100-4-0100-41026 Cable Franchise Fee	60,000	60,000	11,603.84	23,560.15	0.00	36,439.85	39.27
100-4-0100-41027 Telecommunications	0	0	0.00	0.00	0.00	0.00	0.00
100-4-0100-41031 Duke Energy Tax	616,000	616,000	146,763.27	344,709.66	0.00	271,290.34	55.96
100-4-0100-41032 Court Fines	30,000	30,000	1,033.15	31,200.70	0.00	(1,200.70)	104.00
100-4-0100-41033 Fire Protection Rescue	200,000	200,000	0.00	143,765.67	0.00	56,234.33	71.88
100-4-0100-41034 Sale of Assets	15,000	234,000	149,500.00	227,780.00	0.00	6,220.00	97.34
100-4-0100-41035 Victim's Revenue	5,000	5,000	180.98	2,738.34	0.00	2,261.66	54.77
100-4-0100-41038 School Guard & Sro	100,000	100,000	3,861.73	46,010.75	0.00	53,989.25	46.01
100-4-0100-41039 Cemetary Fees	5,000	9,000	998.40	5,301.20	0.00	3,698.80	58.90
100-4-0100-41041 Miscellaneous Income	20,000	20,000	18,141.54	21,051.18	0.00	(1,051.18)	105.26
100-4-0100-41043 Lot Clearing	15,000	15,000	480.00	27,225.03	0.00	(12,225.03)	181.50
100-4-0100-41045 Certification Fees	4,000	4,000	840.00	4,845.00	0.00	(845.00)	121.13
100-4-0100-41046 Insurance Proceeds	20,000	61,250	0.00	54,345.58	0.00	6,904.42	88.73
100-4-0100-41048 Donations	5,000	7,000	0.00	4,352.94	0.00	2,647.06	62.18
100-4-0100-41051 Interest on Savings	260,000	260,000	0.00	142,400.37	0.00	117,599.63	54.77
100-4-0100-41055 Planning And Zoning Re	25,000	25,000	4,310.00	10,475.00	0.00	14,525.00	41.90
100-4-0100-41061 Accommodations Tax	98,000	98,000	22,761.01	48,426.54	0.00	49,573.46	49.41
100-4-0100-41064 Merchants Inventory	71,687	71,687	0.00	53,765.37	0.00	17,921.63	75.00
100-4-0100-41065 Motor Carrier Property	120,000	120,000	13,189.43	86,596.37	0.00	33,403.63	72.16
100-4-0100-41066 Misc Intergovernmental	50,000	50,000	0.00	45,724.04	0.00	4,275.96	91.45
100-4-0100-41067 Local Government Fund	210,000	210,000	52,045.09	104,090.18	0.00	105,909.82	49.57
100-4-0100-41075 Grant Proceeds	2,793,000	2,793,000	7,797.77	398,930.77	0.00	2,394,069.23	14.28
100-4-0100-41076 Grant Proceeds/Pass Th	0	0	0.00	0.00	0.00	0.00	0.00
100-4-0100-41082 Police Dept Revenues	50,000	50,000	1,820.75	22,075.25	0.00	27,924.75	44.15
100-4-0100-41084 County Payments	50,000	50,000	0.00	50,000.00	0.00	0.00	100.00
100-4-0100-41090 Carryover - Cip	3,268,800	3,268,800	0.00	0.00	0.00	3,268,800.00	0.00
100-4-0100-41092 Carryover - Downtown	0	0	0.00	0.00	0.00	0.00	0.00
100-4-0100-41094 Carryover - Other	34,500	81,660	0.00	0.00	0.00	81,660.00	0.00
100-4-0100-41095 Loan Proceeds	0	0	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES	19,839,948	20,283,358	2,193,438.38	9,886,680.32	0.00	10,396,677.68	48.74

110-Hospitality Tax Fund

REVENUES	ORIGINAL BUDGET	CURRENT BUDGET	MONTHLY REVENUES	YEAR TO DATE REVENUES	TOTAL ENCUMBERED	BUDGET REMAINING	% BUDGET EXPENDED
110-4-0100-41089 Performing Arts	6,100	6,100	0.00	0.00	0.00	6,100.00	0.00
110-4-0100-44001 Hospitality Tax	1,240,000	1,240,000	108,985.15	712,684.34	0.00	527,315.66	57.47
110-4-0100-44041 Miscellaneous Income	15,000	15,000	132.17	15,015.95	0.00	(15.95)	100.11
110-4-0100-44046 Insurance Proceeds	0	0	0.00	0.00	0.00	0.00	0.00
110-4-0100-44051 Interest	4,103	4,103	0.00	15,651.82	0.00	(11,548.82)	381.47
110-4-0100-44066 Misc Intergovernmental	0	0	0.00	1,081.65	0.00	(1,081.65)	0.00
110-4-0100-44075 Sponsors, Grants, Dona	5,000	5,000	0.00	0.00	0.00	5,000.00	0.00
110-4-0100-44092 Carryover-Restricted	30,100	394,100	0.00	0.00	0.00	394,100.00	0.00
TOTAL REVENUES	1,300,303	1,664,303	109,117.32	744,433.76	0.00	919,869.24	44.73

Statement of Revenues *continued*

AS OF: February 29th, 2024
% OF YEAR COMPLETED: 66.67

200-Gross Revenue Fund

REVENUES	ORIGINAL BUDGET	CURRENT BUDGET	MONTHLY REVENUES	YEAR TO DATE REVENUES	TOTAL ENCUMBERED	BUDGET REMAINING	% BUDGET EXPENDED
200-4-0100-42001 In City Water	1,940,000	1,940,000	157,682.66	1,237,622.71	0.00	702,177.29	63.81
200-4-0100-42002 Outside Water	1,210,000	1,210,000	76,157.52	751,284.55	0.00	458,715.45	62.09
200-4-0100-42003 Joslyn Clark Controls,	2,000	2,000	166.64	1,251.32	0.00	748.68	62.57
200-4-0100-42004 Water Penalties	132,500	132,500	10,833.01	96,968.30	0.00	35,531.70	73.18
200-4-0100-42005 Water Taps	95,000	95,000	7,250.00	79,125.00	0.00	15,875.00	83.29
200-4-0100-42006 Second Penalty	95,000	95,000	8,300.00	83,817.50	0.00	11,182.50	88.23
200-4-0100-42007 Miscellaneous Receipts	42,000	42,000	3,935.17	21,278.59	0.00	20,721.41	50.66
200-4-0100-42009 MUSC Health Lancaster	70,000	70,000	3,241.00	40,919.35	0.00	29,080.65	58.46
200-4-0100-42010 MFG Companies Water	12,000	12,000	285.23	4,257.08	0.00	7,742.92	35.48
200-4-0100-42011 Soliant Llc Water	30,000	30,000	1,773.44	18,100.15	0.00	11,899.85	60.33
200-4-0100-42013 Administrative Fee	5,500	5,500	415.00	3,747.00	0.00	1,753.00	68.13
200-4-0100-42031 In City Sewer	1,984,000	1,984,000	155,518.30	1,199,596.51	0.00	784,403.49	60.46
200-4-0100-42032 Outside Sewer	1,320,000	1,320,000	78,184.06	803,915.87	0.00	516,084.13	60.90
200-4-0100-42033 Springs Industries	3,000	3,000	154.58	1,884.05	0.00	1,115.95	62.80
200-4-0100-42034 Joslyn Clark Controls,	1,000	1,000	70.29	528.21	0.00	471.79	52.82
200-4-0100-42035 Sewer Taps	110,000	110,000	6,051.63	69,913.32	0.00	40,086.68	63.56
200-4-0100-42036 Soliant Llc Sewer	40,000	40,000	2,295.74	23,743.04	0.00	16,256.96	59.36
200-4-0100-42038 Septic Tank Fees	40,000	40,000	0.00	29,554.00	0.00	10,446.00	73.89
200-4-0100-42039 MUSC Health Lancaster	98,000	98,000	4,079.08	52,380.37	0.00	45,619.63	53.45
200-4-0100-42040 MFG Companies Sewer	15,000	15,000	371.96	5,567.35	0.00	9,432.65	37.12
200-4-0100-42041 Lanc. Co W/S District	650,000	650,000	208,079.14	609,633.97	0.00	40,366.03	93.79
200-4-0100-42042 WSD - Ft Lawn Sewer	110,000	110,000	11,124.12	140,915.04	0.00	30,915.04	128.10
200-4-0100-42046 Sale of Assets	5,000	5,000	0.00	30,508.00	0.00	25,508.00	610.16
200-4-0100-42047 Insurance Proceeds	0	0	0.00	18,744.00	0.00	18,744.00	0.00
200-4-0100-42048 Restitution Payments	0	0	0.00	0.00	0.00	0.00	0.00
200-4-0100-42060 Interest on Savings	302,358	302,358	0.00	284,601.59	0.00	17,756.41	94.13
200-4-0100-42066 Miscellaneous Credits	10,000	10,000	0.00	13,426.18	0.00	3,426.18	134.26
200-4-0100-42068 Grant Proceeds	3,750,000	3,750,000	6,756.00	139,327.00	0.00	3,610,673.00	3.72
200-4-0100-42069 County Reimbursements	50,000	50,000	5,580.62	34,637.74	0.00	15,362.26	69.28
200-4-0100-42080 Capital Contributions	0	0	0.00	0.00	0.00	0.00	0.00
200-4-0100-42085 Infrastructure Fee	140,000	140,000	11,728.00	88,458.00	0.00	51,542.00	63.18
200-4-0100-42090 Carryover-Cip Allocati	540,382	702,369	0.00	0.00	0.00	702,369.00	0.00
200-4-0100-42091 Carryover - Other	1,335,000	1,430,025	0.00	0.00	0.00	1,430,025.00	0.00
200-4-0100-42092 Carryover - Restricted	0	0	0.00	0.00	0.00	0.00	0.00
200-4-0100-42095 Loan Proceeds	0	0	0.00	0.00	0.00	0.00	0.00
200-4-0100-42096 Lease Proceeds	0	0	3,100.00	24,800.00	0.00	24,800.00	0.00
TOTAL REVENUES	14,137,740	14,394,752	763,333.19	5,910,705.79	0.00	8,484,046.21	41.06

210-Solid Waste Fund

210-4-0100-46066 Miscellaneous Credits	9,000	9,000	0.00	8,773.56	0.00	226.44	97.48
210-4-0100-46100 Residential Garbage	1,080,000	1,080,000	93,290.00	696,675.00	0.00	383,325.00	64.51
210-4-0100-46200 Commercial Garbage	666,500	666,500	59,087.50	426,834.00	0.00	239,666.00	64.04
210-4-0100-46300 Recycling Sales	25,869	25,869	4,417.73	22,346.14	0.00	3,522.86	86.38
210-4-0100-46400 Interest on Savings	41,191	41,191	0.00	16,764.68	0.00	24,426.32	40.70
210-4-0100-46500 Miscellaneous	25,000	25,000	2,061.27	15,963.71	0.00	9,036.29	63.85
210-4-0100-46510 Sale of Assets	10,000	10,000	0.00	0.00	0.00	10,000.00	0.00
210-4-0100-46600 Insurance Proceeds	0	169,000	0.00	168,953.65	0.00	46.35	99.97
210-4-0100-46700 Roll-Off Containers	60,000	60,000	6,492.00	39,975.00	0.00	20,025.00	66.63
210-4-0100-46701 Utility - Roll-Off Con	0	0	0.00	0.00	0.00	0.00	0.00
210-4-0100-46710 Transfer Station Use	1,556,000	1,556,000	101,718.71	790,746.78	0.00	765,253.22	50.82
210-4-0100-46711 Tipping Fees	0	0	0.00	0.00	0.00	0.00	0.00
210-4-0100-46714 SW Penalties	30,000	30,000	3,127.69	25,434.27	0.00	4,565.73	84.78
210-4-0100-46800 Carryover - Cip	755,000	606,500	0.00	0.00	0.00	606,500.00	0.00
210-4-0100-46810 Carryover - Other	0	0	0.00	0.00	0.00	0.00	0.00
210-4-0100-46880 Grant, Settlement Proc	0	0	0.00	0.00	0.00	0.00	0.00
210-4-0100-46896 Lease Proceeds	0	0	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES	4,258,560	4,279,060	270,194.90	2,212,466.79	0.00	2,066,593.21	51.70

Fund Expenditure Summary

AS OF: February 29th, 2024
% OF YEAR COMPLETED: 66.67

100-General Fund

EXPENDITURE SUMMARY	ORIGINAL BUDGET	CURRENT BUDGET	MONTHLY EXPENDITURES	YEAR-TO-DATE EXPENDITURES	TOTAL ENCUMBERED	BUDGET REMAINING	% BUDGET EXPENDED
Mayor & Council	100,587	102,587	8,952.89	63,010.31	5,087.52	44,664.21	56.46
City Administrator	275,532	275,532	21,474.64	179,200.66	0.00	96,331.34	65.04
Grounds Maintenance	398,684	398,684	37,213.15	284,847.44	27,366.04	86,470.52	78.31
Human Resources	277,631	277,631	17,997.88	159,530.73	7,318.95	110,781.32	60.10
Finance	259,951	259,951	19,654.41	166,150.01	1,950.94	91,850.05	64.67
Information Technology	799,119	799,119	28,782.51	498,879.95	111,255.06	188,983.99	76.35
Legal Services	35,594	35,594	3,332.92	17,810.65	3,445.00	14,338.35	59.72
General Expense	1,055,925	1,936,305	108,697.32	1,297,821.45	156,246.25	482,237.30	75.09
See Lancaster	89,180	89,180	36,125.00	45,127.76	21,497.00	22,555.24	74.71
Police	5,647,745	5,649,745	435,789.07	2,952,529.14	64,981.85	2,632,234.01	53.41
Victim's Services	31,759	31,759	0.00	12,076.87	0.00	19,682.13	38.03
Court Admin	415,998	415,998	26,162.83	249,739.65	2,660.00	163,598.35	60.67
Fire	2,639,081	2,880,111	179,706.75	1,634,636.38	31,084.86	1,214,389.76	57.84
Street Division	834,128	834,128	48,992.34	487,352.78	5,819.50	340,955.72	59.12
Vehicle Maintenance	131,636	131,636	12,114.87	73,540.52	6,438.11	51,657.37	60.76
Building Official	379,998	459,998	28,984.35	274,624.92	7,920.49	177,452.59	61.42
Parks & Playgrounds	180,600	180,600	14,303.91	80,919.65	60,311.94	39,368.41	78.20
Comm Service Grants	222,000	222,000	0.00	15,000.00	0.00	207,000.00	6.76
Debt Service	0	0	0.00	0.00	0.00	0.00	0.00
CIP Expenditures	5,264,800	5,302,800	178,860.68	1,482,014.90	593,005.08	3,227,780.02	39.13
TOTAL EXPENDITURES	19,839,948	20,283,358	1,207,147.52	9,974,813.77	1,096,213.55	9,212,330.68	54.58

110-Hospitality Tax Fund

EXPENDITURE SUMMARY	ORIGINAL BUDGET	CURRENT BUDGET	MONTHLY EXPENDITURES	YEAR-TO-DATE EXPENDITURES	TOTAL ENCUMBERED	BUDGET REMAINING	% BUDGET EXPENDED
Hospitality	717,310	964,510	34,347.32	208,832.73	105,998.35	649,678.92	32.64
IT Hospitality	38,718	38,718	2,146.13	23,458.97	0.00	15,259.03	60.59
See Lancaster	56,398	56,398	4,744.39	39,428.53	0.00	16,969.47	69.91
Events Management	405,727	522,527	22,386.82	208,579.61	120,784.39	193,163.00	63.03
Performing Arts	82,150	82,150	0.00	60,102.43	0.00	22,047.57	73.16
TOTAL EXPENDITURES	1,300,303	1,664,303	63,624.66	540,402.27	226,782.74	897,117.99	46.10

200-Gross Revenue Fund

EXPENDITURE SUMMARY	ORIGINAL BUDGET	CURRENT BUDGET	MONTHLY EXPENDITURES	YEAR-TO-DATE EXPENDITURES	TOTAL ENCUMBERED	BUDGET REMAINING	% BUDGET EXPENDED
Public Works Admin	341,928	341,928	27,269.17	220,663.53	1,819.13	119,445.34	65.07
Water Service	2,172,902	2,179,527	166,256.39	1,102,590.28	69,604.34	1,007,332.38	53.78
Ground Maintenance	48,091	48,091	3,505.85	30,461.16	0.00	17,629.84	63.34
Vehicle Maintenance	73,136	73,136	4,791.14	45,047.03	0.00	28,088.97	61.59
Information Technology	397,911	397,911	19,068.18	261,521.86	25,406.42	110,982.72	72.11
Utility Billing	261,471	261,471	16,542.00	184,050.50	16,572.24	60,848.26	76.73
Wastewater Treatment	1,534,077	1,560,077	145,116.61	802,393.70	315,459.15	442,224.15	71.65
Lift Station Mtn	128,000	128,000	7,283.34	26,010.46	0.00	101,989.54	20.32
Wastewater Collection	928,490	928,490	77,173.30	490,385.41	7,417.08	430,687.51	53.61
GR General Expense	1,333,545	1,395,945	47,275.79	731,107.00	143,039.66	521,798.34	62.62
Debt Service	1,242,807	1,242,807	30,834.54	357,077.39	0.00	885,729.61	28.73
EPA Projects	50,000	50,000	0.00	0.00	0.00	50,000.00	0.00
Capital Improvements	5,085,000	5,085,000	245,293.82	940,153.50	563,469.42	3,581,377.08	29.57
CIP Expenditures	540,382	702,369	52.99	596,197.92	10,000.00	96,171.08	86.31
TOTAL EXPENDITURES	14,137,740	14,394,752	790,463.12	5,787,659.74	1,152,787.44	7,454,304.82	48.22

210-Solid Waste Fund

EXPENDITURE SUMMARY	ORIGINAL BUDGET	CURRENT BUDGET	MONTHLY EXPENDITURES	YEAR-TO-DATE EXPENDITURES	TOTAL ENCUMBERED	BUDGET REMAINING	% BUDGET EXPENDED
General Expense	415,045	435,545	27,799.20	283,401.40	30,657.05	121,486.55	72.11
Solid Waste Admin	169,945	169,945	14,555.40	106,579.34	0.00	63,365.66	62.71
Information Technology	99,208	99,208	4,925.27	52,789.37	5,162.89	41,255.74	58.41
Residential Garbage	417,148	417,148	26,730.35	230,541.55	16,488.49	170,117.96	59.22
Recycling	112,145	112,145	9,162.96	65,198.04	2,293.06	44,653.90	60.18
Commercial Garbage	865,936	865,936	36,994.62	267,765.27	134,587.16	463,583.57	46.46
Transfer Station	1,052,405	1,052,405	63,465.03	575,017.01	17,970.45	459,417.54	56.35
Ground Maintenance	48,094	48,094	3,505.78	30,460.51	0.00	17,633.49	63.34
Vehicle Maintenance	144,914	144,914	9,582.22	87,157.66	0.00	57,756.34	60.14
Debt Service	178,720	178,720	0.00	43,632.02	43,632.02	91,455.96	48.83
CIP - Expense	755,000	755,000	0.00	289,022.55	395,681.23	70,296.22	90.69
TOTAL EXPENDITURES	4,258,560	4,279,060	196,720.83	2,031,564.72	646,472.35	1,601,022.93	62.58

AS OF: February 29th, 2024
 % OF YEAR COMPLETED: 66.67

	ORIGINAL BUDGET	CURRENT BUDGET	MONTHLY EXPENDITURES	YEAR TO DATE EXPENDITURES	TOTAL ENCUMBERED	BUDGET REMAINING	% BUDGET EXPENDED
210-5-3000-52025 Bank Charges/Late Fee	100	100	0.00	93.71	0.00	6.29	93.71
210-5-3000-52026 Credit/Debit Charges	12,000	12,000	929.62	5,811.84	0.00	6,188.16	48.43
210-5-3000-52032 Res Garbage Repl. Fund	36,000	36,000	0.00	0.00	0.00	36,000.00	0.00
210-5-3000-52033 Com Garbage Repl. Fund	36,000	36,000	0.00	0.00	0.00	36,000.00	0.00
210-5-3000-52035 SCMIT & SMIRF	127,000	135,500	738.94	117,146.96	18,071.91	281.13	99.79
210-5-3000-58080 Nulla Bonas	10,000	10,000	2,751.85	16,393.38	0.00	6,393.38	163.93
210-5-3001-51001 Salaries Regular	93,640	93,640	7,143.36	60,600.39	0.00	33,039.61	64.72
210-5-3001-51003 Overtime	1,000	1,000	8.44	20.21	0.00	979.79	2.02
210-5-3001-51004 Fica	7,240	7,240	525.95	4,558.68	0.00	2,681.32	62.97
210-5-3001-51006 SC Retirement	17,565	17,565	1,334.17	12,714.58	0.00	4,850.42	72.39
210-5-3001-52009 Clothing	400	400	0.00	0.00	0.00	400.00	0.00
210-5-3001-52011 Operation Motor Vehicl	5,500	5,500	24.83	599.27	0.00	4,900.73	10.90
210-5-3001-52012 Communications	1,000	1,000	22.24	134.95	0.00	865.05	13.50
210-5-3001-52013 Electricity	22,500	22,500	1,690.42	15,059.91	0.00	7,440.09	66.93
210-5-3001-52014 Fuel for Heating/Water	12,500	12,500	3,359.00	10,311.83	0.00	2,188.17	82.49
210-5-3001-52015 Printing and Advertisi	1,200	1,200	80.09	270.55	0.00	929.45	22.55
210-5-3001-52017 Maint & Svc Contracts	900	1,400	366.90	1,501.19	0.00	101.19	107.23
210-5-3001-52020 Materials and Supplies	2,000	1,500	0.00	360.00	0.00	1,140.00	24.00
210-5-3001-52021 Unclassified Expense	1,000	1,000	0.00	447.78	0.00	552.22	44.78
210-5-3001-53035 Capital Expense	3,500	3,500	0.00	0.00	0.00	3,500.00	0.00
210-5-3035-51001 Salaries Regular	30,170	30,170	1,590.68	18,032.35	0.00	12,137.65	59.77
210-5-3035-51003 Overtime	500	500	8.10	76.97	0.00	423.03	15.39
210-5-3035-51004 Fica	2,346	2,346	116.54	1,347.87	0.00	998.13	57.45
210-5-3035-51006 SC Retirement	5,692	5,692	430.78	4,001.29	0.00	1,690.71	70.30
210-5-3035-52017 Maint. & Serv. Contrac	40,500	40,500	2,779.17	29,330.89	5,162.89	6,006.22	85.17
210-5-3035-52046 Non Capital - IT	20,000	20,000	0.00	0.00	0.00	20,000.00	0.00
210-5-3100-51001 Salaries Regular	167,509	167,509	9,762.84	99,069.76	0.00	68,439.24	59.14
210-5-3100-51003 Overtime	7,000	7,000	21.07	2,545.26	0.00	4,454.74	36.36
210-5-3100-51004 Fica	13,350	13,350	681.12	7,345.76	0.00	6,004.24	55.02
210-5-3100-51006 SC Retirement	32,389	32,389	2,167.98	22,947.81	0.00	9,441.19	70.85
210-5-3100-52009 Clothing	3,400	3,400	266.70	1,968.68	844.68	586.64	82.75
210-5-3100-52011 Operation Motor Vehicle	161,000	161,000	13,830.64	95,531.53	15,643.81	49,824.66	69.05
210-5-3100-52016 Subscriptions and Dues	500	500	0.00	0.00	0.00	500.00	0.00
210-5-3100-52020 Materials And Supplies	7,000	7,000	0.00	1,132.75	0.00	5,867.25	16.18
210-5-3100-53035 Capital Expense	25,000	25,000	0.00	0.00	0.00	25,000.00	0.00
210-5-3100-51001 Salaries Regular	48,834	48,834	3,553.92	32,217.48	0.00	16,616.52	65.97
210-5-3110-51003 Overtime	1,000	1,000	0.00	33.32	0.00	966.68	3.33
210-5-3110-51004 Fica	3,812	3,812	256.28	2,462.87	0.00	1,349.13	64.61
210-5-3110-51006 SC Retirement	9,249	9,249	746.96	7,129.02	0.00	2,119.98	77.08
210-5-3110-52009 Clothing	650	650	46.05	276.30	210.54	163.16	74.90
210-5-3110-52011 Operation Motor Vehicle	40,000	40,000	4,286.87	19,819.67	204.03	19,976.30	50.06
210-5-3110-52020 Materials and Supplies	8,600	8,600	272.88	3,259.38	1,878.49	3,462.13	59.74
210-5-3200-51001 Salaries Regular	40,269	40,269	2,993.76	27,060.13	0.00	13,208.87	67.20
210-5-3200-51003 Overtime	1,000	1,000	42.10	316.71	0.00	683.29	31.67
210-5-3200-51004 Fica	3,157	3,157	206.86	2,082.83	0.00	1,074.17	65.97
210-5-3200-51006 SC Retirement	7,660	7,660	770.95	5,770.24	0.00	1,889.76	75.33
210-5-3200-52009 Clothing	650	650	0.00	0.00	450.00	200.00	69.23
210-5-3200-52011 Operation Motor Vehicle	130,000	130,000	5,539.68	44,870.00	0.00	85,130.00	34.52
210-5-3200-52018 Special Contracts	600,000	600,000	27,441.27	164,287.04	134,137.16	301,575.80	49.74
210-5-3200-52020 Materials And Supplies	20,200	20,200	0.00	19,003.38	0.00	1,196.62	94.08
210-5-3200-53035 Capital Expense	63,000	63,000	0.00	4,374.94	0.00	58,625.06	6.94
210-5-3300-51001 Salaries Regular	471,674	471,674	34,927.21	311,597.73	0.00	160,076.27	66.06
210-5-3300-51003 Overtime	50,000	50,000	639.09	10,226.62	0.00	39,773.38	20.45
210-5-3300-51004 Fica	39,908	39,908	2,529.15	23,297.70	0.00	16,610.30	58.38
210-5-3300-51006 SC Retirement	96,823	96,823	7,829.36	68,475.66	0.00	28,347.34	70.72
210-5-3300-52009 Clothing	4,500	4,500	582.60	2,969.00	710.48	820.52	81.77
210-5-3300-52011 Operation Motor Vehicle	330,000	330,000	14,518.72	148,334.02	6,590.97	175,075.01	46.95
210-5-3300-52013 Electricity	1,000	1,000	108.98	611.77	0.00	388.23	61.18
210-5-3300-52018 Special Contracts	17,000	17,000	627.00	1,831.00	10,669.00	4,500.00	73.53
210-5-3300-52019 Repairs And Maintenanc	25,000	25,000	1,450.00	6,359.00	0.00	18,641.00	25.44
210-5-3300-52020 Materials And Supplies	10,500	10,500	252.92	1,314.51	0.00	9,185.49	12.52
210-5-3300-53035 Capital Expense	6,000	6,000	0.00	0.00	0.00	6,000.00	0.00
210-5-3321-51001 Salaries Regular	36,856	36,856	2,740.91	23,695.95	0.00	13,160.05	64.29
210-5-3321-51003 Overtime	1,250	1,250	10.75	62.51	0.00	1,187.49	5.00
210-5-3321-51004 Fica	2,915	2,915	196.88	1,740.29	0.00	1,174.71	59.70
210-5-3321-51006 SC Retirement	7,073	7,073	557.24	4,961.76	0.00	2,111.24	70.15
210-5-3330-51001 Salaries Regular	111,819	111,819	7,068.01	64,625.22	0.00	47,193.78	57.79
210-5-3330-51003 Overtime	3,000	3,000	525.78	2,460.32	0.00	539.68	82.01
210-5-3330-51004 Fica	8,784	8,784	551.01	5,202.04	0.00	3,581.96	59.22
210-5-3330-51006 SC Retirement	21,311	21,311	1,437.42	14,870.08	0.00	6,440.92	69.78
210-5-3400-54092 Interest Expense	3,961	3,961	0.00	1,285.64	986.57	1,698.79	57.36
210-5-3400-57102 2017A Lease Purchase	89,768	89,768	0.00	0.00	0.00	89,768.00	0.00
210-5-3400-57103 2020 First Citizens Le	84,991	84,991	0.00	42,346.38	42,645.45	0.83	100.00
210-5-3500-53100 Capital Outlay - Cash	755,000	755,000	0.00	289,022.55	395,681.23	70,296.22	90.69

FY24 Budget Transfers

- Mid-Year Budget Ordinance O24-04
 - General Fund \$443,410
 - Hospitality Tax Fund 364,000
 - Gross Revenue Fund 257,012
 - Solid Waste Fund 20,500
 - Total \$1,084,922
- WWTP 1250-52010 \$4,700
- WWTP 1250-52029 (\$4700)
- Total \$ 0

Agenda Item VIII.A

**City of Lancaster
City Council Meeting
March 26, 2024**

TO: City Council
SUBJECT: Annexation Ordinance
INITIATED BY: Fire Chief
PREPARED BY: Fire Chief

Background: On January 23, 2024, the City purchased a 6.19 acres lot located at the southwest corner of West Meeting Street and Memorial Park Road (1381 West Meeting Street) for the purpose of constructing Fire Station 3. With the parcel providing a City service, staff feels that it should be annexed into the City. Station 3 will be serviced by City's water and sewer.

1381 West Meeting Street adjoins the city limits to the north.

Financial: 1381 West Meeting Street will not place any additional burden on the existing police and fire services, and residential trash.

Policy Considerations: Section 44-36(c) of the City Code. Furthermore, the proposed annexation would be in the best interest of the City as there will be no additional burdens placed on existing City residents.

Recommendations/Actions: Approve Ordinance O24-07.

Attachments: Ordinance O24-07, annexation petition, deed, plat, and location map.

ORDINANCE O24-07

AN ORDINANCE ANNEXING INTO THE CITY OF LANCASTER, SOUTH CAROLINA ONE PARCEL OF LAND TOTALING 6.19 ACRES LOCATED AT 1381 WEST MEETING STREET AND OWNED BY THE CITY OF LANCASTER

WHEREAS, the South Carolina Code of Laws of 1976, as amended, Title 5 Chapter 3 provides for the process for municipalities to annex property; and

WHEREAS, the City of Lancaster has enacted a Zoning Ordinance which governs the annexation and rezoning of annexed property; and

WHEREAS, a proper petition has been filed with the City of Lancaster by 100 percent of the freeholders owning 100 percent of the assessed value of the contiguous property hereinafter described petitioning for annexation of the property to the City of Lancaster under provisions of South Carolina Code Section 5-3-150(3); and

WHEREAS, it appears to Council that annexation would be in the best interest of the property owner and the City of Lancaster.

NOW, THEREFORE, BE IT ORDAINED, by Mayor and Council of the City of Lancaster, South Carolina, in Council assembled, that the property herein described below is hereby annexed to and becomes a party of the City of Lancaster.

All that certain piece, parcel, or lot of land, together with any and all improvements located thereon, lying, being and situate in Lancaster County, South Carolina, fronting on West Meeting Street, being shown, described and designated as Lot 2, containing 6.19 acres, on plat of survey entitled "Plat of Boundary Survey for Gary Wayne Helms, G & R Development & David Gene Hudak" prepared by Precision Surveying, Inc., PLS, dated July 26, 2007 and recorded in the Register of Deeds Office, Lancaster County, South Carolina in Plat Book 2007 Page 1036, which plat is incorporated herein and by reference made a part hereof.

Derivation: This being the property conveyed to Gary Wayne Helms by Deed recorded August 31, 2007 in Deed Book 420 Page 9 in the Register of Deeds Office for Lancaster County, South Carolina.

Tax Map No.: 0082G-0B-011.00

The property shall have an interim zoning classification of B2 Neighborhood Commercial pending rezoning pursuant to the Zoning Ordinance.

DONE IN MEETING ASSEMBLED on the 9th day of April 2024, and to become effective April 9, 2024.

Yeas _____ Nays _____

Requested by:

Fire Chief

Approved as to Form:

Mitch Norrell, City Attorney

T. Alston DeVenny, Mayor

Tracy Rabon, Municipal Clerk

First Reading: March 26, 2024

Second Reading: _____



City of Lancaster Annexation Petition

216 South Catawba Street
PO Box 1149
Lancaster, SC 2971-1149
Phone: 803-283-4253

P30

INFORMATION

Petitioner/Owner Name <i>City of Lancaster</i>	Telephone <i>803-283-2489</i>
Mailing Address / City ST ZIP <i>PO Box 1149 Lancaster, SC 29721</i>	
Additional Owner Name (if applicable)	Telephone
Mailing Address / City ST ZIP	
Additional Owner Name (if applicable)	Telephone
Mailing Address / City ST ZIP	

GENERAL LOCATION OF SUBJECT PROPERTY OR PROPERTIES

<i>1381 W. Meeting St. Lancaster, SC 29720</i>	Tax Map # <i>00826-06-011.00</i>	Requested Zoning <i>B2</i>
	Tax Map # Acres (±) <i>6.19</i>	Requested Zoning
	Tax Map # Acres (±)	Requested Zoning
	Tax Map # Acres (±)	Requested Zoning
	Tax Map # Acres (±)	Requested Zoning

Attach a metes and bounds legal description prepared by a surveyor registered in South Carolina as Exhibit A of this petition.

PETITIONER'S STATEMENT AND ASSURANCES

I, the undersigned, pursuant to Section 5-3-150(3) of the Code of Laws of the State of South Carolina, representing to be at least 18 years of age and owner of all the area described on Exhibit A attached hereto at the date hereof, and whose name(s) appear on the county tax records as the owner(s) of said real estate, do by this petition, request that the property described on Exhibit A attached hereto be annexed into the City of Lancaster, South Carolina, and be classified in the above indicated City Zoning District. I certify that I have received a copy of, understand and agree to Sections 40-2 and 44-36(e) of the City of Lancaster Code of Ordinances regarding provision of utility services to contiguous properties and extension of City services pending final action by City Council regarding annexation.

PRINTED NAME(S) AND SIGNATURE(S) OF PETITIONER/PROPERTY OWNER(S) AND DATE

<i>STEVEN "FLIP" HUFFLES</i>		<i>13 MARCH 24</i>

ACTION BY LANCASTER CITYCOUNCIL

Petition	<input type="checkbox"/> Approved	<input type="checkbox"/> Denied	Action Date
Signature of Authorized City Representative	Date Signed		

RECORDED THIS 24th DAY
OF JANUARY, 2024
IN BOOK 00 PAGE 00

LANCASTER COUNTY, SC	
2024000785	PG: 00
RECORDING FEES	\$15.00
EXEMPT	
PRESENTED & RECORDED	
01-24-2024	10:08:45 AM
BRITTANY GRANT	
REGISTER OF DEEDS	
LANCASTER, COUNTY SC	
BY: DAVID HUGHES	
BK: DEED 1751	PG: 10-13

David C. Hughes
Auditor, Lancaster County, SC

LANCASTER COUNTY ASSESSOR

Tax Map:

0082G 0B 011 00

PREPARED BY TRIMNAL & MYERS, LLC

STATE OF SOUTH CAROLINA)

COUNTY OF LANCASTER)

TITLE TO REAL ESTATE

KNOW ALL MEN BY THESE PRESENTS, THAT Gary Wayne Helms (hereinafter called "Grantors") in the State aforesaid, for and in consideration of the sum of THREE HUNDRED EIGHTY FIVE THOUSAND AND 00/100 (\$385,000.00) Dollars, to him paid by City of Lancaster (hereinafter called "Grantee/s") in the State aforesaid (the receipt whereof is hereby acknowledged), have granted, bargained, sold and released, and by these Presents (do(es) grant, bargain, sell and release, unto the said:

City of Lancaster, its successors and/or Assigns Forever:

All that certain piece, parcel or lot of land, together with any and all improvements located thereon, lying, being and situate in Lancaster County, South Carolina, fronting on West Meeting Street, being shown, described and designated as Lot 2, containing 6.19 acres, on plat of survey entitled "Plat of Boundary Survey for Gary Wayne Helms, G & R Development & David Gene Hudak" prepared by Precision Surveying, Inc., PLS, dated July 26, 2007 and recorded in the Register of Deeds Office, Lancaster County, South Carolina in Plat Book 2007 Page 1036, which plat is incorporated herein and by reference made a part hereof.

Being the property conveyed to Gary Wayne Helms by Deed recorded August 31, 2007 in Deed Book 420 Page 9 in the Register of Deeds Office for Lancaster County, South Carolina.

TMS#0082G-0B-011.00

Grantee's Address: PO Box 1149, Lancaster SC 29721

This conveyance is made subject to all existing easements, restrictions, rights of way and/or encroachments.

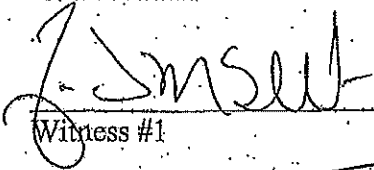
TOGETHER will all and singular the Rights, Members, Hereditaments and Appurtenances to the said Premises belonging, or in anywise incident or appertaining.

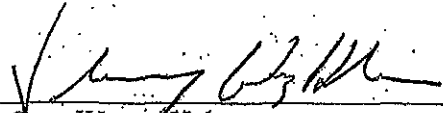
TO HAVE AND TO HOLD, all and singular the said premises before mentioned unto the said GRANTEE/S, Their Heirs and/or Assigns forever.

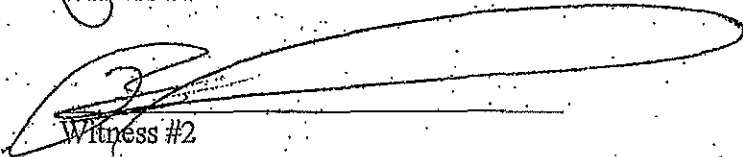
AND the said GRANTOR/S do hereby bind themselves and their heirs and/or assigns to warrant and forever defend all and singular the said premises unto the said GRANTEE/S, Their Heirs and/or Assigns, against Themselves and Their Heirs and/or Assigns and against every person whomsoever lawfully claiming or to claim the same, or any part thereof.

WITNESS our Hand(s) and Seal(s) this 23rd day of January in the year of our Lord 2024.

SIGNED, SEALED AND DELIVERED
IN THE PRESENCE OF:


Witness #1


Gary Wayne Helms

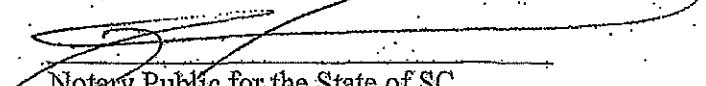

Witness #2

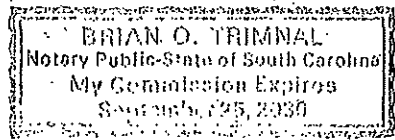
STATE OF SOUTH CAROLINA)
) ACKNOWLEDGEMENT
COUNTY OF LANCASTER)

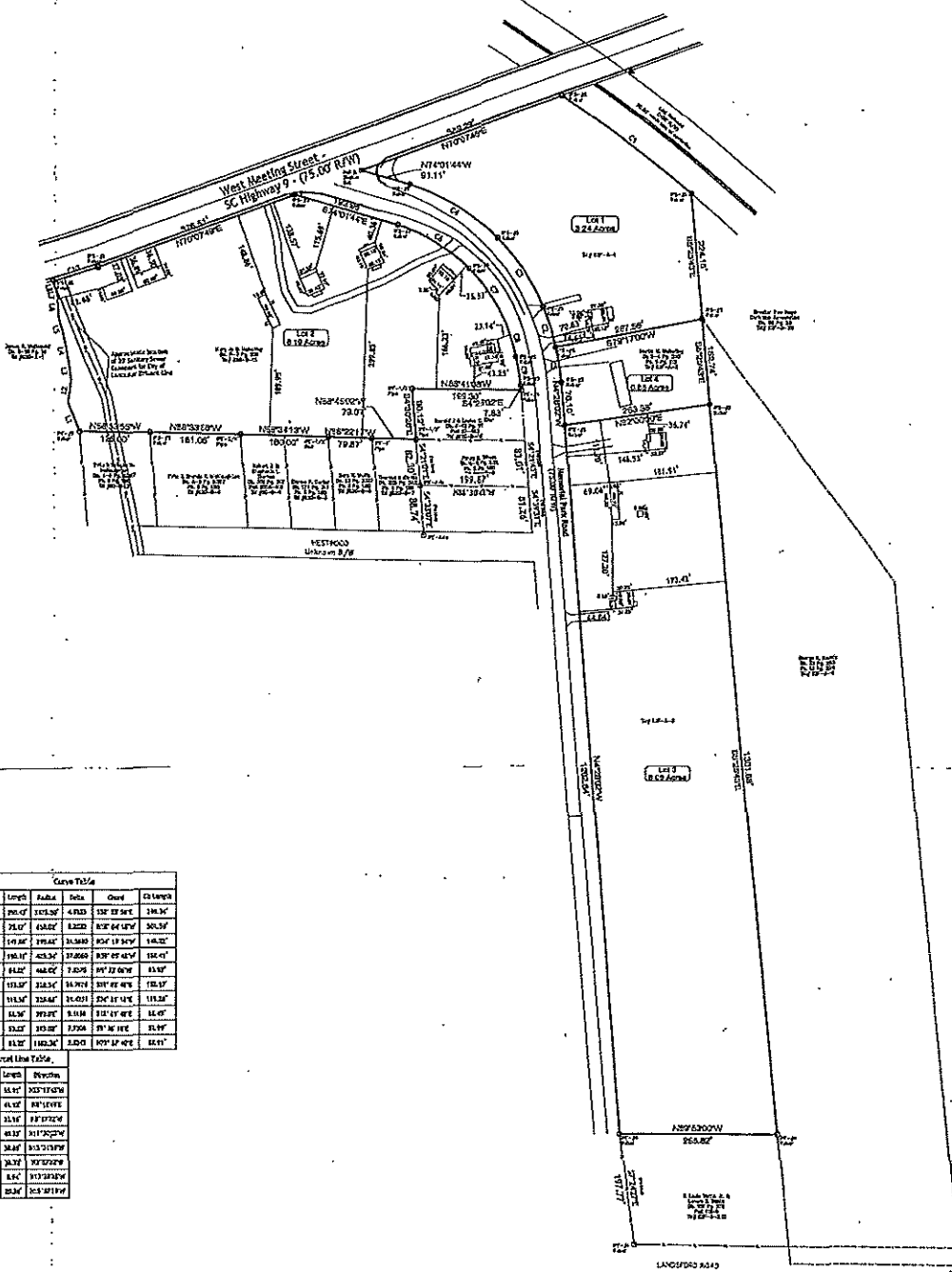
I, Brian Trimnal, Notary Public for the State of SC,

do hereby certify that GRANTOR/S personally appeared before me this day and acknowledged the due execution of the foregoing deed.

Sworn before me this 23rd day of January, 2024


Notary Public for the State of SC
My Commission Expires: 9.12.5.2030





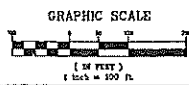
Curve Table

Curve #	Length	Radius	Delta	Chord	Chord Length
C1	290.07	1213.37	4.813	137° 57' 58"	288.36
C2	71.07	634.87	8.222	83° 04' 48"	36.57
C3	141.82	1269.74	16.444	166° 09' 36"	141.82
C4	180.17	1620.00	21.600	180° 00' 00"	180.17
C5	64.82	562.07	7.209	89° 32' 06"	28.57
C6	129.64	1124.14	14.418	178° 64' 12"	
C7	163.51	1411.57	18.143	202° 11' 12"	163.51
C8	204.39	1777.51	23.424	225° 14' 06"	204.39
C9	272.52	2352.00	30.264	252° 18' 00"	272.52
C10	350.00	3000.00	39.270	282° 12' 00"	350.00

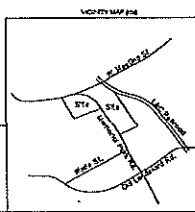
Point Data Table

Point #	Length	Bearing
P1	11.00	N87°10'00"W
P2	11.00	N87°10'00"W
P3	11.00	N87°10'00"W
P4	11.00	N87°10'00"W
P5	11.00	N87°10'00"W
P6	11.00	N87°10'00"W
P7	11.00	N87°10'00"W
P8	11.00	N87°10'00"W
P9	11.00	N87°10'00"W
P10	11.00	N87°10'00"W

Tract 1 to be conveyed to David Gene Hudak.
 Tract 2 to be conveyed to Gary Wayne Helms.
 Tract 3 to be conveyed to G & R Development.



This plat is certified only to the party (parties) listed herein. It is a mechanical reproduction of the field notes and does not constitute a new survey. It is subject to the provisions of the South Carolina Code of Laws, Title 40, Chapter 13, Section 40-13-10.



2007013807
 PLAT DATE
 08-21-2007 10:33 AM
 BK: PLAY 2007
 PG: 1036-1036

Sheet No. 1	PLAT OF BOUNDARY SURVEY GARY WAYNE HELMS, G & R DEVELOPMENT & DAVID GENE HUDAK County of Lancaster, State of South Carolina	Scale: 1"=100.00'		Precision Surveying, Inc. 7-24-2007 	
		Date: 7/28/2007			

